

**2013 – 2017 TERM**

Eugene Kohlmiller - Supervisor  
Robert Helms - Highway Commissioner  
Kathy Long - Clerk

Seth Joy – Trustee  
Jack Mitchell - Trustee  
Dennis Mueller - Trustee  
Tim Tosovsky – Trustee

**July 17, 2014 - 7:30 p.m. – MINUTES - Regular Meeting of the Township Board  
3700 Tosovsky Lane, Edwardsville, IL 62025**

1. Meeting was called to Order by Supervisor.
2. Pledge of Allegiance was recited
3. Roll Call showed all board members in attendance except Seth Joy. Seth called in to participate in the conversation regarding Ridgeview box culvert and special meeting notice.  
Guests: Justin Kleinschmidt of SMS, John Ruth, James Ruth, and Randy Long.
4. Minutes from June 19, 2014 were read by Randy Long, after approval by the Board, on behalf of the Clerk who had eye surgery. Jack made a motion to approve minutes from June 19<sup>th</sup>. Tim T. seconded. Hearing no opposition, minutes were approved.
5. Public Comments – see discussion on Ridgeview Road Box Culvert project (9D).
6. Treasurer’s Report was read by Gene K. Dennis M. made a motion to accept the Treasurer’s Report. Jack M. seconded. Hearing no objections, report was approved.
7. Township and Road District Bills were reviewed and approved by Trustees.
8. Reports
  - A. Supervisor’s Report – Friday, July 25<sup>th</sup>, Madison County officials meeting will be held at Highland during the County Fair.
  - B. Highway Commissioner’s Report - Crew will be oiling Ridgeview and Maple Grove Roads on Thursday, July 24<sup>th</sup>. Goshen Road will be oiled on August 7<sup>th</sup>. Work is subject to weather permitting.
  - C. Clerk’s Report – no report.
  - D. Trustee’s Report – no report.
  - E. Rental Manager’s Report – no report.
9. Old Business
  - A. Property / Building Repair / Updates
    - 1) Plumbing (Jack) – no report.
    - 2) Fire Alarm System (Jack) – checking code requirements with Madison County. Marine is the Fire District who handles our area. I have not been able to contact Marine Fire Chief as of yet.
    - 3) AC/Heat Unit in the Supervisor/Clerk office (Kathy) Fan blade has been replaced at a cost of \$135.00.
    - 4) Parking Lot Maintenance (Kathy) – Bid of \$2300.00 from Eldridge Blacktop received. Some of the larger cracks would have to be filled. They would prefer to do the work on a weekend and block off the lot for Saturday and Sunday. Jack M. made a motion to approve the cleaning and sealing of the Township parking lot. Dennis M. seconded. Hearing no objections, motion was approved.
  - B. Pin Oak Township Webpage (Jack & Seth) – no report.
  - C. Prevailing Wage Ordinances for Township and Road District have been filed with the IL Dept of Labor and the County Clerk.
  - D. Ridgeview Road Box Culvert Replacement Project (Robert Helms, Cas Sheppard, & Justin Kleinschmidt) Land owners, Township, and Sheppard, Morgan & Schwaab, Inc. (SMS) have come to terms regarding property easements, sloping, and general project. Box culvert

has been ordered. Bids to be submitted to SMS by 10:00 a.m. on July 31, 2014. SMS will open bids and discuss with Bob H.

Dennis M. made a motion to hold the special meeting to review project bids at 7:30 p.m. on August 4<sup>th</sup>. Tim T. seconded. Hearing no objections, motion approved.

Clerk will place notice in the newspapers as required. If project is not approved for various reasons this year, County Materials will hold the box culvert for us until we can proceed with the project. SMS will proceed with distribution of bid requests for project and collection of submissions.

10. New Business

A. 2014 TOI Education District Program – information and registration available.

B. Next monthly meeting scheduled for August 21, 2014

11. Executive Session – not needed.

12. Tim T. made a motion to adjourn the meeting. Dennis M. seconded. Hearing no objections, meeting was adjourned at 7:48 p.m.

Respectfully submitted,

Kathy Long, Clerk