

2009 – 2013 TERM

Eugene Kohlmeier - Supervisor
Robert Helms - Highway Commissioner
Jackie Provaznik - Assessor
Kathy Long - Clerk

Arnold Buescher - Trustee
Dennis Mueller - Trustee
Jack Mitchell - Trustee
Seth Joy - Trustee

December 20, 2012 - 7:30 p.m. – MINUTES - Regular Meeting of the Township Board 3700 Tovosky Lane, Edwardsville, IL 62025

1. Meeting was called to Order by Supervisor.
2. Pledge of Allegiance was recited.
3. Roll Call showed all board members present.
Introduction of Guests – Linda Joy and Frank Provaznik
4. Minutes from November 15, 2012 were read by the Clerk. Seth asked that the Assessor Assistant's wage be clarified to read \$1.00 per hour raise. Seth made a motion to approve minutes as read with clarification. Jack seconded. Hearing no further discussion or opposition, minutes were approved.
5. Public Comments – Linda Joy, Seth's mother, thanked us for allowing her attend the meeting.
6. Treasurer's Report was read by Supervisor. Gene distributed a list (copy attached) of invested funds as of November 30, 2012. Discussion followed regarding new 6 month CDs purchased and interest (\$29,136.70) on CDs to date since mid 2010. All investments are located at TheBANK of Edwardsville. Arnold made motion to approve Treasurer's Report. Dennis seconded. Hearing no opposition, report was approved.
7. Township and Road District Bills were reviewed and approved by Trustees.
8. Reports
 - A. Supervisor's Report
 - Cemetery Report – information distributed on Pin Oak Cemetery (aka Hagnauer /Klown Cemetery), Old Staunton Road, Troy, IL 62294. The Bohensteil's, cemetery neighbors, are maintaining the property. Discussion followed on how to proceed. Gene will submit forms on the Cemetery and provide a copy to Clerk.
 - B. Highway Commissioner's Report
 - Finished up trimming trees and tarring joints in a subdivision.
 - Timber Ridge Subdivision - Section in the back of a cul-de-sac is sinking, Bob and crew to make repairs. Seth asked about the culvert in the front of the subdivision. Bob will review.
 - New email account: Bobcommissioner@gmail.com
 - C. Assessor's Report
 - Madison County assessor's annual meeting was held. New computer system is supposed to be up and running in January. Training will be held in the township offices. Some expenses will be incurred due to training. Debbie Ming-Mendoza has been replaced by Karen Stack (an interim) in the county assessor's office.
 - County assessors are out and about taking measurements and pictures. If a card is received stating changes to assessments, residents now only have 30 days to appeal.
 - Jackie has decided not to run for Assessor again. Her current term ends December 31, 2013.
 - D. Clerk's Report
 - All Board Members have filed their Certificate of Completion for the Open Meeting Act online training with the Township Clerk before the deadline of 12/31/12.

- Township and Road District Tax Levies were filed with the County Clerk on 12/11/12.
 - Petition Packets for April Election Candidates may be circulated and the filing period for those petitions is Dec. 17 through Dec. 26, 2012 at 5:00 p.m. Clerk can be reached at 618-791-2040 for filing purposes.
- E. Trustee's Report – none at this time.
9. Old Business
- A. Property / Building Repair / Updates / Flag Pole
- Arnold reported that Mr. Nelson has decided to keep the flag pole. Discussion followed to purchase a new flag pole (30') that won't require annual maintenance. Dennis will check on purchasing a flag pole and flag.
- B. Building Cleaning (Jackie & Seth)
- Finalized a contract with Jean Smith (dba Dustbusters). She did a fantastic job cleaning the building. Seth commented about asking Brefield to buff the floors.
 - Mel Haarmon is retiring as building maintenance man. Discussion followed. Seth will download a sample contract to be reviewed at our next meeting. Gene will take care of building rentals until someone can be found.
- C. Pin Oak Township Webpage (Jack)
- Pictures of Board Members – tabled until after the election.
- D. Township and Road District Tax Levy documents were filed with the County Clerk on 12/11/12 by the Township Clerk.
10. New Business
- A. Trustee Lottery for ballot assignment in the Consolidated Election, April 9, 2013.
- Trustee numbers were drawn: #1 Jack Mitchell, #2 Arnold Buescher, #3 Dennis Mueller, #4 Tim Tosovsky, #5 Seth Joy
 - Ballot Lottery numbers were drawn as follows: #1(2) Arnold Buescher, #2(4) Tim Tosovsky, #3(1) Jack Mitchell, #4(3) Dennis Mueller, #5(5) Seth Joy.
- B. Assessor Budget to be submitted to Board in January.
- C. Next Township meetings to be held January 17, 2013, February 21, and March 21.
11. Executive Session – not required.
12. A motion was made and seconded to adjourn meeting. Meeting adjourned at 8:21 p.m.

Respectfully submitted,

Kathy Long, Clerk