

## 2009 – 2013 TERM

Eugene Kohlmeier - Supervisor  
Robert Helms - Highway Commissioner  
Jackie Provaznik - Assessor  
Kathy Long - Clerk

Arnold Buescher - Trustee  
Dennis Mueller - Trustee  
Jack Mitchell - Trustee  
Seth Joy - Trustee

### March 21, 2013 - 7:30 p.m. – MINUTES - Regular Meeting of the Township Board 3700 Tosovsky Lane, Edwardsville, IL 62025

1. Meeting was called to Order by Supervisor.
2. Pledge of Allegiance was recited.
3. Roll Call showed Gene, Robert, Jackie, Kathy, Arnold, Dennis and Jack present.  
Guests in attendance: Frank Provaznik and Beverly Schipkowski
4. Minutes from February 21, 2013 were read by Clerk. Jackie asked to have the assessor's report changed to read "Assessor's office made decision to allow Madison County to complete the Quad Assessments". Jack made a motion to accept the minutes with Jackie's change. Dennis seconded. Hearing no further opposition, minutes were approved.
5. Public Comments - Ron Foppe of TORIMA presented a dividend check (based on contributions made by Pin Oak from five years ago) to PIN Oak Township.
6. Treasurer's Report was read by Supervisor. Dennis made a motion to approve the Treasurer's Report. Jack seconded. Hearing no opposition, report was approved.
7. Township and Road District Bills were reviewed and approved by Trustees.
8. Reports
  - A. Supervisor's Report -
  - B. Highway Commissioner's Report – getting equipment ready for the mowing season.
  - C. Assessor's Report – discussed equipment, supplies and furniture in the office. Also discussed the need to dispose of some of the records at a later date. The county will have to pick up some of the records as per Jackie. She would like to return to the office to assist with proper disposal of records in the future.
  - D. Clerk's Report  
Supervisor's Annual Report must be submitted to Clerk and posted by April 12<sup>th</sup>.  
Annual Town Meeting – April 16, 2013 – 7:30 p.m.  
Approved Agenda Items: 2013-2014 Township and Road District Budget - Silver Creek Bridge Replacement? – Township Assessor Position Vacancy – Update on Pin Oak Township Webpage
  - E. Trustee's Report – none.
9. Old Business
  - A. Property / Building Repair / Updates / Flag Pole was damaged during delivery and a new one has been sent for replacement.
  - B. Building Cleaning (Jackie & Seth) – no report.
  - C. Rental Manager – Beverly Schipkowski was introduced to the board. She is interested in the rental manager position. Discussion followed. Dennis made a motion to set the Rental Manager pay at \$100.00 per month. Arnold seconded. Beverly to begin a trial period starting April 1<sup>st</sup>. She will record her time and further discussion will take place at future meetings.
  - D. Pin Oak Township Webpage – Jack and Seth are reviewing options for the webpage. They would like to have a calendar on the website to allow people access to rental information and availability.

10. New Business
  - A. 2013-2014 Township Budget was reviewed by trustees and Supervisor. Discussion followed and changes were made to secure funding in the appropriate expenses lines.
  - B. 2013-2014 Road District Budget was reviewed by Road Commissioner. He requested fund changes to better meet the funding needs in the next year.
  - C. Next Township meeting to be held April 18, 2013.
11. Executive Session was not held.
12. Dennis made a motion to adjourn the meeting. Jack seconded. Hearing no opposition, the meeting was adjourned.

Respectfully Submitted,

Kathy L. Long, Clerk