

## 2013 – 2017 TERM

Eugene Kohlmeier - Supervisor  
Robert Helms - Highway Commissioner  
Kathy Long - Clerk

Seth Joy – Trustee  
Jack Mitchell - Trustee  
Dennis Mueller - Trustee  
Tim Tosovsky – Trustee

### July 18, 2013 - 7:30 p.m. – MINUTES - Regular Meeting of the Township Board 3700 Tosovsky Lane, Edwardsville, IL 62025

1. Meeting was called to Order by Supervisor.
2. Pledge of Allegiance was recited by attendees.
3. Roll Call showed all board members present and Beverly Schipkowski, Rental Manager. No additional guests were in attendance.
4. Minutes from June 20, 2013 were read by Clerk. Seth made a motion to approve the minutes. Dennis seconded. Hearing no opposition, minutes were approved.
5. There were no Public Comments to be heard.
6. Treasurer's Report was read by Supervisor. Dennis made a motion to accept the treasurer's report. Jack seconded. Hearing no opposition, treasurer's report was approved.
7. Township and Road District bills were reviewed and approved by the Trustees.
8. Reports
  - A. Supervisor's Report – Gene discussed the Madison County township Officials meeting coming up in Highland.
  - B. Highway Commissioner's Report – Crew will be oiling East and West Hess, Old Staunton, and lower Marine Road next Thursday, July 25, 2013.
  - C. Clerk's Report - 2013/2014 Town and Road Prevailing Wage notice was filed with the County Clerk's office, Secretary of State, and the IL Department of Labor.
  - D. No Trustee's Report.
9. Old Business
  - A. Property / Building Repair / Updates / Flag Pole
    - 1) Plumbing (Jack) – Bob reported he had obtained approval from Hortica to dig out the ditch. Jack provided an update on the plumbing issue. Hope to move forward with the project.
    - 2) Assessor's phone (Gene) – He will proceed with phone removal from the office.
    - 3) Supervisor's Office A/C Unit (Gene) – unit will be repaired. Tim volunteered to contact a repairman.
    - 4) Flag Pole (Bob) He suggested hiring Eberhart Sign Co. to erect the 30 foot flag pole due to safety issues. Seth made a motion to proceed to seek a bid to erect the flag pole. Tim seconded. Hearing no opposition, motion approved.
  - B. Pin Oak Township Webpage (Jack & Seth) We have run into issues with Township Officials of IL (TOI) and establishing a calendar on the webpage. TOI is aware of the issue and is working on the problem. Seth obtained a quote from Green Apple Web to build a website (approximately \$700.00). Godfrey's website was shown as an example. Discussion followed. Seth made a motion to have Green Apple Web build a website for Pin Oak Township after a committee meets to discuss our needs. Dennis made a motion to proceed with website plans. Jack seconded. Hearing no opposition, motion was approved.
10. New Business

- A. Madison County Township Officials Quarterly Meeting – Friday, July 26<sup>th</sup> – 7:30 p.m. – Madison County Fair, Highland, Helvetia Room. Program: Mark Gvillo, Madison Co. Highway. Pork sandwiches/sodas served after the meeting.
  - B. August 10<sup>th</sup>, Local Officials day at the State Fair. Next Township meeting to be held August 15, 2013.
  - C. Gene commented on the broken picnic tables outside the building. Seth made a motion to remodel the picnic area for safety reasons. Dennis seconded. Hearing no opposition, motion approved.
- 11. Executive Session – not required.
  - 12. Dennis made a motion to adjourn the meeting. Tim seconded. Hearing no opposition, meeting was adjourned.

Respectfully submitted,

Kathy Long, Clerk