

**2013 – 2017 TERM**

Eugene Kohlmiller - Supervisor  
Robert Helms - Highway Commissioner  
Kathy Long - Clerk

Seth Joy – Trustee  
Jack Mitchell - Trustee  
Dennis Mueller - Trustee  
Tim Tosovsky – Trustee

**August 20, 2015 – MINUTES - Regular Meeting of the Township Board  
3700 Tosovsky Lane, Edwardsville, IL 62025**

1. Meeting was called to Order by the Supervisor at 6:30 pm.
2. Pledge of Allegiance was recited.
3. Roll Call showed all board members were present.  
Guests: Joreen Kohlmiller and Charlene Mitchell
4. Minutes from July 16, 2015 were read by Clerk. Jack made a motion to approve the minutes as read. Dennis seconded. The minutes were unanimously approved.
5. No public comments were heard.
6. Treasurer's Report was read by the Supervisor/Treasurer. Seth made a motion to approve the report as read. Dennis seconded. The Treasurer's report was unanimously approved.
7. Township and Road District Bills were reviewed by the Trustees and approved for payment.
8. Reports
  - A. Supervisor's Report
    1. Charlene Mitchell has been busy and doing a good job as temporary Rental Manager this past month.
  - B. Highway Commissioner's Report
    1. We are finished oiling for the year.
    2. John Birch of Rosewood Hills has a trailer parked in the end of a cul-de-sac. There is a problem with the Road District trucks being able to turn around at the end of the cul-de-sac and recently an ambulance could not make the turn easily. Discussion followed. Robert will follow up on ownership and usage rights of the property with the county.
    3. People have placed rip-rap along the road and refuse to pick it up. There will be follow-up on this issue as well.
    4. Preparing to take down some dead trees. Will post a notice on the website. If there are concerns, call the Road District office.
  - C. Clerk's Report
    1. All keys distributed to date for the building have a completed form on file in our secure fire proof cabinet.
  - D. Trustee's Report
    1. Nothing to report.
  - E. Rental Manager's Report – Charlene Mitchell
    1. HOA Rental was regarding Ameren's plan to bring natural gas to this area along Rte. 143. An offer was made to see if we were interested in bringing the natural gas line to the Township building and Road District building. Further discussion to be held later.
    2. No new rentals to report on at this time.
    3. **Rental Phone Number is 618-975-9932.**

9. Old Business

A. Updates in Progress

1) Building/Property Maintenance

- a) Door Locks/Keys – Keyed lock to be installed on closet in supply room. It will match the main locks for convenience.
- b) Lighting - Dennis will check the timer to see if it is working properly.
- c) Jack reported that the Website Banner is now displayed on the meeting wall for all to see.
- d) Board reviewed a painting quote, from a professional, for the inside of the building, doors, trim, bathroom stalls, and drywall ceiling. Jack led a discussion of the quote. Seth made a motion to move forward with painting per the quote, plus add the Supervisor's outside door and adding railing around the main rooms where needed. Tim seconded. The vote was unanimous to proceed.

C. Pin Oak Township Webpage ([pinoaktownship.com](http://pinoaktownship.com)) - Seth will post documents in a word format. Minutes of our meetings will continue to be posted in a PDF format.

10. New Business

A. Madison County Board of Review sent information regarding Troy Holdings, LLC and Florists Mutual Insurance Co. = Real Property Assessment Appeals for the Year 2015. Discussion was held. Board had decided previously to allow the county to proceed with any appeals and will continue to follow that decision.

B. Rental Manager Position review – Jack asked to abstain from the discussion and vote on the position. Charlene Mitchell and Jack left the meeting. Discussion was held by the remaining board. Seth made a motion to appoint Charlene Mitchell as the official Rental Manager. Tim seconded. Hearing no objections, Charlene was appointed as Rental Manager.

11. Executive Session was not called.

12. Dennis made a motion to adjourn the meeting. Jack seconded. Hearing no opposition, the meeting was adjourned at 7:49 pm.

Respectfully submitted,

Kathy L. Long, Clerk