

May 15, 2017 – May 16, 2021 TERM

Jay Kohlmiller - Supervisor
Robert Helms - Highway Commissioner
Kathy Long - Clerk

Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee
Tim Tosovsky – Trustee

August 16, 2018 - MINUTES - Regular Meeting of the Township Board
3700 Tosovsky Lane, Edwardsville, IL 62025

1. Meeting was called to order by the Supervisor
2. Pledge of Allegiance was recited.
3. Roll call showed Jay, Robert, Kathy, Seth and Jack in attendance. Dennis and Tim were absent.
4. Guests in attendance were Tim Broihier and Charlene Mitchell.
5. Minutes from July 19, 2018 were read by the clerk. Seth made a motion to approve the minutes as read. Jack seconded. Hearing no objections, July 2018 minutes were approved.
6. No public comments were heard.
7. Treasurer's Report was distributed and read by the Supervisor. Seth made a motion to approve the treasurer's report. Jack seconded. Treasurer's report was unanimously approved.
8. Township and Road District bills were reviewed by the Trustees and approved for payment.
9. Reports
 - A. Supervisor's Report
 - 1) Audit Update – all files have been delivered to the auditor's and the process has begun.
 - 2) Laptops have been ordered, one for the road district and two for the township. Discussion followed.
 - B. Highway Commissioner's Report
 - 1) Road worker benefits
 - A) Retirement for Workers - discussion regarding matching limits and potential plans for a 403b. Jay will contact the company.
 - 2) Darrell Giesekeing – R.O.W. – Mr. Giesekeing had requested a copy of Robert's records from Juneau and the minutes from July. Robert sent the records as requested. July minutes were approved and will be sent.
 - 3) Maple Grove Road Box Culvert – project is completed.
 - 4) Silver Creek Bridge – almost everybody in the area is on board. One land owner is still in the working process.
 - 5) Equipment – discussion of the mini excavator by the board. Seth made a motion to endorse Bob's recommendation to purchase the mini excavator with the rental fees applied to the final price. Jack seconded. Hearing no objections, motion was approved.
 - 6) Crews are done oiling for the year.
 - C. No Legal Report was heard.
 - D. Clerk's Report
 - 1) Form to correct Supervisor's name at the Comptroller's office has been submitted.
 - 2) Public Notary Information was discussed. The board requested the clerk to continue with the process.
 - E. No Trustee's Report
 - F. Rental Manager's Report – Charlene Mitchell – one showing scheduled.
10. Old Business
 - A. Building/Property Maintenance
 1. Supervisor/Clerk's office ac/heater unit is not functioning. Jack suggested having it checked and if it is feasible, have it repaired or replaced if necessary.
 2. Jack and Charlene cleaned the filters in the units in the building.
 3. Board suggested having Peter's Heating and Cooling provide the service.

- B. Pin Oak Township Webpage (Jack & Seth) spam was cleaned up and not nearly as much is getting through.
 - C. Janitorial Contract (Seth) – Jay is working on it.
 - E. Shred Day – September 22, 2018 – 9:00 am to 1:00 pm – signage to be posted at the road and the building.
 - F. Jack discussed potential lighting for the building. Seth discussed the ceiling tiles and replacement.
- 11. New Business
 - A. Robert and the board discussed the Pin Oak Township Park, area next to the building.
 - B. Next meeting is September 20, 2018 at 6:30 p.m.
 - 12. Executive Session was not needed.
 - 13. Jack made a motion to adjourn the meeting. Seth seconded. Meeting was adjourned at 7:26 p.m.

Respectfully submitted,
Kathy L. Long