

## 2013 – 2017 TERM

Eugene Kohlmeier - Supervisor  
Robert Helms - Highway Commissioner  
Kathy Long - Clerk

Seth Joy – Trustee  
Jack Mitchell - Trustee  
Dennis Mueller - Trustee  
Tim Tosovsky – Trustee

April 11, 2017 - MINUTES - Regular Meeting of the Township Board  
3700 Tosovsky Lane, Edwardsville, IL 62025

1. Meeting was called to order by the supervisor at 7:35 p.m.
2. Pledge of Allegiance was recited.
3. Roll call showed all board members present.  
Guests – Charlene Mitchell, Rental Manager.
4. Minutes from March 16, 2017 were read by the clerk. Robert stated B.1. should read Maple Road not Klenke Road. Tim made a motion to accept the minutes as read with the correction. Jack seconded. Hearing no objections, March minutes were approved.
5. There were no public comments
6. Treasurer’s Report was read by the supervisor. Seth made a motion to accept the report as read. Dennis seconded. Hearing no objections, the Treasurer’s report was approved.
7. Township and Road District bills were reviewed by the trustees and approved for payment.
8. Reports
  - A. Supervisor’s Report
    1. 2017 Census of Governments, Survey of Public Employment & Payroll was discussed and will be submitted online by the clerk per the supervisor’s request and information provided.
  - B. Highway Commissioner’s Report
    1. There was a program through IDOT to replace the old road signs with high visual signs. We scrapped most of the old signage but kept a few for emergency usage. Proceeds to be deposited in General Road Fund, 10-Miscellaneous.
    2. Prevailing Wage form requested information on contractors hired by the township and road district for the past year. Robert will provide the information requested and Kathy will complete online.
    3. Recommended engineering firm to do right-of-way easements and such for the Maple Road project near the Klenke driveway.
  - C. Legal Report – Darrel Giesecking has contacted Robert again regarding a roadway to his property. There is nothing in the county or state records to show an easement on the properties to give commissioner permission to proceed. Mr. Giesecking has very old correspondence and stated he was going to contact a lawyer for assistance.
  - D. Clerk’s Report
    1. Reminder to complete Economic Interest Statements with the County Clerk’s office or online before May 1<sup>st</sup>.
    2. Certificate of Status of Exempt Property was filed with the Madison County Board of Review.
  - E. No trustee’s report at this time.
  - F. Rental Manager’s Report – Charlene Mitchell stated 4/29/17 is booked for a prayer breakfast. 5/3/17 is booked for a church luncheon.
9. Old Business
  - A. Building/Property Maintenance
    - 1) Building Repairs
      - a) Maintenance door/ front sill replacement/repair – Dennis is working on it.

- b) Window blinds – Seth would like to proceed with something that is durable and will look pleasing in the building. Seth and Charlene will check with budget blinds and others for bids.
  - c) Jack would like to check on 2x2 squares versus 2x4 for a future ceiling tile project.
  - d) Floor needs maintenance in the main hall and the supervisor’s office.
  - e) A mowing estimate (#387) was received from Four Leaf Outdoor Services, LLC. Estimate is the same as past years (\$115.00 @ time). Board approved his estimate for 2017-2018 fiscal year.
- 2) Water Fountain is not operating.
  - B. Pin Oak Township Webpage has been cleaned up.
- 10. New Business
    - A. 2017-2018 Township and Road District budgets will be adjusted with balances from 3/31/17 and posted for 30 days to allow for public review.
    - B. Town and Road District budgets will be reviewed by the board at the May meeting and potentially approved for the 2017-2018 fiscal year.
    - C. Next monthly meeting will be May 18, 2017.
  - 11. Executive Session was not needed.
  - 12. Seth made a motion to adjourn the meeting. Tim seconded. Hearing no objections, meeting was adjourned at 8:35 p.m.

Respectfully submitted,  
Kathy L. Long, Clerk