

## May 17, 2021 – May 19, 2025 TERM

### Board members to be sworn in for new term before the meeting.

Jay Kohlmiller - Supervisor  
Robert Helms - Highway Commissioner  
Kathy Long - Clerk

Seth Joy – Trustee  
Jack Mitchell - Trustee  
Dennis Mueller - Trustee  
Tim Tosovsky – Trustee

July 15, 2021 - MINUTES – 6:30 p.m. - Regular Meeting of the Township Board  
3700 Tosovsky Lane, Edwardsville, IL 62025

*Covid 19 rules are still in effect per the Governor and County. We are practicing Social Distancing at our meeting and ask that if you are experiencing a fever or illness, have been exposed to someone or have tested positive yourself for Covid 19 within 14 days, please, do not attend the meeting. Thank you for your assistance in helping to keep our community safer.*

1. Meeting was called to order by the Supervisor.
2. Pledge of Allegiance was recited.
3. Roll call showed Jay, Robert, Kathy, Jack, Dennis, and Tim were present. Seth was absent.
4. No guests were in attendance.
5. Minutes from June 15, 2021 were read by the clerk. Jack made a motion to approve the June minutes with a correction, Robert H. was not in attendance in June. Dennis seconded the motion. Hearing no objections, the June minutes were approved.
6. No Public comments were heard.
7. Treasurer's Report was read by the Supervisor. Jay stated that he had made an error in QuickBooks and was working to correct it. Jack made a motion to approve the May Treasurer's Report as read. Dennis seconded. Hearing no objections, the May 2021 Treasurer's Report was approved. Dennis made a motion to not approve the Treasurer's Report for June until it is corrected. Tim seconded. All trustees were in favor and motion approved.
8. Township and Road District bills were reviewed by the trustees and approved for payment.

#### 9. **REPORTS**

##### A. Supervisor's Report

- 1) Bookkeeping Update - Jay is having an issue with some of the bookkeeping entries in the General Town Fund and one of the balances is not showing properly. He is working with Sheffel to correct the clerical issue. Discussion followed. Jay will contact trustees and commissioner when it is corrected. Some of our General Town Fund CD's may need to be cashed in to cover expenses until more tax funds are received. Trustees discussed and Dennis made a motion to cash in the three lowest CD's to cover expenses at this time. Tim seconded. Trustees approved the motion.
- 2) Audit Plans - Jay also reported that when Sheffel was performing the audit report each year, a form was filed with the State of IL. Because an audit was not required, the form was not filed. Sheffel is helping Jay complete the report forms through April 21, 2021.
- 3) Supervisor Bond – no information from TOI yet.
- 4) No other items to be discussed.

##### B. Highway Commissioner's Report

- 1) Roads – The road crew started oiling some of the outer roads. We started on outer Goshen trying to get some of the crown off the roads. Dennis commented on the roller used on Goshen and what a nice job it did.
- 2) Maintenance Shed – nothing new.
- 3) Road District Workers – Robert stated that probably sometime this fall, there may be another small jump in payroll to keep up with local wage competition. Discussion followed.
- 4) Oakland Hills Subdivision – A preconstruction meeting was held with Juneau and Kamalduski. There seems to be an issue with getting materials for the project. The project will not begin until materials are received to allow for less down time.
- 5) Southwestern Electric Coop Inc. put in a substation near Bouse Road. They would like to put a pole on the corner of South Klenke and Bouse and would like clearance from us. Robert recommended

allowing SWECI to proceed. Jack made a motion to vacate some property to allow SWECI to install a power pole. Dennis seconded. All board members in attendance approved.

- 6) A real estate agent called the other day, there is a road (White Oak) across from Merkel that is under debate. It may or may not be a township road. More information is needed to determine if it is a township road.
  - 7) One of our trucks is having issues and may need to be replaced. Robert suggested replacing the oldest truck (1998) before it breaks down completely. Discussion followed and to be continued at the next meeting.
- C. No Legal Report was given.
  - D. Clerk's Report – nothing new.
  - E. No Trustee's Report was heard.
  - F. Cemetery Trustee's Report – Randy Long – Thank you to the road crew for additional work completed on Bartlett Cemetery Road.
  - G. Rental Manager's Report – Charlene Mitchell – Discussion followed to raise the Rental Deposit to be equivalent to the Rental, \$150.00 each. Tim seconded. Motion was approved by the Trustees.

10. **OLD BUSINESS**

- A. Property Maintenance / Building Use
  - 1) Flooring is completed. Kitchen plumbing and electrical project are in process.
  - 2) Painting project should be completed early next week.
  - 3) Building Opening will hold off until the remodeling is complete.
- B. Pin Oak Township Webpage (Jack & Seth) – nothing new.
- C. Goshen Road – should be finished for this year.
- E. No other Old Business was discussed.

11. **NEW BUSINESS**

- A. Township Septic System - Jack discussed digging out the grease trap and tying into the other system. Robert suggested adding a pump to try to keep the excess water out. Discussion followed and more to follow at our next meeting.
- B. Next meeting is August 19, 2021 at 6:30 p.m.
- C. The building needs to be treated for bugs. Blythe has been used in the past. Robert requested including the road building in the bug treatment. Jay will contact Blythe for the treatment.
- D. No other New Business to be discussed.

12. Executive Session was not needed.

13. Dennis made a motion to adjourn the meeting. Tim seconded. The meeting was unanimously approved for adjournment at 7:37 p.m.

Respectfully submitted by Kathy L. Long, Clerk