

May 15, 2017 – May 16, 2021 TERM

Jay Kohlmiller - Supervisor
Robert Helms - Highway Commissioner
Kathy Long - Clerk

Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee
Tim Tosovsky – Trustee

May 17, 2018 - MINUTES - Regular Meeting of the Township Board
3700 Tosovsky Lane, Edwardsville, IL 62025

1. Meeting was called to order by the supervisor at 6:30 p.m.
2. The Pledge of Allegiance was recited.
3. Roll call showed all board members present except for Tim.
4. Guests in attendance were Charlene Mitchell, Jim Reppell and Darrell Giesecking
5. Minutes from April 10, 2018 were read by clerk. Dennis made a motion to accept the minutes as read. Seth seconded. Hearing no objections, April minutes were approved.
6. No public comments were heard.
7. Treasurer's Report was distributed and read by the supervisor. Seth made a motion to accept the Treasurer's Report. Jack seconded. Hearing no objections, the April Treasurer's Report was approved.
8. Township and Road District bills were reviewed by the trustees and approved for payment.
9. Reports
 - A. No Supervisor's Report was heard.
 - B. Highway Commissioner's Report
 1. Road worker benefits – update
 - A) Insurance for Workers – no further discussion required at this time.
 - B) Retirement for Workers– Supervisor and Commissioner are working on a plan.
 2. Darrell Giesecking – R.O.W. – Robert got a price on getting the right of way marked. Estimate was \$3,900.00 per Juno. Discussion followed. Jim Reppell stated that Madison County Surveyors is still in business, so Robert will seek a second bid. Darrell asked to discuss the concrete culvert and access to his property. Discussion followed. Staking needs to be done first to determine the actual property lines for Pin Oak Township. An expert will be contacted to inspect the culvert. More discussion followed by the board members, Darrell and Jim. Seth made a motion for approval to find someone, with a reasonable rate, to stake out the property in question. Also to contact a professional to inspect the culvert. Dennis seconded. Hearing no further discussion, motion was approved.
 3. Maple Grove Road Box Culvert – Purchase of Easements – Robert stated the contractor bids showed Kamadulski was the lowest bidder at \$127,291.80. Split box culverts will be used for safety purposes. He is hoping to start the first or second week of June.
 4. Tentative oil dates for this summer - 6/14 – 6/28 – 7/9 – 7/26 – 8/1 – 8/16. Plan is to start in the south and work our way north. Roads will be posted on the website and at the road as scheduled.
 - C. No Legal Report was heard.
 - D. Clerk's Report
 - 1) Records Retention and Disposal certificate was approved by the committee at the state and we are approved for disposal after June 1st. Some records will have to be sorted and retained per the state. Clerk requested a burning barrel for record disposal purposes. A suggestion was made to check on shredding costs.
 - E. No Trustee's Report was heard.
 - F. Rental Manager's Report – Charlene Mitchell stated there are rentals on Monday, May 21 for a wake and Saturday, June 2 for a retirement party.

10. Old Business
 - A. Building/Property Maintenance
 - 1) Back Door & frame in furnace room and extra office – Dennis stated all work is completed.
 - B. Pin Oak Township Webpage (Jack & Seth) – Seth has made changes to the website, but it is not saving correctly. Seth will contact Tyler to get information on maintenance and future upkeep.
 - C. Truck replacement for Road District (Robert) - Considering a mini excavator instead of a truck. Approximate price is \$64,000.00 and our current rentals of the mini excavator go towards the purchase price.
 - D. Janitorial Contract (Seth) – it is part of the website situation and he is working on it.
 - E. Ceiling Tile replacement was discussed. Will inspect the grid and see if there is a product that is compatible to allow us to put up 2'x2' squares.
 - F. Floor Bids – (Charlene) – 3H Commercial Cleaning Services of St. Louis (\$900.00) and Floors and More, Local (\$1050.00) Seth commented that we should hold off on the floors until the ceiling project is determined.
 - G. No other Old Business was discussed.
11. New Business
 - A. Board members completed a final Review of Town and Road District Budgets and signed for approval of the budgets.
 - B. Audit Update – Jay contacted Steve Langendorf of Sheffel/Boyle. Files have been sent electronically.
12. Executive Session was not needed.
13. Seth made a motion to adjourn the meeting. Jack seconded. Hearing no objections, the meeting was adjourned at 7:30 p.m.

Respectfully submitted,
Kathy L. Long, Clerk