

May 15, 2017 – May 16, 2021 TERM

Jay Kohlmiller - Supervisor
Robert Helms - Highway Commissioner
Kathy Long - Clerk

Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee
Tim Tosovsky – Trustee

April 13, 2021 – Minutes - Regular Meeting of the Township Board
3700 Tosovsky Lane, Edwardsville, IL 62025

Covid 19 rules are still in effect per the Governor and County.

We are practicing Social Distancing at our meeting and ask that if you are experiencing a fever or illness, have been exposed to someone or have tested positive yourself for Covid 19 within 14 days, please, do not attend the meeting. Thank you for your assistance in helping to keep our community safer.

1. Meeting was called to order by Dennis Mueller, Senior Trustee.
2. Pledge of Allegiance was recited.
3. Roll call - Robert, Kathy, Seth, Jack, and Dennis present. Jay and Tim were absent.
4. Guest in attendance was Charlene Mitchell.
5. Minutes from March 18, 2021 were read by the clerk. *_Seth made a motion to approve the minutes as read. Jack seconded. Hearing no objections, the March minutes were approved by the board.*
6. No Public Comments were heard.
7. Treasurer's Report was provided by the Supervisor. *Seth made a motion to approve the Treasurer's report read at the Annual Town Meeting and the checks that were prepared and signed by the supervisor for payment of bills (April 1-13). Jack seconded. The Treasurer's Report through March 31, 2021 and bills listed to date were unanimously approved by the Board.*
8. Township and Road Dist. bills were reviewed and approved for payment by the board.
9. **REPORTS**
 - A. Supervisor's Report provided via phone call to clerk.
 - 1) Bookkeeping – Quickbooks not quite ready, but close. Discussion followed.
 - 2) Audit Plans – Board discussed using Sheffel or another firm. Marine Township uses a small firm out of Edwardsville. Estimates quoted are about the same.
 - B. Highway Commissioner's Report
 - 1) Roads – Oakland Hills Subdivision project will deal with the erosion under the roads. Juneau is working with Robert. Bids will go out after the engineering part is completed.
 - 2) Maintenance Shed – Robert is working with the engineers at this time. Material prices are extremely high and may not proceed until things to settle down.

- C. No Legal Report
- D. No Clerk's Report
- E. No Trustee's Report
- F. Cemetery Trustee's Report – Randy and Kathy Long cleaned up the grave decorations and cut the grass at Bartlett.

The Board discussed providing a stipend of \$100.00 to caretaker John Stille for the small cemetery next to his property. Jack made a motion to grant the stipend. Seth seconded. Board members approved the motion.

- G. Rental Manager's Report – Charlene Mitchell – nothing new.

10. **OLD BUSINESS**

A. Property Maintenance / Building Use

- 1) Septic pump was replaced by Kohnen Concrete Co.
- 2) Flooring samples were reviewed. Monterey Oak was selected for the flooring. CORTec pro plus 7" plank. Jack will contact Stephens Floor Coverings.
- 3) The Board would also like to discuss cabinets for the kitchen area with Jay.
- 4) The Board discussed opening the building in the future. We are in the process of remodeling the main space and will keep it closed at this time.

B. Pin Oak Township Webpage (Jack & Seth) – review is underway.

C. Road District Workers – nothing to report

D. Economic Interest Statements – Almost all completed.

E. April 6, 2021 Consolidated Election – Current board members were elected for another term. New term begins May 17, 2021. Board members may be sworn in by the County Clerk's office or by the Township Clerk at our next meeting.

F. May 1, 2021 / Shred Day – 9:00 a.m. – 1:00 p.m. – Township Senior Center. Open to the public and sponsored by Pin Oak Township.

11. **NEW BUSINESS**

A. 2021 – 2022 Budgets for Town and Road District were distributed and posted for review by the board and public. Budgets may be approved at our May meeting.

- 1) Approval for Supervisor to pay bills and salaries until the new budget is approved was discussed. Seth made motion to allow the Supervisor to pay bills and salaries until the budget is approved. Jack seconded. Motion approved by the board. (Utility bills as due, other bills with Board approval, salaries when due, and any tax payments.)

B. Mowing Bids were opened and reviewed. Discussion followed. Calls will be made to determine exact services and insurance coverage.

1. Aggressive mowing

- a) Pin Oak - \$200.00 @ week
- b) Bartlett - \$150.00 @ week
- c) Hagler - \$75.00 @ week

2. Outer Images

- a) Pin Oak - \$125.40 @ week
- b) Bartlett - \$198.55 @ week
- c) Hagler - \$104.50 @ week

3) Four Leaf Outdoor Services

- a) Pin Oak - \$130.00 @ week
- b) Bartlett - \$250.00 @ week
- c) Hagler - \$85.00 @ week

C. Reimbursement Ordinance, discussion followed. Seth made a motion to continue to use the Reimbursement Ordinance in effect. Jack seconded. Board members approved the use of the current ordinance and forms for reimbursement.

D. Next meeting is May 20, 2021 at 6:30 p.m.

12. Executive Session was not needed.

13. Seth made a motion to adjourn the meeting. Jack seconded. Hearing no objections, the meeting was adjourned at 8:13 p.m.

Respectfully submitted, Kathy L. Long, Clerk