

## 2013 – 2017 TERM

Eugene Kohlmiller - Supervisor  
Robert Helms - Highway Commissioner  
Kathy Long - Clerk

Seth Joy – Trustee  
Jack Mitchell - Trustee  
Dennis Mueller - Trustee  
Tim Tosovsky – Trustee

February 16, 2017 - 6:30 p.m. – MINUTES - Regular Meeting of the Township Board  
3700 Tosovsky Lane, Edwardsville, IL 62025

1. Meeting was called to order by the supervisor.
2. Pledge of Allegiance was recited.
3. Roll call showed all board members present except for Seth and Robert.  
Guests – Charlene Mitchell, Rental Manager
4. Minutes from January 19, 2017 were read by the clerk. Jack made a motion to accept the minutes. Tim seconded. Hearing no objections, the January minutes were approved.
5. Public Comments
6. Treasurer’s Report was read by the supervisor. Dennis made a motion to accept the report. Tim seconded. Hearing no objections, the treasurer’s report was approved.
7. Township and Road District bills were reviewed by the trustees and approved for payment.
8. Reports
  - A. Supervisor’s Report
    1. Township Officials Educational meeting to be held on April 26<sup>th</sup>. Board members are invited to attend on behalf of Pin Oak.
    2. Census information was discussed.
  - B. No Highway Commissioner’s Report
  - C. No Legal Report from David Gerber
  - D. Clerk’s Report
    1. Ballot Proof Report was submitted to County Clerk’s office.
    2. New printer/copier/scanner has been installed in the office. The old copier is available for use until the ink cartridge is used up.
    3. BAS report completed online. (Census)
  - E. Trustee’s Report – Jack mentioned that he received a request and form from Troy Tribune asking for information to post on candidates. All board members received the form and have the option to complete it.
  - F. Rental Manager’s Report – Charlene Mitchell – Potential April and March rentals.
9. Old Business
  - A. Building/Property Maintenance
    - 1) Lighting - Dennis installed a light by the supervisor door.
    - 2) Water Fountain – no report
    - 3) Building Repairs (Dennis) – The back outside maintenance door frame is rotted and needs to be replaced. He suggested having a composite frame and steel door installed. Jack mentioned the threshold on the front double doors has lifted and needs to be repaired also. Dennis will seek an estimate for repairs.
    - 4) Tim mentioned that we should water the plants around the building. Discussion followed.
  - B. Pin Oak Township Webpage – no report.
  - C. John Burch – Road / Property Dispute – no report

10. New Business
  - A. Annual Town Meeting Topics
    1. Potential property purchase for future use by the Road District and/or Township. Discussion followed, agenda to be approved in March.
  - B. Dennis made a motion to allow the Supervisor to pay bills in the next fiscal year until a new budget is approved. Jack seconded. Motion approved.
  - C. Dennis made a motion to pay the moderator a fee of \$35.00 for their service at the annual town meeting. Tim seconded. Motion carried.
  - D. Next meeting March 16, 2017, this is the last meeting for this fiscal year. New year begins April 1<sup>st</sup> and most newly elected officers will be sworn in at the May meeting.
11. Executive Session – was not needed.
12. Jack made a motion to adjourn the meeting. Tim seconded. Hearing no objections, meeting was adjourned at 7:35 p.m.

Respectfully submitted,  
Kathy L. Long, Clerk