

2013 – 2017 TERM

Eugene Kohlmeier - Supervisor
Robert Helms - Highway Commissioner
Kathy Long - Clerk

Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee
Tim Tosovsky – Trustee

**June 16, 2016 - 6:30 p.m. – MINUTES - Regular Meeting of the Township Board
3700 Tosovsky Lane, Edwardsville, IL 62025**

1. Meeting was called to order by supervisor.
2. Pledge of Allegiance was recited
3. Roll Call showed all board members present. Guests in attendance are Don Ballard and Charlene Mitchell.
4. Minutes from May 19, 2016 were read by Clerk. Jack made a motion to approve the minutes as read. Tim seconded. After a vote by the board, the minutes were unanimously approved.
5. Public Comments
Don Ballard thanked the board members for their service. A special thank you to Robert and the crew members for their work through the winter and especially now in the summer. Don would like to review the roads in Oak Lawn Subdivision with Bob when he is available. Bob agreed to schedule a time for review.
6. Treasurer's Report was read by the supervisor. Tim made a motion to accept the treasurer's report. Dennis seconded. Board voted and unanimously approved the report. Discussion followed on the current Certificates of Deposit at the Bank of Edwardsville.
7. Township and Road District bills were reviewed by the trustees and approved for payment.
8. Reports
 - A. Supervisor's Report
 1. Gene has been busy working with the auditors at Scheffel.
 2. Seth received a questionnaire from the auditors. He completed and returned it.
 - B. Highway Commissioner's Report
 1. Our phone is currently out of order, need to post the issue on the website.
 2. Roads to be oiled on June 24th are Goshen from Staunton E to 143, Neely, Kuhn Station, Rosewood Hills, and E & W Mick.
 3. County called with a list of easements needed to be procured. Peyton Wieland and Steve Casa have agreed. Burrows is tied up in legal taxes, Jack Humes is the attorney of record. Need to complete the procurement by the end of next week to get bids out and returned in a timely fashion. Discussion followed on the various properties and comparable properties.
 - C. Clerk's Report
 1. Town & Road District budgets were approved and have been submitted to County Clerk's office.
 2. Attended TOI Education District workshop on 6/11/16. A very informative meeting and lots of information regarding the upcoming election requirements.
 - D. Trustee's Report
 1. Dennis reported on a meeting held regarding the ball/soccer park to be developed off of Goshen Road. Discussion followed.
 2. Dennis has heard compliments from various people regarding the roads and maintenance within our township.

- E. Rental Manager's Report – Charlene Mitchell
 - 1. July 3rd and 4th are rented. June 25th is being considered by someone also.
 - 2. There was an inquiry regarding a repeated monthly rental for a resale (antiques, furniture, and such) group. Discussion followed and board decided not to agree to the rental because of the need to always be moving furniture in and out of the building.
- 9. Old Business
 - A. Building/Property Maintenance
 - 1. (Dennis) Lighting timer to be installed soon.
 - 2. Landscaping – Tim will review the suggested plants for low maintenance and drought resistance.
 - 3. Tables & Chairs – Seth discussed updated bid on tables and chairs. Total cost is \$5396.30. Scanned copy of tax exempt form to be sent for order.
 - 4. Water Fountain – Jack will try to get to the project.
 - B. Pin Oak Township Webpage (Jack & Seth) updates to be completed.
- 10. New Business
 - A. Easement purchases for Mick Road bridge project. Discussion followed. Seth made a motion to provide board approval to allow Robert to negotiate easement purchases for Mick Road Bridge project. Jack seconded. Board approved the motion with a unanimous vote.
 - B. Truck Bids were discussed. Seth made a motion to purchase the truck from Tri-Ford and the bed from Woody's. (Total purchase and assembly approximately \$80,000.) Tim seconded. Board unanimously approved the purchase.
 - C. Adopt Town and Road District prevailing wage act
 - 1) Prevailing Wage must be filed, laws have not changed per TOI.
 - 2) IL Dept. of Labor has not updated their webpage and July 2015 wage listings are to be used.
 - 3) Board members signed their approval for the Prevailing Wage Act.
 - 4) Clerk will file the PWA with the IL DOL and submit a copy to Madison County Clerk's office.
 - D. Rental Manager's monthly pay was discussed. Seth made a motion to increase the rental manager's pay by \$50.00. Tim seconded. Hearing no objection, motion to increase rental manager's pay was approved.
 - E. Upcoming voting season information was provided by Clerk. Candidates guides may be found online for each person's review. Petition signatures may be requested as of September 20, 2016. More information is available online.
 - F. Next meeting is scheduled for July 21, 2016
- 11. Executive Session was not needed.
- 12. Seth made a motion to adjourn the meeting. Tim seconded. Hearing no objections, meeting was adjourned at 7:58 p.m.

Respectfully submitted,

Kathy L. Long, Clerk