

May 15, 2017 – May 16, 2021 TERM

Jay Kohlmiller - Supervisor
Robert Helms - Highway Commissioner
Kathy Long - Clerk

Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee
Tim Tosovsky – Trustee

July 19, 2018 - MIINUTES - Regular Meeting of the Township Board
3700 Tosovsky Lane, Edwardsville, IL 62025

1. Meeting was called to order by the supervisor at 6:30 p.m..
2. The Pledge of Allegiance was recited
3. Roll call showed all board members were present.
4. Guests were Charlene Mitchell, Darrell Giesecking, Fred Faust, and Jim Reppell
5. Minutes from June 21, 2018 were read by the clerk. Dennis made a motion to approve the minutes as read. Seth seconded with one grammatical correction as stated. Hearing no other objections or discussion, June minutes were approved by the board.
6. Public Comments
 - A. Fred Faust is running for County Board. He is attending our meeting to learn about our township.
7. Treasurer's Report was distributed and read by the Supervisor. Seth made a motion to accept the report. Jack seconded. Hearing no objections, the Treasurer's Report was approved.
8. Township and Road District bills were reviewed by the trustees and approved for payment.
9. Reports
 - A. Supervisor's Report
 - 1) Audit Update – Auditors have been reviewing the information and will be sending a letter for approval to proceed.
 - B. Highway Commissioner's Report
 - 1) Road worker benefits – appointments have been scheduled by the workers. No further information available at this time.
 - 2) Darrell Giesecking – R.O.W. – Robert reported that the property has been staked and a report was distributed to attendees. The report from Juneau is attached. Discussion followed. Mr. Giesecking would like to have the concrete culvert repaired as recommended. He would also like to have another culvert installed to be able to have access to his property and some foliage will need to be removed and gravel put down to be able to give him farm road access. Board discussed some solutions. Seth made a motion to allow Robert and the Township Road District to repair the right-of way at Ridgeview and Maple Grove Road, to install a 24' steel culvert, add rock to the roadway to continue about 5' beyond the concrete culvert, and make repairs to the 22' arch culvert as recommended by Juno Associates. Dennis seconded. Darrell Giesecking agreed to the recommended repairs and to continue with the general maintenance of the farm road from Ridgeview Road to the concrete culvert. The motion was unanimously approved. Mr. Giesecking requested a copy of the records from Robert. Robert mentioned that this project would not begin until road oiling was done, maybe mid to late September.
 - 3) Maple Grove Road Box Culvert – The culvert needed to be raised 6" because of the water main located in the creek.
 - 4) Silver Creek Bridge – Landowners have been contacted and some of the easements have been agreed upon. Other easements are in the works.
 - 5) Equipment – Mini Excavator rental is done and now we need to figure out what to do.
 - C. No Legal Report was provided.

- D. Clerk's Report
 - 1) Town and Road District Prevailing Wage Act was filed with County Clerk and IL Dept. of Labor. Copies are posted in the Town Office and the Road Office. An adoption notice was printed in the Edw. Intelligencer and Troy-Times Tribune newspapers as required.
 - 2) May Minutes were unable to be posted in a timely manner due to website complications. Seth and Tyler are working on the website.
 - 3) Checks received from Comptroller – State of IL with Eugene's name on them - officer can be changed by filing form REG-1-0 per a phone call by the clerk.
- E. No Trustee's Report was heard.
- F. Rental Manager's Report – Charlene Mitchell – A rental is scheduled for July 29th. There has been more interest lately in renting the building.
- 10. Old Business
 - A. Building/Property Maintenance
 - 1) Weeds have been sprayed around the building.
 - 2) Seth discussed the ceiling tiles and grid. He recommended replacing the ceiling sometime in the future. Dennis and Jack also recommended replacing the inside lighting as well.
 - B. Pin Oak Township Webpage (Jack & Seth) – everything is back up and running. The virus has been cleaned.
 - C. Janitorial Contract (Seth) – Contract to be sent to Jay for transfer into a word document from the website.
 - E. No other Old Business was discussed.
- 11. New Business
 - A. Records Retention and Disposal – Shred It Day Information – September 22nd is the first available Saturday and the tentative time is set for 9:00 am to 1:00 pm at the Township building. Discussion by the board to allow anyone to participate in the shred day and to keep the four hour window. Seth made a motion to schedule the shred day for September 22nd from 9:00 am to 1:00 pm. Dennis seconded. Hearing no opposition, the motion passed.
 - B. Our next meeting is August 16, 2018 at 6:30 p.m.
- 12. Executive Session was not needed.
- 13. Seth made a motion to adjourn the meeting. Jack seconded. Hearing absolutely no objections, the meeting was adjourned at 7:34 p.m.

Respectfully submitted,
Kathy L. Long, Clerk