

May 17, 2021 – May 19, 2025 TERM

Jay Kohlmiller - Supervisor
Robert Helms - Highway Commissioner
Kathy Long - Clerk

Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee
_____ – Trustee

October 21, 2021 - MINUTES – 6:30 p.m. - Regular Meeting of the Township Board
3700 Tosovsky Lane, Edwardsville, IL 62025

Covid 19 rules are still in effect per the Governor and County. We are practicing Social Distancing at our meeting and ask that if you are experiencing a fever or illness, have been exposed to someone or have tested positive yourself for Covid 19 within 14 days, please, do not attend the meeting. Thank you for your assistance in helping to keep our community safer.

1. Meeting was called to order by the Supervisor.
2. Pledge of Allegiance was recited.
3. Roll call showed Jay, Robert, Kathy, Seth, and Dennis in attendance.
4. Charlene Mitchell, Micah McKinney, Randy Long and Amy Randall were in attendance as guests.
5. Minutes from September 16, 2021 were read by the clerk. Seth made a motion to approve the September minutes. Dennis seconded the motion. Hearing no objections, the minutes were approved by the board.
6. Public Comments
 - a. Amy Randall from Oakland Hills Subdivision commented on the corner of Rachel Court and Oakland Drive, there is a problem with a sink hole by the drain. Robert wants to bring in someone with cameras to check out the storm drains as they could be made with corrugated metal that might corrode or there might be concrete deterioration around the drainpipe within the drain. More discussion followed on the sealant used on the streets in the subdivision. They inquired about completing sealant on all the roads in the subdivision. Robert reported that sealant was used on the larger cracks needing to be sealed. The entire subdivision does not require the sealant and it would be very expensive to complete that request.
 - b. Staunton Road realignment discussion followed. No new information was discussed.
7. Treasurer's Reports for September was distributed and read by the Supervisor. Seth made a motion to approve the treasurer report from September 2021. Dennis seconded. The Treasurer's Report for September was approved by the board. Robert and Jay reviewed some of the budgetary items on the report for clarification.
8. Township and Road District bills were reviewed by the trustees and approved for payment.

9. **REPORTS**

A. Supervisor's Report – Jay Kohlmiller

- 1) Bookkeeping Update – Entries into Quickbooks are smoother and still working on better reports for the trustees.
- 2) Audit Report – No additional report from Sheffel, an extension was applied for until November.
- 3) Supervisor Bond – TORIMA is still putting packets together.

B. Highway Commissioner's Report – Robert Helms

- 1) Roads – finished with roadwork for this year.
- 2) Maintenance Shed – Robert is going to work on blue prints and placement of the building this winter.
- 3) Road District Workers – nothing new.
- 4) Truck Replacement – looking at next year to order a truck and get things in place. Our 2012 is our newest truck and there are a few issues with it. Board discussion was held. Board suggested getting a truck on order quickly because of backorder issues.
- 5) Camera will be put up on the 55 over pass for the Drug Enforcement Department. Robert granted them permission on their request for access on our easement and property.

C. No Legal Report was given.

D. Clerk's Report – no report.

E. Trustee's Report – no report.

F. Cemetery Trustee's Report – Randy Long – The appointment for the lot showing has been moved to November.

G. Rental Manager's Report – Charlene Mitchell – Senior Citizens, 4+H Club, Ladies Auxilliary have been calling for information on the opening of the building.

10. **OLD BUSINESS**

A. Property Maintenance / Building Use – Discussion followed on when to open the building. Board agreed to open the building upon completion of the kitchen projects.

B. Pin Oak Township Webpage (Jack & Seth) – Our webpage is up and running and it is simple. Our information has been uploaded and we are working on getting a calendar in place.

C. Goshen Road – Dennis contacted the county regarding traffic on Goshen Road to the park. They are considering changing start times on the soccer and baseball games to potentially help with traffic congestion.

D. Township Separator System – Jack is working on it.

11. **NEW BUSINESS**

A. Pin Oak Township Board Member Vacancy – Trustee – Randy Long and Micah McKinney have asked to be considered for the Trustee position. Micah McKinney discussed his background and his interest in the Township Board. Randy Long has been a trustee in the past and is willing to serve again. After some discussion, Randy asked to be removed as a candidate for Trustee. The Board thanked Randy for his past service and willingness to fill in on the board. More discussion followed. Seth made a motion to appoint Micah McKinney to the Trustee position. Dennis seconded. The board unanimously approved Micah McKinney to fill the Trustee position for Pin Oak Township. He will be sworn in before our next meeting. Kathy presented Micah with a Trustee notebook for his reference.

B. Town Tax Levy – After review of the draft distributed at our last meeting and discussion this evening the board decided to keep the Town Tax Levy the same with no increase. Dennis made a motion to do a 0% increase on the Town Tax Levy. Seth seconded. Hearing no objections, the motion was approved. Town Tax Levy will be posted for public review.

C. Road District Tax Levy –After discussion, Seth made a motion to do a 3% increase on the Road District Tax Levy per Robert’s recommendation. Dennis seconded. Hearing no objections, the motion was approved. Road District Tax Levy will be posted for public review.

D. Next meetings are November 18 and December 16, 2021 at 6:30 p.m.

E. No other New Business to be discussed.

12. An Executive Session to discuss Trustee applicants was not needed.

13. Seth made a motion to adjourn the meeting. Dennis seconded. The meeting was unanimously approved for adjournment at 7:22 p.m.

Respectfully submitted by Kathy L. Long, Clerk