

2009 – 2013 TERM

Eugene Kohlmeier - Supervisor
Robert Helms - Highway Commissioner
Jackie (Bird) Provaznik - Assessor
Kathy Long - Clerk

Arnold Buescher - Trustee
Dennis Mueller - Trustee
Jack Mitchell - Trustee
Seth Joy - Trustee

**June 21, 2012 - 7:30 p.m. – MINUTES - Regular Meeting of the Township Board
3700 Tovosky Lane, Edwardville, IL 62025**

1. Meeting was called to order by Supervisor.
2. Pledge of Allegiance was recited.
3. Roll call showed all board members present.
Introduction of Guests: Fred Decker and Frank Provaznik
4. Minutes from May 17, 2012 were read by Clerk. Jack made a motion to approve. Seth seconded. Hearing no opposition, May minutes were approved.
5. Public comments – none at this time.
6. Treasurer's Report was read by the Supervisor. Dennis made a motion to approve. Arnold seconded. Hearing no opposition, the June Treasurer's Report was approved.
7. Township and Road District bills were reviewed and approved by Trustees.
8. Reports
 - A. Supervisor's Report
 - The first checks, small amounts, were received from the County Treasurer for the 2011 tax year.
 - Gene requested his Supervisor dues to be paid by the Township.
 - Voluntary TOI contributions requested from individuals.
 - 8/23/12 – District Education meeting is available at Hilton Garden Inn in O'Fallon. Sign up in advance for \$50.00 - \$75.00 at the door. Township will reimburse registration and mileage
 - TOI membership cards and vehicle stickers were distributed.
 - B. Highway Commissioner's Report
 - Crew will be oiling Timber Ridge, El Pine, Emerald Hills, Rosewood Hills, Indian Meadows, and Gail Road on Thursday 6/28/12.
 - C. Assessor's Report
 - We are working to close our books for 2012.
 - Next year is the quad year and we're beginning to gear up for that.
 - D. Clerk's Report
 - Town and Road Budgets were filed with County Clerk on June 14th.
 - E. Trustee's Report
 - Arnold reported a residence had burned in Pin Oak Township. Discussion followed.
9. Old Business
 - A. Property / Building Repair / Updates – nothing at this time.
 - B. Building Cleaning (Jackie & Seth)
 - Asked for suggestions of people who might be interested in cleaning the building.
 - Seth discussed the need for a reputable person to possibly clean every other week. Person should be responsible and hopefully have some light maintenance capability.

- Discussion then followed regarding rental rules, deposits, and extra clean up required. We will need to have someone determine what would require some of the deposit to not be returned.
 - Seth to draft Notice to be put in the Troy and Edwardsville papers by Clerk.
- C. Salt Shed – Bob is going to check with a company who may be able to do the shed for less.
- D. Webpage for Pin Oak Township (Jack)
- Did a Google search and found that the other Friends of Pin Oak website has been removed.
 - Checked with Township Officials of Illinois (TOI) and found there would be a set up fee and a \$175.00 annual fee. He reviewed some of the web pages from other townships. The larger townships seemed to be more detailed with minutes, schedules, some cemetery information, history of township, etc. Current township websites are able to be googled without going through TOI website.
 - Seth would like to pursue the possibility of a website and the possibilities it could provide to residents.
- E. Arnold made a motion to reword the April minutes regarding Seth Joy's term from *a term of one year* to *complete the term vacated by Jon Kohlmiller*. Dennis seconded. Hearing no opposition, wording to be changed in April minutes.
10. New Business
- A. Prevailing Wage Acts for Township and Road District were reviewed and approved by Trustees, Supervisor, and Road Commissioner as appropriate. Original items to be filed with IL Secretary of State. Copies to be filed with IL Dept. of Transportation and County Clerk.
- B. Open Meeting Act online training to be completed by December 31, 2012. Certificate of Completion to be filed with Township Clerk.
- D. Next Township meeting to be held July 19, 2012.
11. Executive Session not required.
12. Seth made a motion to adjourn the meeting. Dennis seconded. Hearing no opposition, meeting was adjourned.

Respectfully submitted,

Kathy Long

Clerk