

May 15, 2017 – May 16, 2021 TERM

Jay Kohlmler - Supervisor
Robert Helms - Highway Commissioner
Kathy Long - Clerk

Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee
Tim Tosovsky – Trustee

December 20, 2018 - MINUTES - Regular Meeting of the Township Board
3700 Tosovsky Lane, Edwardsville, IL 62025

1. Meeting was called to order by the clerk at 6:30 p.m.
2. Pledge of Allegiance was recited.
3. Roll call showed all board members present except Jay.
4. Guest in attendance was Charlene Mitchell.
5. Minutes from November 15, 2018 were read by the clerk. Seth made a motion to accept the minutes as read. Tim seconded. Hearing no objections, minutes were approved.
6. There were no public comments.
7. Treasurer's Report was reviewed by the board. Dennis made a motion to accept the report as given. Jack seconded. Hearing no further discussion, Treasurer's Report was approved.
8. Township and Road District bills were reviewed by the Trustees and approved for payment.
9. Reports
 - A. Supervisor's Report – by clerk
 - 1) Audit Update – Auditors have completed their work and will have our report completed by early January in time for our meeting.
 - 2) Laptop Update – Computers have been set up and are almost ready to use. QuickBooks should be in place beginning January, 2019.
 - 3) Haeggler Cemetery – no more information available.
 - B. Highway Commissioner's Report
 - 1) Road worker benefits
 - A) Retirement for Workers – Jay spoke with Edward Jones representative. Clarification needed for only 2 employees. More updates in near future.
 - 2) Darrell Giesekeing Project – Commissioner reported that the project was completed as promised with some minor updates. Discussion followed.
 - 3) Silver Creek Bridge – Project will probably begin late winter or early spring. Approximate total cost is \$450,000.00.
 - 4) Maple Grove Road – Bridge over I-55 needs to be resurfaced. Close down is being discussed with IDOT. Road improvements may also be made during the closure of up to two months.
 - 5) Road crew is working on lower Goshen ditches.
 - 6) Robert is checking on dash cams for the trucks. It will be helpful in the future if there is an incident. Discussion followed. More information to follow at our next meeting.
 - C. Legal Report – Bill was received for late 2017 and 2018 to date.
 - D. Clerk's Report
 - 1) Public Notary Information – Clerk has completed the registration process and legal supplies have arrived.
 - 2) Town and Road District Tax Levies and Certification forms have been filed with the Madison County Clerk's office as required.
 - E. No Trustee's Report was given.
 - F. Rental Manager's Report – Charlene Mitchell – Contract for January 12th.

10. Old Business
 - A. Building/Property Maintenance
 1. Supervisor/Clerk/Assessor Office – tables and some old furniture to be discarded. Office to be cleaned and painted. Change the ceiling tiles and potentially the lighting as well. Supervisor and Clerk will move in the future. New fire-proof file cabinet(s) should be purchased for the office and leave the current fire-proof cabinet in the office for other filing uses.
 2. Men’s Restroom/Storage Room Faucets – Jack reported that the faucets are done. He is going to change the drains in the restrooms in the future.
 3. Ceiling Tile Replacement – Samples will be procured for a future meeting.
 4. Sound System Check/Update – future discussion
 - B. Pin Oak Township Webpage (Jack & Seth) – cleared out spam and took care of notes.
 - C. No janitorial contract update.
 - E. No building lighting update.
11. New Business
 - A. Annual Township Meeting (April 9th) topics
 1. 2019-2020 Meeting Schedule
 2. Road Project Updates = Silver Creek Project – Maple Grove Road Closure
 - B. Next meeting is January 17, 2019 at 6:30 p.m.
12. Executive Session was not needed.
13. Jack made a motion to adjourn the meeting at 7:10 p.m. Seth seconded. Hearing no objections, meeting was adjourned.

Respectfully submitted,
Kathy L. Long, Clerk