

**2013 – 2017 TERM**

Eugene Kohlmiller - Supervisor  
Robert Helms - Highway Commissioner  
Kathy Long - Clerk

Seth Joy – Trustee  
Jack Mitchell - Trustee  
Dennis Mueller - Trustee  
Tim Tosovsky – Trustee

October 20, 2016 - 6:30 p.m. – MINUTES - Regular Meeting of the Township Board  
3700 Tosovsky Lane, Edwardsville, IL 62025

1. Meeting was called to order by the supervisor.
2. Pledge of Allegiance was recited.
3. Roll call showed all board members present.  
Guests – Charlene Mitchell and David J. Gerber
4. Minutes from September 15, 2016 were read by the clerk. Tim made a motion to approve the minutes as read. Jack seconded. Hearing no objections, September minutes were approved.
5. No Public Comments were heard.
6. Treasurer’s Report was read by the supervisor. Seth made a motion to approve the report. Dennis seconded. Hearing no objections, report was approved.
7. Township and Road District bills were reviewed by the trustees and approved for payment.
8. Reports
  - A. Supervisor’s Report
    1. Madison County Township Officials meeting, Thursday, October 27, 7:30 p.m., Pin Oak Township Bldg., Rick Faccin, Madison County Auditor is the speaker.
    2. Gene recommended contacting a pest control company to spray the building.
  - B. Highway Commissioner’s Report
    1. Mick Road Bridge Easement Report – nothing new at this time.
    2. We are ditching on lower Marine Road
    3. Working on Chelsea Lane
    4. Oak Lawn Subdivision storm water issue was discussed. A meeting was held at 4:00 pm on 10/20/16 at the township building. Robert provided an overview of the information received from the participants (Richard McCammack, Jeff Hewitt, Jean Myers, Lori Daiber, Alan Adomite, Robert Helms, and Kathy Long). Discussion followed and more information to be heard at the next meeting.
    5. Jack asked about a culvert replacement in his area. Robert will check into it.
  - C. Clerk’s Report
    1. Consolidated election season information is available if needed.
  - D. No Trustee’s Report was heard.
  - E. Rental Manager’s Report – Charlene Mitchell
    1. One cancellation.
    2. Rental for 10/30/16 is a possibility.
9. Old Business
  - A. Building/Property Maintenance
    - 1) Lighting - Dennis still working on it.
    - 2) Landscaping – Dennis reported that Ryan would not need to change the bid due to Tim’s changes. Tim offered to check on using Pin Oak’s tax exemption.
    - 3) Water Fountain - Jack still working on it.
  - B. Pin Oak Township Webpage - Seth reported on his spam maintenance and updates to the website.
  - C. John Burch – Road / Property Dispute – Mr. Burch had contacted Gene and asked for a meeting at his property with Gene and Seth to review the property issue. A date was to be selected, Gene has not heard from John as of today.

- D. Review Township Officials compensation for 2017-2021 Term
    - 1) Cemetery Trustees were discussed and should be included as potential position within the Township for future need. Compensation may be no more than \$1,000.00 per year per trustee. Seth made a motion to include the Cemetery trustees at \$1,000.00 per year if needed. Tim seconded. Motion was unanimously approved by the board.
    - 2) **Board reviewed the Resolution 2016-17-5 (Township Officials Salaries and Compensation) and individually approved the resolution with their signatures.**
  - E. Discuss our need for a township lawyer - David Gerber provided a brief background of his work history and himself. Government hourly rate was discussed. Rate has been \$175.00 per hour. Retainer fee can also be negotiated for X amount of time per month. Seth discussed our immediate need to obtain a lawyer for several issues. After board discussion, Tim made a motion to accept the services of David Gerber at the rate of \$175.00 @ hour at this time and to follow up with a retainer contract for approval at our next meeting. Jack seconded. The board unanimously approved. Seth made a motion that all legal expenses be paid out of the appropriate fund (Town or General Road District) as deemed by the nature of the incident. Jack seconded. Motion was unanimously approved.
10. New Business
- A. Discussion on Township Tax Levy was held. Dennis made a motion to leave the Town as is. Jack seconded. Township Tax Levy was unanimously approved at zero percent increase.
  - B. Discussion on Road District Tax Levy was held. Robert recommended a 5% increase to continue to cover the rising cost of road upkeep and equipment maintenance. Seth made a motion to raise the Road District by five percent as recommended. Tim seconded. Road District Tax Levy was unanimously approved at a 5% increase.
  - C. Local Government Travel Expense Control Act must be adopted by Jan. 1, 2017 per TOI. All forms of travel reimbursement must be submitted with a Travel Expense form and approved by the board. Form for submission is available from the clerk. Seth made a motion to adopt the Travel Expense Control Act. Tim seconded. Board unanimously approved.
  - D. Legislative Survey – please review information provided.
  - E. Next meeting November 17.
11. Executive Session was not needed.
12. Seth made a motion to adjourn the meeting. Jack seconded. Meeting was adjourned at 8:30 p.m.

Respectfully submitted,  
Kathy L. Long, Clerk