

**2013 – 2017 TERM**

Eugene Kohlmiller - Supervisor  
Robert Helms - Highway Commissioner  
Kathy Long - Clerk

Seth Joy – Trustee  
Jack Mitchell - Trustee  
Dennis Mueller - Trustee  
Tim Tosovsky – Trustee

**January 16, 2014 - 7:30 p.m. – MINUTES - Regular Meeting of the Township Board  
3700 Tosovsky Lane, Edwardsville, IL 62025**

1. Meeting was called to order by Supervisor.
2. Pledge of Allegiance was recited.
3. Roll call showed board members Seth Joy, Tim Tosovsky, Jack Mitchell, Robert Helms, and Gene Kohlmiller in attendance.  
Introduction of Guests – Kay McClimans, TORIMA Counsel; Jorene Kohlmiller; Brad Maxwell, County Board member; and Beverly Schipkowski
4. Minutes from December 19, 2013 were read by Seth Joy. Jack Mitchell made motion to accept the minutes as read. Tim Tosovsky seconded. Hearing no opposition, minutes were approved.
5. Public Comments
  - Kay McClimans has been counsel for Pin Oak / TOIRMA for seven years. An accident claim in Pin Oak was discussed by Ms. McClimans. Plaintiff was a minor and special rules apply. A settlement is pending. She recommended placing signage in advance of roadwork. Also, document the sign placement. When is it our duty to inform travelers of road work? Discussion followed. All in all, township has done well. Kay provided copies of statutes. Robert asked if Kay could provide other counsel if needed in the future. Ms. McClimans assured the board that she was available for consultation when needed.
  - Brad Maxwell complimented Pin Oak crew on snow plowing. Thank you. Last month when I discussed the Pin Oak (Silver Creek) Bridge, the amount reported was not correct. The approved amount was \$28,500.00. Also, engineering is not at the 85% level. Mr. Maxwell wanted to attend this meeting and clarify his error and will return in the future to provide updates. The Pin Oak Bridge (Silver Creek) is a top priority. Other projects in the county were discussed.
6. Treasurer’s Report was read by Supervisor. Tim Tosovsky made a motion to approve the treasurer’s report. Jack Mitchell seconded. Hearing no opposition, the report was approved.
7. Township and Road District Bills were reviewed and approved by the trustees.
8. Reports
  - A. Supervisor’s Report – W2s are ready and will be distributed. W3 is also complete and will be submitted. Madison County Township Officials meeting is scheduled to meet here on 1/23/14.
  - B. Highway Commissioner’s Report – Robert reported on the usage/waste of road salt in the township and how badly a storage facility is needed for salt. Discussion was held.
  - C. No Clerk’s Report.
  - D. Trustee’s Report – Gary Smith sent an email requesting information and repairs to damaged stones in Hagler Cemetery. Information was also requested on a possible plot map. He also questioned who has ownership of the property or who is in charge? Gene Kohlmiller provided some information and discussion followed. Jack will refer Gary Smith to Gene.
  - E. Rental Manager’s Report – Beverly reported there were no rentals last month. One rental is scheduled for this month.

9. Old Business

A. Property / Building Repair / Updates

Gene reported a pipe had frozen in the Assessor's office and burst. He and Jorene, his wife, cleaned up the water mess and called a plumber. Discussion followed. Recommendation was given to fix the insulation to prevent future incidents. Also recommended a cover for the thermostat to keep the building temperature constant. Gene to proceed as directed.

B. Pin Oak Township Webpage (Jack & Seth)

Seth has found a glitch in the webpage that does not allow for easy access to our past meeting notes. He will follow up on the issue with Tyler and Kathy. Tyler has also reported that he has requested our old webpage be linked to the new site but it has not been approved or moved as of yet. Jack discussed the need to enter the calendar information and keep it updated. Discussion followed.

10. New Business

A. Assessor Budget and County Assessment Charge – Recommendation from clerk and trustees to make annual payments to allow for better budget planning. If an Assessor is elected, we could make changes in the future. Supervisor has paid the full \$22,000.00 assessment bill to the county.

B. Annual Town Meeting (April 8, 2014) - Agenda items requested – Robert asked for discussion of a name for the new Pin Oak Bridge (Silver Creek). Discussion followed. May not be able to wait until the Annual Town meeting.

C. Next meeting scheduled for February 20, 2014.

11. Executive Session was not required.

12. Seth Joy made a motion to adjourn meeting. Tim Tosovsky seconded. Hearing no opposition, meeting was adjourned.

Respectfully Submitted,

Meeting recorded and notes provided by Seth Joy, Trustee.

Transcription by Kathy Long, Clerk.