

Coe Township Meeting Minutes – April 21, 2014  
The meeting was called to order at 6:30 pm.

Board members attending: Rick Mitton, Annie Tague, Paul Riewerts, Mike O'Hara, Steve Simpson, and Bev Hansen.

Absent members were: Betsey Morthland and Mark Kruckenberg.

Guests attending: Kenny Reveal and Jim Hecker.

Minutes from the March meeting were read. Paul moved to approve the minutes, Mike 2<sup>nd</sup>, motion passed.

Public Comments:

- none

Supervisor report:

- there was one use of the building for the past month
- records that were obsolete have now been destroyed (burned)
- we had the annual town meeting, everything went well

Highway Commissioner:

- Rick passed out mailbox and right-of-way policies we are looking to implement – both will be effective May 1, 2014
- need to determine how to get policies out to the people
- pulled the posted weight limit signs down
- putting together what roads we're going to grind, then grade, level, crown – bringing in machinery to do the job
- bid for seal coat is \$73,000 for 2 miles of road
- quote for oil went down - \$608/ton this year, \$614/ton last year ... we get 9 tons per load, looking at 1-2 loads
- tree sap – planning on 6.5 miles, same as last year
- truck is back in the shop – engine problems – may have to do something different

Assessor's report:

- none

Clerk's report:

- took care of the publication of the Annual Treasurer's Report

Cemetery report:

- John Sample is working on the on-line website – he will enter at least 1 previous burial to make sure they have all the data fields and inputs working, he will start entering burials from December 2010 up to the present at a later date ... he will not be entering any new burials
- it's getting warm enough for the board to go visit the cemeteries to inspect them at this time

NEW BUSINESS:

1. Adoption of Transportation for Illinois Coalition Resolution
  - MFT (Motor Fuel Tax) is continually going down because people aren't using as much fuel
  - the Coalition is looking for alternatives (Coalition is made-up of Road Commissioners, contractors, unions, highway engineers, and various company personnel)
  - they are trying to end incentives for alcohol (effective 12/31/2013)
  - Rick has requested that the board endorse the resolution
  - Paul was concerned about using 15% of the proposed increase for mass transit and only 50% of the funds for roads
  - Steve has looked into it, the fees are going up but it doesn't look like local townships are getting anything for it, he's not convinced this is the right bill for townships
  - Steve asked if there was a motion to endorse, board discussed the fact that there was no obvious reason to do it
  - issue died for lack of a motion
2. Adoption of Investment Policy
  - Steve has made a compilation of investment policies
  - doesn't change anything we're doing, just part of the audit report – per state statute the township should have a formal policy
  - Paul moved to accept the policy, Mike 2<sup>nd</sup>, motion passed
3. Audit Report Review
  - moved to next month
4. 2014 Annual Audit
  - by state statute, every 4 years or when the Treasurer changes – the township must have a full audit
  - the other 3 years the township must have an audit performed by township residents, traditionally done in June
  - the board members need to start thinking of names of people to ask to do the audit – we need 3 people
5. 2014 Budget
  - need to publish a notice 30 days prior to the June meeting when the budget will be approved
  - at the May township board meeting need to ensure the board is satisfied with the figures – the budget must be passed by June 30<sup>th</sup>
  - the board will review the budget and decide at the May meeting if trustees want to change anything – if changes are proposed they should be forwarded to Steve or Rick by May 5<sup>th</sup>
  - for the Road and Bridge Budget, under Contractual Services 514 – Maintenance Service-Road (on page 32-3), the \$90,000 includes Motor Fuel Tax (MFT) – the MFT is just a guesstimate because no one knows what that figure will actually be
6. Approval of Cemetery Board and Sexton Annual Compensation
  - it's time to issue checks for the upcoming year – need to formally approve the payments for this fiscal year
  - sexton - \$500, board members - \$500
  - Paul felt it would be inappropriate for him to vote on board member pay since he is on the Cemetery Board
  - Mike moved to pay sextons, Paul 2<sup>nd</sup>, motion passed
  - approval to pay board members will be held until the May Township Board meeting
7. Assessor's Budget
  - this is part of the township budget
  - Paul moved to accept the budget, Mike 2<sup>nd</sup>, motion passed

BILLS

- Mike moved to pay the bills, Paul 2<sup>nd</sup>, motion passed

Mike moved to adjourn, Paul 2<sup>nd</sup>, motion passed