

**May 15, 2017 – May 16, 2021 TERM**

Eugene Kohlmiller - Supervisor  
Robert Helms - Highway  
Commissioner  
Kathy Long - Clerk

Seth Joy – Trustee  
Jack Mitchell - Trustee  
Dennis Mueller - Trustee  
Tim Tosovsky – Trustee

May 18, 2017 - MINUTES - Regular Meeting of the Township Board  
3700 Tosovsky Lane, Edwardsville, IL 62025

1. Clerk has been sworn in by County Clerk. Board members were sworn in by Clerk before meeting to begin new term.
2. Meeting was called to order by the Supervisor.
3. Pledge of Allegiance was recited.
4. Roll Call: Gene, Robert, Kathy, Seth, Jack, Dennis and Tim were present.  
Guests: Charlene Mitchell
5. Minutes from April 11, 2017 were read by the Clerk. Jack made a motion to accept the minutes.  
Tim seconded. Minutes were unanimously approved.
6. No public comments were heard.
7. Treasurer's Report was read by the Supervisor. Seth made a motion to accept the report. Dennis seconded. Treasurer's report was unanimously approved.
8. Township and Road District bills were reviewed by the Trustees and approved for payment.
9. Reports
  - A. Supervisor's Report
    1. Supervisor is bonded for the May 15, 2017-May 16, 2021 term per forms signed by Highway Commissioner and Clerk. Certificate was submitted to TORIMA and a copies of the bond are on file with the County Clerk's office and the Clerk.
    2. A notice and form to be completed regarding Road District Employee Insurance will need to be reviewed.
    3. Township and Road District books have been submitted to the Auditors.
  - B. Highway Commissioner's Report
    1. Ready to start oil and chipping. Pin Oak and Strasen will be the first roads on the schedule.
  - C. No Legal Report was heard.
  - D. Clerk's Report
    1. All Economic Interest Statements have been submitted to the County Clerk by the board.
    2. Prevailing Wage information could not be submitted online per IL Dept Of Labor (IDOL) request. Information obtained was submitted via an excel spreadsheet to an email address at IDOL by clerk.
    3. An email request for salary information was received from Belleville News Democrat. Reply stated that the request could not be filled at this time because all paperwork had been submitted to the auditors and would not be available for about a month.
  - E. Trustee's Report – Tim would like to trim the plants around the building over the summer.
  - F. Rental Manager's Report – Charlene Mitchell – May 20<sup>th</sup> rental was postponed to potentially August. July 29<sup>th</sup> is rented.
9. Old Business
  - A. Building/Property Maintenance
    - 1) Building Repairs -
      - a) Door/sill replacement has not been completed as of yet.
      - b) Floor maintenance – board will seek bids for cleaning and polishing.
      - c) Water fountain is not working.
      - d) Window Blinds (Charlene/Seth) - Budget Blinds was contacted and they provided estimates on three choices. Board reviewed the choices and estimates. Seth made a motion to accept the bid from Budget Blinds for Karina-Artic Fox 93612 and have Gene

send 50% of the total to place the order. Board would also like to purchase a few extra slats for replacement purposes. Jack seconded. Motion was unanimously approved.

B. Pin Oak Township Webpage (Jack & Seth) – clean up continues.

10. New Business

A. 2017-2018 Township Budget was reviewed and approved by the Trustees and Supervisor.

B. 2017-2018 Road District Budget was reviewed and approved by the Commissioner, Trustees, and Supervisor.

C. Our next monthly meeting will be June 15, 2017.

11. Executive Session was not needed.

12. Seth made a motion to adjourn the meeting. Jack seconded. Meeting was unanimously adjourned at 7:37 p.m.

Respectfully submitted,

Kathy L. Long, Clerk