

2013 – 2017 TERM

Eugene Kohlmeier - Supervisor
Robert Helms - Highway Commissioner
Kathy Long - Clerk

Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee
Tim Tosovsky – Trustee

November 19, 2015 - 6:30 p.m. – MINUTES - Regular Meeting of the Township Board 3700 Tosovsky Lane, Edwardsville, IL 62025

1. Meeting was called to order by Trustee Dennis Mueller.
2. Pledge of Allegiance was recited.
3. Roll Call showed Eugene was absent. Robert, Kathy, Seth, Jack, Dennis and Tim were present. Guests in attendance were Steve Langendorf and Michelle Loewe, Auditors of Scheffel Boyle.
4. Minutes from October 15, 2015 were read by the clerk. Jack made a motion to approve the minutes. Tim seconded. Hearing no objections, October 2015 minutes were approved as read.
5. No Public Comments were heard.
6. Treasurer's Report was read by Dennis. Seth made a motion to approve the report. Tim seconded. Hearing no objections, the treasurer's report was approved as read.
7. Township and Road District bills were reviewed by the Trustees and approved for payment.
8. Reports
 - A. Supervisor's Report
 1. Madison County Township Officials meeting held Oct. 24th.
 - a. General Assistance Funds are able to be used for Catastrophe Insurance Premiums.
 - b. A few townships use software programs for record keeping. Many still do the books by hand.
 - c. Suggestions for Lawyers and Auditors used in the area were provided by other townships.
 - d. There is currently a Bill in the Senate/House to freeze tax levies and do away with the up to 5% allowance.
 - B. Highway Commissioner's Report
 1. AT&T Accident Claim Discussion – Berco did not bury the phone lines deep enough and it went through the culvert. When we tugged the culvert out, the phone line broke right away. Robert is still waiting to discuss the issue when TORIMA contacts him.
 2. Going to start trimming trees. Call if you see trees that need our attention.
 - C. No Clerk's Report
 - D. Trustee's Report
 1. Jack contacted AT&T regarding our higher bill. There had been a discount and it expired. The new amount is approximately \$65.00.
 - E. Rental Manager's Report – Charlene Mitchell
 1. Jack reported for Charlene. Thanksgiving Day rental deposit has been received. Potential rentals are through next summer.
9. Old Business
 - A. Property / Building / Updates
 - 1) Building/Property Maintenance
 - a) Lighting (Dennis) – working on it.
 - b) Bob noticed the excessive water bill and found the drinking fountain running. Board discussed. Seth made a motion to have the water fountain removed. Jack seconded. Hearing no opposition, the fountain is to be removed.
 - c) May need to purchase some additional Chairs and tables.

- d) Flag is being flown at half-mast in honor of Paris. Dennis purchased three new flags and needs to replace the rope.
 - B. Pin Oak Township Webpage (Jack & Seth) – documents were uploaded and spam has been removed
 - C. Auditor’s Report – changes in the report were discussed. Fixed assets are not reflected in this report, but may be included in future reports. Infrastructure assets should be included beginning 2004. Not regular road maintenance, but large projects for the road and town should be listed with dollar values. Suggestions were provided to the trustees for various items to review each month. Report was discussed page by page and questions from the board were answered by the auditors.
10. New Business
- A. Town Tax Levy was reviewed and approved by the Trustees.
 - B. Road Tax Levy was reviewed and approved by the Road Commissioner and Trustees.
11. Executive Session not needed.
12. Seth made a motion to adjourn the meeting. Tim seconded. Hearing no opposition, meeting was adjourned at 8:25 p.m.

Respectfully submitted,
Kathy Long, Clerk