

May 15, 2017 – May 16, 2021 TERM

Jay Kohlmiller - Supervisor
Robert Helms - Highway Commissioner
Kathy Long - Clerk

Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee
Tim Tosovsky – Trustee

February 20, 2020 - Minutes – 6:30 p.m. - Regular Meeting of the Township Board
3700 Tosovsky Lane, Edwardsville, IL 62025

1. Meeting was called to order by the Supervisor.
2. Pledge of Allegiance was recited.
3. Roll Call showed - Jay, Kathy, Seth, Jack, and Dennis were present. Robert and Tim were absent.
4. Introduction of Guests – Walt Williams (City of Edwardsville) stopped by with information regarding potential development off of Route 159. Charlene Mitchell and Don Ballard were in attendance.
5. January minutes were read by the clerk. Seth made a motion to approve minutes with a correction to the Ordinance 2019-20-5 title as listed. Jack seconded. There was no further discussion and the January minutes were approved.
6. Public Comments – Don Ballard discussed some issues with three sections within the Oak Lawn Subdivision. He would like to make an appointment with Robert to visit the subdivision for a review of the sections.
7. Treasurer’s Report was read by the Supervisor. Dennis made a motion to accept the report as read. Seth seconded. No further discussion was heard and the January report was approved.
8. Township and Road District bills were reviewed by the Trustees and approved for payment.
9. Reports
 - A. Supervisor’s Report
 - 1) Bookkeeping Update – QuickBooks is up and running. Jay is playing with the report section.
 - B. No Highway Commissioner’s Report
 - 1) Silver Creek
 - 2) Chelsea Lane
 - 3) Equipment
 - 4) Maintenance Shed
 - C. Legal Report – Matt Kelly, our attorney, is working with the City of Edwardsville on the maintenance agreement for Goshen Road.
 - D. Clerk’s Report
 - 1) Edwardsville Economic Forecast Breakfast - February 4, 2020, 7:15 – 9:45 a.m. was attended by Kathy. Approximately 100 plus people were in attendance. Three speakers conveyed messages on the topic of keeping up with technology in the workplace or potentially being left behind or even becoming obsolete.
 - 2) Registered for the education seminar on March 7th in O’Fallon, IL. One of the topics is “Preparing for the Next Election”.
 - 3) Supervisor and Clerk plan to register for the education seminar in June. A topic of interest is QuickBooks for townships.

- 4) Enterprise Zone Ordinances for the Township and Road District were filed with the County Clerk on February 14, 2020.
 - E. No Trustee's Report was heard.
 - F. Rental Manager's Report per Charlene Mitchell – a church requested permission to hold a yard sale at our building. Board requested more information and will continue discussion in March.
10. Old Business
- A. Building/Property Maintenance
 1. Future and Current Projects
 - a) Signage – no report.
 - B. Pin Oak Township Webpage (Jack & Seth) – Seth reported that we need to rebuild our webpage. After talking with Tyler, a recommendation was provided for someone to work with us. TOI might also be considered.
 - C. No Other Old Business was discussed.
11. New Business
- A. Town and Road District budget discussion.
 - B. Electronic bill payments – Jay has started setting up electronic payments for the monthly utility bills.
 - C. Final meeting of this fiscal year is March 19, 2020 at 6:30 p.m.
 - D. Annual Town Meeting is April 14, 2020 at 6:00 p.m. Regular monthly meeting to follow.
Topics suggested to date are:
 - 1) 2021-2022 meeting dates
 - 2) Cemeteries in the township
 - 3) Road District project update
 - 4) Webpage Update
 - E. Mowing at the Township and Road District property. Dennis submitted a bid from Four Leaf for mowing. Board to discuss mowing at our next meeting.
 - F. No other New Business was discussed.
12. Executive Session was not needed.
13. Seth made a motion to adjourn the meeting. Jack and Dennis seconded. Hearing no further discussion, the February meeting was adjourned at 7:07 p.m.

Respectfully submitted,
Kathy L. Long, Clerk