

**2013 – 2017 TERM**

Eugene Kohlmiller - Supervisor  
Robert Helms - Highway Commissioner  
Kathy Long - Clerk

Seth Joy – Trustee  
Jack Mitchell - Trustee  
Dennis Mueller - Trustee  
Tim Tosovsky – Trustee

**November 20, 2014 - 7:30 p.m. – MINUTES - Regular Meeting of the Township Board  
3700 Tosovsky Lane, Edwardsville, IL 62025**

1. The meeting was called to order by the Supervisor.
2. Pledge of Allegiance was recited.
3. Roll Call showed all board members present.  
Guests: Joreen Kohlmiller, Justin Kleinschmidt, Cas Sheppard, and Beverly Schipkowski
4. Minutes from October 16, 2014 were read by the Clerk. Dennis made a motion to accept the October minutes as read. Jack seconded. Hearing no objections, minutes were approved.
5. No Public Comments were presented.
6. Treasurer's Report was read by Supervisor. Jack made a motion to accept the report. Seth seconded. Hearing no objections, treasurer's report was approved.
7. Township and Road District bills were reviewed by the trustees and approved for payment.
8. Reports
  - A. Supervisor's Report
    1. Reassessment bill from Madison County is for 75 parcels in the township. This is not part of the quadrennial payment. Discussion followed. Board members recommended paying the bill when received, one of the payment options available.
  - B. Highway Commissioner's Report
    1. Getting equipment ready for the winter. No other major road work scheduled at this time.
  - C. No Clerk's Report
  - D. No Trustee's Report
  - E. Rental Manager's Report – Beverly S.
    1. Two rentals for the month of November.
9. Old Business
  - A. Town Tax Levy was finalized with no increase and approved for adoption by the board members. Forms were submitted for final approval and signatures.
  - B. Road District Tax Levy was finalized with a 5% increase and approved for adoption by the board members and road commissioner. Forms were submitted for final approval and signatures.
  - C. Property / Building Repair / Updates
    - 1) No Plumbing report. (Jack)
    - 2) Fire Alarm System (Jack) Bids were submitted for the Fire Alarm System from TECH Electronics and Johnson Controls. Discussion followed. Jack will get details on brand of equipment and county code requirements to allow for more discussion and possible decision at next meeting.
    - 3) Front door casing on building is loose and door won't shut properly.
  - D. Pin Oak Township Webpage (Jack & Seth) Nothing new at this time. Jack would like to add all of the regular monthly meetings held at the building to the calendar.
  - E. Ridgeview Road Box Culvert Replacement Project (Robert)
    1. Cas Sheppard, of SMS, reported that the road surface where most of the cutting was done is spongy. Cement modified soil appeared to be functioning properly. Oil and chip was added, large equipment had run over it to help compact the road. SMS met with SCI, a soil

- consultant. Cement modified soil is acting properly at this time. Added some French drains, below the rock level and above the concrete level, to allow for proper drainage of the 25 foot area to the sides of the modified soil. Will have to provide maintenance through the winter and complete proper repairs in the spring. Water continues to bleed up through the dirt and may seal and stabilize over some time. SMS will get the project to our approval in the Spring. Robert, Cas and Justin stated that we should negotiate payments with Stutz accordingly to allow for payment of materials and obtain lien waivers from businesses involved with materials. (Approximately, \$60,000.00 to be held back.) Some items on the change order may also need to be paid (less than \$14,000.00). Discussion followed.
2. Seth made a motion to approve payment of final project bills, but withhold \$50,000.00 from total. Payment to be made by supervisor as soon as bill received. Dennis seconded. Hearing no objections, motion was approved.

10. New Business

- A. A twenty dollar telephone allowance for the road workers, John and Scot, was discussed. Dennis made a motion to approve an automatic monthly payment for phone allowance to John and Scot. Tim seconded. Hearing no objections, monthly phone allowance payment approved.
- B. Next meeting scheduled for December 18, 2014

11. Executive Session was not needed.

12. Tim made a motion to adjourn the meeting at 8:30 p.m. Seth seconded. Hearing no objections, meeting was adjourned.

Respectfully submitted,

Kathy Long, Clerk