

2013 – 2017 TERM

Eugene Kohlmiller - Supervisor
Robert Helms - Highway Commissioner
Kathy Long - Clerk

Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee
Tim Tosovsky – Trustee

**June 19, 2014 - 7:30 p.m. – MINUTES - Regular Meeting of the Township Board
3700 Tosovsky Lane, Edwardsville, IL 62025**

1. Meeting was called to order by Supervisor.
2. Pledge of Allegiance was recited
3. Roll Call showed all board members present.
Other attendees: Beverly Schipkowski, Pin Oak Rental Manager and Cas Sheppard, President of Sheppard, Morgan & Schwaab, Inc.
4. Minutes from May 15, 2014 were read by Clerk. Seth made a motion to accept minutes with amendment to Old Business #4. Dennis seconded. Hearing no opposition, amended minutes were approved.
5. Public Comments – Beverly reported on two hall rental dates to be posted on the calendar. Contracts submitted to Gene K.
6. Treasurer’s Report was read by Supervisor. Seth made a motion to approve the treasurer’s report. Dennis seconded. Hearing no objections, report was approved.
7. Township and Road District bills were reviewed and approved by Trustees.
8. Reports
 - A. Supervisor’s Report –
 - Senior Citizen’s building has been treated for general pests and spiders.
 - Financial books have been submitted to CPA for review.
 - B. Highway Commissioner’s Report –
 - 6/26/14 – Crew will be working on oiling and chipping on Blackburn, Long Branch, Kuhn Station, Neely, Rosewood Hills, Loos, and finishing up Emerald Hills.
 - An email from Dustin Aldridge asked about rock or chips being put on Route 143 by Old Staunton Road. Oil and tar gets on vehicles as they travel the road.
 - C. Clerk’s Report - Town and Road District Budgets have been filed with the County Clerk.
 - D. No Trustee’s Report.
9. Old Business
 - A. Property / Building Repair / Updates
 - 1) Plumbing (Jack) – Grease trap has been dug up. Power lines had been buried in the ground and have been patched. Grease trap had been capped off. A clean out has been replaced. When the grease trap gets full, we can get it pumped out, about every three years. Plumber who came out lives in Pin Oak and assisted at no cost to the township per Jack.
 - 2) Fire Alarm System (Jack) – panel has been checked. A fuse holder was broken out and has been replaced. Local horn worked on the batteries, but not the power. Recommendation is to get a quote on replacement of the panel which is tied to the pull stations and a smoke device in the utility room. Madison

County is also to be consulted to find out about code requirements. Jack recommended all meetings be listed on the calendar especially recurring group meetings as the building was occupied during the inspection because he did not find any meetings scheduled.

- 3) Window Coverings (Seth) – let's table this topic for a few months.
 - 4) AC/Heat Unit in the Supervisor/Clerk office (Kathy) – a broken fan was found in the unit. A new one is ordered and will be installed shortly. Per service rep., fan blades break easily.
 - 5) Sealing Parking Lot (Kathy) – quote not received by meeting. Will check with Eldridge again for bid.
- B. Pin Oak Township Webpage (Jack & Seth) – a few ongoing maintenance items for calendar.

10. New Business

- A. Prevailing Wage Act for Township and Road District was approved and adopted by Board and Road Commissioner. Clerk will file with the IL Department of Labor and publish notice in newspapers.
- B. Ridgeview Road – Box Culvert Replacement – Bob H. discussed box culvert located south of Mont Road and originally built in 1914. East side of the road is deteriorating the most. Culvert joints are separating, area drainage and heavy traffic is continuing to wear it away. It should be replaced rather than repaired. Proposal was discussed by Cas Sheppard, President of Sheppard, Morgan & Schwaab, Inc. and Robert Helms, Road Commissioner. Bid estimated from similar past projects is \$553,665.00 (copy attached). We would have to work with the County and meet IDOT specs as well. More discussion followed. Bob H. discussed #6 and #8 could be completed by the Road District after the project is completed. Easements and R.O.W. are not included in the estimate. Timeline estimate 30-60 days per Bob and Cas. Some items on the bid could be preordered and save some time on the project, as well. Seth J. asked about the design cost for Sheppard. Cas estimated \$25,000-30,000.00.
Board asked to have an Executive Session for discussion.
After the Executive Session, the Board agreed to follow through with the Design portion of the project. Cas Sheppard will report at our next meeting on the status of the project and bidding process to date. Board may call a special meeting before the August monthly meeting to review the bids and make a decision on how to proceed.
- C. Next meeting scheduled for July 17, 2014

11. Executive Session – was held and notes were recorded.
12. Seth J. made a motion to adjourn the meeting. Jack M. seconded. Hearing an overall approval, meeting was adjourned!

Respectfully submitted,
Kathy L. Long
Clerk