

May 15, 2017 – May 16, 2021 TERM

Jay Kohlmiller - Supervisor
Robert Helms - Highway Commissioner
Kathy Long - Clerk

Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee
Tim Tosovsky – Trustee

March 21, 2019 - MINUTES - Regular Meeting of the Township Board – 6:30 p.m.
3700 Tosovsky Lane, Edwardsville, IL 62025

1. Meeting was called to order by the Supervisor.
2. The Pledge of Allegiance was recited.
3. Roll call showed Jay, Kathy, Seth, Jack, Tim and Dennis in attendance. Robert was absent.
4. Guest present was Charlene Mitchell.
5. Minutes from February 21, 2019 were read by the clerk. Jack made a motion to accept the minutes. Dennis seconded. February 2019 minutes were unanimously approved.
6. No public comments were heard.
7. Treasurer's Report was read by the Supervisor. Discussion was held on the status of our current CDs. Tim made a motion to approve the report. Seth seconded. Treasurer's Report was unanimously approved.
8. Township and Road District bills were reviewed by the trustees and approved for payment.
9. Reports
 - A. Supervisor's Report
 1. Audit Report was discussed. There were minor issues that are being addressed. Dual signatures on payouts required by TOI also satisfies one of the issues recommended by the auditors.
 - B. Highway Commissioner's Report
 - 1) Silver Creek Bridge – no report.
 - 2) Maple Grove Road and Bridge – no report
 - 3) Dash Cameras for Trucks – no report
 - 4) Timber Ridge Drive – further discussion was held by the board. We will discuss more in the future when Commissioner is present.
 - 5) Michael Drive is another project to be addressed per Commissioner.
 - 6) Road conditions were discussed regarding other roads in our township.
 - C. No Legal report was heard.
 - D. Clerk's Report
 - 1) Pin Oak Township Board Members sheet was reviewed and updated by attendees.
 - 2) Building internet – AT&T is not available. Clerk will check with Wisper
 - E. Trustee's Report
 - 1) Tim volunteered to trim bushes around the building.
 - F. Rental Manager's Report – Several dates were announced for rentals. Jack discussed the additional office space being cleaned and suggested an increase in wages for cleaning. Discussion followed. Dennis made a motion to increase the cleaning rate to \$100.00 every two weeks. Seth seconded. Hearing no objections, the motion was approved.

10. Old Business
 - A. Building/Property Maintenance
 - 1) Discussion was held regarding the updating of the Supervisor/Clerk office and the Road Commissioner office. Rooms were patched and painted. Furniture, file cabinets, and office supplies have been delivered and installed. Offices are almost set up.
 - 2) Future Projects
 - a) Men's Restroom/Storage Room Drains
 - b) Ceiling Project
 - c) Building Lighting
 - d) Sound System
 - 3) Flag has been replaced. Dennis will order more flags to have for future.
 - 4) Seth commented that the Township signage could be replaced.
11. New Business
 - A. Annual Township Meeting Agenda was reviewed and approved by the board.
 - B. Township Budget was reviewed before posting for public review. End of year balances are not included.
 - C. Road District Budget was reviewed before posting for public review. End of year balances are not included.
 - D. Board discussed the need to continue to conduct financial business until a budget is approved. Seth made a motion to allow Supervisor/Treasurer to conduct financial business as necessary. Jack seconded. Board unanimously approved the motion.
 - E. Board discussed granting the Supervisor/Treasurer permission to pay recurring monthly bills such as water, electric, phone, tax deposits, and labor payroll, upon receipt of the bills and prior to approval by the board at monthly meetings. Dennis made a motion to approve payment of recurring monthly bills by the Supervisor/Treasurer. Tim seconded. Motion was unanimously approved by the board.
 - F. Dennis made a motion to pay the Annual Town Meeting Moderator a fee of \$35.00. Seth seconded. Motion was unanimously approved by the board.
 - G. Fiscal Year 2019-2020 meeting dates were reviewed – 4/1/19 begins the new fiscal year. Board approved the calendar and again suggested to hold April's monthly meeting immediately following the Annual Town Meeting in 2020. It will be added to the agenda.
 - H. Next meeting is scheduled for April 9th, following the Annual Town Meeting. Regular monthly meeting scheduled for April 18, 2019 was rescheduled for April 9th at the 2018 Annual Town Meeting.
12. An Executive Session was not needed.
13. Jack made a motion to adjourn the meeting. Seth seconded. Meeting was adjourned at 7:56 p.m. with no objections.

Respectfully submitted,
Kathy L. Long, Clerk

Annual Town Meeting Topics were reviewed and approved as follows:

- 1) 2019 – 2020 Township Budget
- 2) 2019 – 2020 Road District Budget
- 3) Transfer Township and/or Road District Funds (if needed)
- 4) Potential Road Projects / Road Safety Issues
- 5) 2019 – 2020 Monthly Meeting Schedule
 - April 9th – following the Annual Town Meeting. No meeting April 18th.
 - May 16th – 6:30 p.m.
 - June 20th – 6:30 p.m.
 - July 18th – 6:30 p.m.
 - August 15th – 6:30 p.m.
 - September 19th – 6:30 p.m.
 - October 17th – 6:30 p.m.
 - November 21st – 6:30 p.m.
 - December 19th – 6:30 p.m.
 - January 16, 2020 – 6:30 p.m.
 - February 20, 2020 – 6:30 p.m.
 - March 19, 2020 – 6:30 p.m. – end of fiscal year 3/31/20
- 6) 2020 – 2021 Monthly Meeting Schedule
 - April 14th – following the Annual Town Meeting. No meeting April 16th.
 - May 21st - 6:30 p.m.
 - June 18th – 6:30 p.m.
 - July 16th – 6:30 p.m.
 - August 20th – 6:30 p.m.
 - September 17th – 6:30 p.m.
 - October 15th – 6:30 p.m.
 - November 19th – 6:30 p.m.
 - December 17th – 6:30 p.m.
 - January 21, 2021 – 6:30 p.m.
 - February 18, 2021 – 6:30 p.m.
 - March 18, 2021 – 6:30 p.m. – end of fiscal year 3/31/21
- 7) Future Audit Schedule
- 8) Park Project
- 9) Other items to be considered require a 3/5 majority vote of the electors present.