

## 2009 – 2013 TERM

Eugene Kohlmeier - Supervisor  
Robert Helms - Highway Commissioner  
- Assessor  
Kathy Long - Clerk

Arnold Buescher - Trustee  
Dennis Mueller - Trustee  
Jack Mitchell - Trustee  
Seth Joy - Trustee

### April 18, 2013 - 7:30 p.m. – MINUTES - Regular Meeting of the Township Board 3700 Tosovsky Lane, Edwardsville, IL 62025

1. Meeting was called to order by Supervisor.
2. Pledge of Allegiance was recited.
3. Roll Call showed all board members present  
Guests in attendance: Jackie & Frank Provaznik, Beverly Schipkowski, Charlene Mitchell, John Burch, Tim Tosovsky and Fred Decker.
4. Minutes from March 21, 2013 were read by Clerk. Seth made a motion to approve minutes from March 21<sup>st</sup>. Jack seconded. Hearing no opposition, minutes were approved.
5. Public Comments – Fred Decker reported that he is paying on the street light by his house. He does not want to continue paying for it because it is located on a municipal street. Discussion followed. Board Trustees discussed the fact that if Pin Oak took over the payment of his light, we would open the door for every other resident to do the same. They suggested he continue his conversation with Southwest Electric Co-Op.
6. Treasurer's Report was read by Supervisor. Dennis made a motion to approve treasurer's report. Arnold seconded. Hearing no opposition, treasurer's report was approved.
7. Township and Road District Bills were reviewed and approved by Trustees for payment.
8. Reports
  - A. Supervisor's Report – Township Officials meeting to be held here on April 28<sup>th</sup>. Our Rental Manager, Beverly Schipkowski, turned in a great report and did a good job this past month.
  - B. Highway Commissioner's Report – Due to the excessive rain, there will be roads flooded out. Discussion followed on some poor road conditions. Early May road closures to include: South Peradotti and Mont Road to replace culverts.
  - C. Assessor's Report – no report.
  - D. Clerk's Report – no report.
  - E. Trustee's Report – no report.
9. Old Business
  - A. Property / Building Repair / Updates / Flag Pole
    - Dennis and Robert reported they are going to pour concrete for the flag pole when we have a bigger pour so we don't have to pay higher delivery charges.
    - Seth discussed two agreements to be considered for the Rental Manager position. Discussion followed. Agreement to remain at \$100.00 per month for Beverly Schipkowski. It was suggested Beverly keep track of time spent and mileage each month. Discussion followed on a contract for Beverly. Seth made a motion to adopt document hiring Beverly Schipkowski for \$100.00 plus \$20.00 phone allowance per month. Seth discussed the need for a Building Manager and volunteered to temporarily serve in the position. Dennis volunteered to serve as back-up.
    - Rental Contract was discussed. Proposal of \$150.00 per rental and \$100.00 refundable deposit if no damage incurred. Other recommendations discussed. Paperwork was circulated for review by trustees. Discussion to follow at future meetings.

- B. Building Cleaning – Jeanne Smith has been doing a good job. The building is very nice.
- C. Pin Oak Township Webpage (Jack and Seth) We want to get the township calendar out there for the public to view online. We want to have the calendar show when the building is booked, but not show names of individuals. Suggestion was made to list road closures for oiling and such. Seth made a proposal to follow through with the Rental Contract specs discussed. A copy of the proposed contract is to be filed with these minutes. Seth made a motion to accept the proposed contract. Dennis seconded. Hearing no opposition, motion approved.

10. New Business

- A. 2013-2014 Township Budget including account balances as of March 31, 2013 was reviewed by Supervisor and trustees. They decided to keep the numbers as entered on the draft.
- B. 2013-2014 Road District Budget including account balances as of March 31, 2013 was reviewed by Road Commissioner. He decided to keep the numbers as entered on the draft.
- C. Replacement of mowing tractor – the tractor is a 1992 model and is need of many repairs. Bob would not like to sink a lot of money in the tractor for repairs. Woody’s has a used mower (tier 3) with a boom mower for approximately \$80,000.00. It is 8 months old and was a rental model and is still under warranty. A new tractor with boom mower might run as high as \$110,000.00. There is also a problem with the 1993 Ford 550 plow truck. We’ve put a lot of money in to it for repairs and hate to sink more money into it. Discussion followed. Seth made a motion to seek the best deal for the tractor and mower on Bob’s recommendation. Arnold seconded. Dennis requested we try to get the unit at a lower price. Bob will negotiate with Woody’s.
- D. Discussion followed to grant Supervisor permission to pay utility bills. Seth made a motion to grant Supervisor permission to pay reoccurring utility bills, payroll, and such without the monthly approval. Bills will still be reviewed by Trustees. Dennis seconded. Hearing no objection, motion approved.
- E. Silver Creek Bridge discussion was held. Bob discussed the easements that will be required to finish the project. County could follow through with eminent domain, but he does not recommend it. More discussion followed.
- F. Next Township meeting to be held May 16, 2013. Newly elected board members to be sworn in by Clerk. Optional, board members may visit County Clerk’s office and be sworn in after May 1<sup>st</sup>.
- G. Seth asked Arnold how long he has served on the Township Board and discussed his appreciation of the years of service provided. Arnold discussed his history with Pin Oak Township and how he appreciated the board members who will be serving the next four years.

11. Executive Session not held.

12. Seth made motion to adjourn meeting. Jack seconded. Hearing no objections, meeting was adjourned.

Respectfully Submitted,

Kathy Long, Clerk