

May 17, 2021 – May 19, 2025 TERM

Jay Kohlmiller - Supervisor
Robert Helms - Highway Commissioner
Kathy Long - Clerk

Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee
Tim Tosovsky – Trustee

Kathy Long, Clerk, has been sworn into office at the County Clerk’s Office. Prior to the May meeting, the Clerk swore in the newly elected board members to allow them to begin their new four-year term.

May 20, 2021 – Minutes - Regular Meeting of the Township Board
3700 Tosovsky Lane, Edwardsville, IL 62025

Some Covid 19 rules are still in effect per the Governor and County.

We are practicing Social Distancing at our meeting and ask that if you are experiencing a fever or illness, have been exposed to someone or have tested positive yourself for Covid 19 within 14 days, please, do not attend the meeting. Thank you for your assistance in helping to keep our community safer.

1. Meeting was called to order by the Supervisor.
2. Pledge of Allegiance was recited.
3. Roll call – Jay, Robert, Kathy, Seth, Jack, and Dennis were present. Tim was absent.
4. 15 Guests were in attendance:

| | | |
|-----------------|-----------------|-------------------|
| Christina Hill | Helen Hickam | Mary Kassa |
| Dennis Weber | Gina Takmajian | Ray Takmajian |
| Blake Takmajian | Savanna Bowling | Barb Klaus |
| Stephen Miller | Jane Maddox | Kenneth Ziegler |
| Dalton Gray | Robin Keilbach | Charlene Mitchell |

5. Minutes from April 13, 2021 were read by the clerk. *Jack made a motion to approve the April minutes as read. Dennis seconded. Hearing no discussion or objections, the April 13th minutes were approved by the board.*
6. Public Comments – Seth discussed the proposal for Staunton Road and information he obtained from Adam Walden, a Madison County Engineer. Adam W. may be contacted at 618-296-6263 or directly at the highway department building. Dalton Gray attended our meeting to gather information from attendees. Stephen M. had met with Adam W. He understood that the green line (C) on the map is the first choice. One of the suggestions for the project was if you look at the southern part of the map, people living closer to Troy may be seeking employment near Route 143 and this would provide a better route. Stephen M. remarked that by straightening the road, there would be more speeding on the road. Project may

begin in 2022. Ray T. stated, “A survey was sent to residents in the area with comments and questions on the project.” He has requested information through the Freedom Of Information Act (FOIA). Someone asked, “Will there be two roads next to each other?” Robert H. commented that years ago, he heard the old Staunton Roads would remain and become the property of the Townships. General comments were maybe the new road is not needed. Jay commented that one of the reasons may be safety response time for firefighters or health care.

Jay commented that as a township, we do not have a lot of information, but will gladly share anything we find out.

Dalton Gray stated, if you have and questions or comments for Adam, feel free to contact me at 618-978-5263.

7. Treasurer’s Report was read by the Supervisor. *Seth made a motion to approve the Treasurer’s report as read. Dennis seconded. The Treasurer’s Report ending April 30th was unanimously approved by the Board.*
8. Township and Road Dist. bills were reviewed and approved for payment by the board.

9. **REPORTS**

A. Supervisor’s Report

- 1) Bookkeeping – Jay was able to get all the records into QuickBooks from PeachTree. A login id and password will be provided for Robert.
- 2) Audit Plans – Sheffel plans to begin the end of May.
- 3) Supervisor Bond – Spoke to TORIMA, information should be sent to the Township and Supervisor’s Bond should be included as part of our insurance.

B. Highway Commissioner’s Report

- 1) Roads – General patching is being completed, Old Staunton and lower Goshen Roads are being prepped. Robert will meet with Juneau early next week to discuss the plans for Oakland Hills Subdivision. If plans look good, he will approve them and get the bids out.
- 2) Maintenance Shed – nothing new.
- 3) Road District Workers – Need to provide new W-4 forms for the employees to update the records.

C. No Legal Report – Robert discussed the Plummer Park project and the road maintenance. City of Edwardsville has taken over the maintenance of Goshen Road, but Pin Oak Township remains the owner of the property.

D. Clerk's Report

- 1) Economic Interest Statements were completed by all board members before May 1st as required.
- 2) Kathy attended the Gateway Commerce Center Enterprise Zone Public Hearing, April 27th, 1:15 p.m. Topic was the proposed addition of 93.77 acres near I-55 and State Rte. 143 to the Enterprise Zone, (map available). No discussion or objections were heard. The proposal will continue.

E. No Trustee's Report

F. Cemetery Trustee's Report – per Randy Long

- 1) Inquiry was made regarding Hagler Cemetery and available plots. Conversation revealed he was really seeking information for family records.
- 2) Bartlett Cemetery and Hagler Cemetery were checked for damages.
- 3) Bartlett Cemetery will have a plot marked for headstone placement, when alerted by the monument company.

G. Rental Manager's Report – Charlene Mitchell has received several phone calls regarding rentals and has told them, no rentals at this time.

10. **OLD BUSINESS**

A. Property Maintenance / Building Use

- 1) Flooring – There will be a price increase as of June 1st.
- 2) Kitchen Area – The board discussed remodeling the kitchen area. Jay was asked to provide a new design for cabinets and appliances.
- 3) The Board discussed opening the building in the future. We are in the process of remodeling the main space and will keep it closed at this time.

B. Pin Oak Township Webpage (Jack & Seth) – nothing new.

C. May 1, 2021 / Shred Day – Kathy was in attendance from 9:00 to 1:00 p.m. The Shred It Truck arrived and provided services to participants throughout the day. They were very grateful for the service sponsored by Pin Oak Township.

D. Mowing Bids – Contract was awarded to one company. The services were not provided when we expected. The board let them go and awarded the contract to a different company.

11. **NEW BUSINESS**

A. 2021 – 2022 Town Budget – Forms were reviewed and signed by the trustees and Supervisor. Jack made a motion to approve the town budget. Seth seconded. Board unanimously approved.

B. 2021 – 2022 Road District Budget – Forms were reviewed and signed by the trustees and Road Commissioner. Seth made a motion to approve the road budget. Dennis seconded. Board unanimously approved.

C. Our next meeting is June 17, 2021 at 6:30 p.m.

12. An Executive Session was not needed.

13. Jack made a motion to adjourn the meeting. Dennis seconded. Hearing no objections, the meeting was adjourned at 7:17 p.m.

Respectfully submitted, Kathy L. Long, Clerk