

May 15, 2017 – May 16, 2021 TERM

Jay Kohlmiller - Supervisor
Robert Helms - Highway Commissioner
Kathy Long - Clerk

Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee
Tim Tosovsky – Trustee

October 17, 2019 - MINUTES - Regular Meeting of the Township Board
3700 Tosovsky Lane, Edwardsville, IL 62025

1. Meeting was to order by the Supervisor at 6:30 p.m.
2. Pledge of Allegiance was recited.
3. Roll call showed Jay, Robert, Kathy, Seth and Jack present. Dennis and Tim were absent.
4. Guests in attendance were Kevin Dwyer (resident), Jill Buford (resident), Chris Byron, (developer and representative of Prairie Farms and Scott Credit Union), Charlene Mitchell (rental manager) and Walt Williams (City of Edwardsville)
5. Minutes from September 19, 2019 were read by the clerk. Seth made a motion to approve the September minutes with a minor change. Jack seconded. Hearing no objections, September minutes were approved.
6. Public comments – Kevin commented on the hazardous condition at the intersection of Goshen and Staunton Road. He would like to know what the city will do to repair the road or potentially upgrade the road to meet standards to hold up to the upcoming traffic to and from the new park. Discussion followed regarding concerns and potential road hazards. Jill commented on the construction equipment for the park and the heavy haul traffic impact on the road. Discussion followed. Robert discussed the portions of roads that have been annexed by the city in the middle of our roads and their responsibility for maintenance and repairs.
7. Treasurer’s Report was read by the Supervisor. Jack made a motion to approve the report. Seth seconded. Hearing no objections, the Treasurer’s report was approved.
8. Township and Road District bills were reviewed by the Trustees and approved for payment.
9. Reports
 - A. Supervisor’s Report
 - 1) Bookkeeping – still fighting with the software. Seth suggested getting help with the program from an outside source. Kathy suggested contacting TOI to see if there was already a program set up for township use.
 - B. Highway Commissioner’s Report
 - 1) Silver Creek Bridge – at a stall until decision is made on who will pay for the sub grade improvements
 - 2) Maple Grove Road and Bridge – completed.
 - 3) Michael Drive/Chelsea Lane – drainage is mostly installed, sections of concrete need to be removed and brought up to standards, cost is approximately \$135,000. Chelsea Lane will be an additional \$36,000.00 for a portion to be fixed.
 - 4) Equipment – no new information.
 - 5) Darrel Giesecking – everything looks great except for the rock five feet past the concrete culvert. Robert agreed to add more rock.
 - 6) Robert mentioned to Walt Williams that Pin Oak was not notified of the Goshen Road closure when repairs were made outside the park on the section annexed by the city.
 - 7) No other items were discussed.
 - C. Legal Report – Seth will contact a new lawyer for assistance with the township business.
 - D. No Clerk’s Report was given.

- E. Trustee's Report – Jack reported on the extra time and work provided by Charlene during the ceiling/lighting project. Seth made a motion to pay \$150.00 for the extra cleaning and time spent. Jay seconded. Motion passed.
- F. Rental Manager's Report – Charlene Mitchell – We have a rental on November 3rd.
- 10. Old Business
 - A. Building/Property Maintenance
 - 1. Future Projects
 - a) Men's Restroom/Storage Room Drains – no report.
 - b) Ceiling / Building Lighting / Sound System Project – project is almost completed and looks good. A few panels need to be replaced. LED lights need to be mounted to the frame, but they are backordered. We also need to replace two exhaust fans for the restrooms. By code, they must be exhausted outside. Hot Water heater is leaking. It was installed in 1998 and should be replaced. Jack will pursue someone to complete the project. He also purchased a pump and will keep the grease trap cleaned out.
 - c) Signage – no report.
 - B. Pin Oak Township Webpage (Jack & Seth) – need to check on public access to our webpage.
 - C. Janitorial Contract (Seth & Jay) – Completed.
 - D. No other Old Business was discussed.
- 11. New Business
 - A. Enterprise Zone Discussion – Chris Byron discussed the past meetings and wanted to check on our progress. He spoke to the topic of potentially not having to refund past taxes already paid. Prairie Farms Dairy and Scott Credit Union have agreed to move forward and are not looking to have any money refunded. They would like to take advantage of the Enterprise Zone in the remaining years. Discussion followed for clarification purposes. Prairie Farms Dairy and Scott Credit Union would like to start over with Pin Oak Township on the Enterprise Zone tax abatement. An executive meeting was called by the board members to discuss the issue. Upon return to the meeting, Jay stated the board wants a chance to meet with a lawyer to discuss our options and guidance for the future of the Enterprise Zone request.
 - B. Tax Levies are due by December 2019. Worksheets were distributed for board review. Discussion followed.
 - 1. Seth made a motion to raise the Town Tax Levy 3% for the 2019 tax year and budget for 2020-2021. Jack seconded. Motion approved.
 - 2. Seth made a motion to raise the Road and Bridge Tax Levy by 5% per Robert's recommendation. Jack seconded. Motion approved.
 - C. Next meeting is November 21, 2019 at 6:30 p.m.
 - D. No other New Business was discussed.
- 12. Executive Session was held.
- 13. Seth made a motion to adjourn the meeting. Jack seconded. Hearing no objections, meeting was adjourned at 8:02 p.m.

Respectfully submitted,
Kathy L. Long, Clerk