

## 2013 – 2017 TERM

Eugene Kohlmiller - Supervisor  
Robert Helms - Highway Commissioner  
Kathy Long - Clerk

Seth Joy – Trustee  
Jack Mitchell - Trustee  
Dennis Mueller - Trustee  
Tim Tosovsky – Trustee

### **December 18, 2014 - 7:30 p.m. – MINUTES - Regular Meeting of the Township Board 3700 Tosovsky Lane, Edwardsville, IL 62025**

1. Meeting was called to order by the Supervisor.
2. Pledge of Allegiance was recited.
3. Roll Call showed all board members present. Beverly Schipkowski was also in attendance.
4. Minutes from November 20, 2014 were read by the Clerk. Jack made a motion to accept the minutes as read. Seth seconded. Hearing no objections, minutes were approved as read.
5. No Public Comments were heard.
6. Treasurer's Report was read by the Supervisor. Dennis made a motion to accept the report as read. Tim seconded. Hearing no objections, the treasurer's report was approved.
7. Township and Road District Bills were reviewed by the Trustees and approved for payment.
8. Reports
  - A. Supervisor's Report
    - 1) A note was received from Bond Madison Water Company of a possible water leak on our property. Discussion followed. Gene will call Bond Madison Water Company and ask to have the meter retested and discuss options with them and update us at the next meeting.
    - 2) Beverly S. was hired by Gene to clean out the back storage room and supply closet. She did a great job and it looks very nice. A payment of \$50.00 was provided per Gene for her work.
  - B. Highway Commissioner's Report
    - 1) Requested a bid for new 6" gutters on Road District building from Germantown Gutters. Discussion followed. Seth made a motion to submit a down payment and proceed with the replacement of the gutters. Tim seconded. Hearing no objections, motion approved.
  - C. No Clerk's Report at this time.
  - D. Trustee's Report – Thank you to Beverly for a great job cleaning and repairing the front door frame.
  - E. Rental Manager's Report – one rental scheduled for March 28<sup>th</sup>.
9. Old Business
  - A. Town Tax Levy has been submitted to the County Clerk's office.
  - B. Road District Tax Levy has been submitted to the County Clerk's office.
  - C. Property / Building Repair / Updates
    - 1) Plumbing (Jack) no other topics discussed.
    - 2) Fire Alarm System (Jack) – TECH Electronics readjusted the bid without an alert sign. Johnson Control bid is higher and representative has been confusing. Jack recommended TECH Electronics. Seth made a motion to proceed with TECH Electronics (Bid - \$5,995.00). More discussion followed regarding terms and separate 110 breaker required. Tim seconded. Hearing no objections, motion approved for updating the fire alarm system.
    - 3) Discussion regarding an LED light on the flag. \$192.39 cost. Dennis made a motion to proceed with the installation of the new light fixture. Seth seconded. Hearing no objections, light fixture approved.

- 4) Beverly requested approval to repaint the inside of the building. Discussion followed. Board decided to consider the project in the future.
  - D. Pin Oak Township Webpage (Jack & Seth) Regular reoccurring monthly meetings have been added to the web calendar with a disclaimer regarding date and time changes.
  - E. Ridgeview Road Box Culvert Replacement Project (Robert) The road seems to be tightening up. Discussion followed.
10. New Business
    - A. An Assessor's Budget was discussed in November. Board agreed to leave the current amount set aside for the assessor budget in the General Town budget to allow for payments to Madison County for Annual Reassessments and Quadrennial billings.
    - B. Seth asked if the board would consider changing the meeting times from 7:30 p.m. to 6:30 p.m. Discussion followed. Seth made a motion to hold January's meeting at 7:30 p.m. and beginning in February start the monthly meetings at 6:30 p.m. Tim seconded. Hearing no objections, Township monthly meeting time to be changed to 6:30 p.m. beginning in February 2014.
    - C. Next meeting scheduled for January 15, 2015 at 7:30 p.m.
  11. Executive Session not needed.
  12. Seth made a motion to adjourn the meeting. Tim seconded. Hearing no objections, meeting was adjourned at 8:28 p.m.

Respectfully submitted,

Kathy L. Long, Clerk