

May 15, 2017 – May 16, 2021 TERM

Jay Kohlmiller - Supervisor
Robert Helms - Highway Commissioner
Kathy Long - Clerk

Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee
Tim Tosovsky – Trustee

September 20, 2018 - MINUTES - Regular Meeting of the Township Board
3700 Tosovsky Lane, Edwardsville, IL 62025

1. Meeting was called to order by the Supervisor.
2. Pledge of Allegiance was recited.
3. Roll call showed Jay, Robert, Kathy, Jack, Dennis, and Tim in attendance. Seth was absent.
4. Guests introduced were Charlene Mitchell, Fred Faust, and Peggy Flach.
5. Minutes from August 16, 2018 were read by the clerk. Jack made a motion to accept the minutes as read. Tim seconded. Hearing no further discussion, the August minutes were approved.
6. Public Comments
 - A. Peggy Flach is running for office in Pin Oak 3 and is attending our meeting to learn more about Township government.
 - B. Fred Faust is also running for office in Pin Oak and is visiting with us again.
7. The Treasurer's Report was distributed and read by the supervisor. Tim made a motion to accept the report. Dennis seconded. Hearing no objections, the Treasurer's report was approved.
8. Township and Road District bills were reviewed by the Trustees and approved for payment.
9. Reports
 - A. Supervisor's Report
 - 1) Audit update – Supervisor and clerk have checked with the auditors. We should hear something soon, our auditor was out in the field.
 - 2) Laptop update – The computers arrived, but were not up to the specs as advertised and ordered. Jay is not satisfied and the decision has been made to return the laptops and order the correct ones.
 - 3) The dead bolt lock is not functioning properly in the Supervisor/Clerk office. Will try to use graphite on it one more time.
 - 4) Madison County was still sending reports to Gene's home address. Change of address and name has been updated and confirmed by Jay.
 - B. Highway Commissioner's Report
 - 1) Road worker benefits – update
 - A) Retirement for Workers – Jay needs to contact the company to verify the matching amount for the workers.
 - 2) Darrell Giesecking – R.O.W. – working on the project, but will do the major part after the crops are out.
 - 3) Silver Creek Bridge – Landowner easements are completed. The bridge cost will probably not exceed \$700,000.00. There will be an October letting.
 - 4) Equipment – mini excavator to be purchased out of Building/Equipment Fund.
 - 5) Trees will be trimmed in the area probably in October. Notify Commissioner if there is a tree in your area that needs to be checked.
 - 6) Some road work needs to be completed next spring before we oil them next year.
 - C. No Legal Report

- D. Clerk's Report
 - 1) Public Notary Update – security insurance policy has been obtained, application is completed and has been sent to the state.
- E. No Trustee's Report
- F. Rental Manager's Report – Charlene Mitchell – Rental on Tuesday, one on Saturday.
- 10. Old Business
 - A. Building/Property Maintenance
 - 1. Supervisor/Clerk office ac/heater is working again.
 - 2. Building lighting – Jack stated that the lighting rep in our area has not been available for discussion. He will try to find someone else to work with us.
 - B. Pin Oak Township Webpage (Jack & Seth) still working better.
 - C. Janitorial Contract – no update.
 - E. Shred Day – September 22, 2018 – 9:00 am to 1:00 pm
 - 1. Clerk/Supervisor office files have been sorted per the approval of the State. Assessor's old records are being prepared for the purge as well, per the approval of the State.
 - F. No other old business was discussed.
- 11. New Business
 - A. Electronic Record keeping was discussed. Need to check with TOI regarding requirements.
 - B. Next meeting is October 18, 2018 at 6:30 p.m.
 - C. Tax Levies to be discussed in October & November. Must be approved in December.
- 12. Executive Session was not needed.
- 13. Jack made a motion to adjourn the meeting. Tim seconded. Hearing no objections, the meeting was adjourned at 7:15 p.m.

Respectfully submitted,
Kathy Long, Clerk