

May 15, 2017 – May 16, 2021 TERM

Jay Kohlmiller - Supervisor
Robert Helms - Highway Commissioner
Kathy Long - Clerk

Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee
Tim Tosovsky – Trustee

October 18, 2018 - MINUTES - Regular Meeting of the Township Board
3700 Tosovsky Lane, Edwardsville, IL 62025

1. Meeting was called to order by the Supervisor.
2. Pledge of Allegiance was recited.
3. Roll call showed Jay, Robert, Kathy, Seth, Jack, and Dennis were present. Tim was absent.
4. Guests in attendance were Charlene Mitchell and Judy Obermeier.
5. Minutes from September 20, 2018 were read by the clerk. Jack made a motion to accept the minutes as read. Seth seconded. Hearing no discussion or objections, the minutes were unanimously approved.
6. Public Comments – Judy Obermeier wanted to discuss a tree that was scheduled for removal on Pin Oak Township easement in El Pine Estates. She prepared a power-point presentation to share with meeting attendees. Pin Oak Township does not have equipment to provide for the presentation. Judy proceeded to discuss the 150’ triple trunk tree located in front of her property on the township R.O.W. and her disapproval of cutting down trees. She asked if there was any recourse for residents if they did not approve of the actions by the board. Discussion followed and included township guidelines for tree selection and review by a certified arborist. A representative from SWECI had looked at the tree and reported to Judy that he felt the tree presented no immediate danger to the power lines. Robert asked Judy if there was a storm in the future and there was damage to any of her vehicles, home or property, would she hold Pin Oak Township liable. Judy responded that she would not hold Pin Oak Township liable for any damage caused by the tree. Robert requested that the question and response be put in the minutes. Judy thanked the board for allowing her to present her view.
7. Treasurer’s Report was distributed and read by the Supervisor. Discussion followed. Dennis made a motion to accept the treasurer’s report. Seth seconded. Hearing no objections, the report was approved.
8. Township and Road District bills were reviewed by the Trustees and approved for payment.
9. Reports
 - A. Supervisor’s Report
 - 1) Audit Update – Jay met with the auditors last week. Several items need to be compiled and some questions will be directed to Robert and Kathy. The cost is estimated at \$6,100.00 - \$7500.00
 - 2) Laptop Update – originals have been returned. New ones have been ordered and should be delivered any day.
 - 3) A request was received from a pin Oak Resident regarding General Assistance. Jay told him that there was an application to be completed and submitted for the request. No further contact has been made to date,
 - B. Highway Commissioner’s Report
 - 1) Road worker benefits – Update
 - A) Retirement for Workers – Jay is waiting on Edward Jones to complete some paperwork.
 - 2) Darrell Giesecking Project – a little bit of work has been completed.
 - 3) Silver Creek Bridge – Baxmeyer was the low bidder at approx. \$500,000.00
 - 4) Equipment no more to report.
 - 5) Tree trimming has almost been completed for the year.
 - 6) Other Items
 - C. No Legal Report at this time.

- D. Clerk's Report
 - 1) Public Notary Information was provided on submission of her application.
 - 2) Clerk must attest signatures on payments of bills beginning January 1, 2019.
 - 3) Madison County Township meeting is scheduled for October 25th.
 - E. Trustee's Report
 - 1) Dennis reported that a resident asked him if the Township was still looking for property. The resident has 12 acres available. Discussion followed.
 - F. Rental Manager's Report – Charlene Mitchell reported that there were no rentals in the near future. The faucets in the men's room and the storage room are leaking and need serviced. Jay mentioned that the auditors requested that a numbered receipt be issued for the payments on the rentals.
10. Old Business
- A. Building/Property Maintenance
 - 1. Supervisor/Clerk/Assessor Office future use discussed.
 - 2. Old tables in the office need to be checked and discarded as needed. Jack will check the tables and the road crew can dispose of some as needed.
 - B. Pin Oak Township Webpage (Jack & Seth) – excess spam is still getting through.
 - C. Janitorial Contract (Seth) Jay does not have the original to break down.
 - E. Shred Day was very successful. Many people from the area and some from across the river or other townships brought their items and were grateful for the service. Charlene greeted everyone and informed them of our rental potential.
 - F. Building lighting – Jack is working on it. Robert recommended Precision Lighting.
 - G. No other Old Business was discussed.
11. New Business
- A. Town Tax Levy – Draft forms were distributed for review and discussion. Home Relief fund was discussed and the board suggested not collecting for H.R. but moving the amount (less than \$2000.00) to the Social Security Fund for the next year.
 - B. Road District Tax Levy – Draft forms were distributed for review and discussion.
 - C. Budget figures to date - income and expenses from 4/1/18 through 9/30/18 in the various accounts were presented for review and discussion. Jay explained the reports to the board.
 - C. Next meeting is November 15, 2018 at 6:30 p.m.
12. Executive Session was not needed.
13. Jack made a motion to adjourn the meeting. Seth and Dennis seconded. Hearing no objections, the meeting was adjourned at 7:42 p.m.

Respectfully submitted,
Kathy L. Long, Clerk