

2013 – 2017 TERM

Eugene Kohlmiller - Supervisor
Robert Helms - Highway Commissioner
Kathy Long - Clerk

Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee
Tim Tosovsky – Trustee

July 16, 2015 – MINUTES - Regular Meeting of the Township Board 3700 Tosovsky Lane, Edwardsville, IL 62025

1. Monthly meeting was called to order by the Supervisor at 6:30 p.m.
2. Pledge of Allegiance was recited.
3. Roll call showed Gene, Kathy, Seth, Jack and Dennis present. Tim and Robert were absent.
Guests: Joreen Kohlmiller and Charlene Mitchell.
4. Minutes from June 18, 2015 were read by the Clerk. Jack made a motion to approve the minutes as read. Seth seconded. Hearing no objection, June minutes were approved.
5. Public Comments – Charlene stated the roads by their house are good after the road crew work.
6. Treasurer's Report was presented and read by the Supervisor. Seth made a motion to approve the report as read. Dennis seconded. Hearing no objection, Treasurer's Report was approved.
7. Township and Road District bills were reviewed by the Trustees and approved for payment.
8. Reports
 - A. Supervisor's Report
 1. Madison County Township Officials meeting, Friday, July 24th, 7:00 p.m., Helvetia Room, Madison County Fair, Highland, IL. Speaker: Jack Hurst, Madison County Planning and Development.
 2. CPA is working on our Township and Road District books.
 3. Pledges were received from the Bank of Edwardsville to insure funds over \$250,000.00 per account.
 - B. No Highway Commissioner's Report was given.
 - C. Clerk's Report
 1. Town and Road District Prevailing Wage Acts were submitted to County Clerk's office and IL Dept. of Labor.
 - D. Trustee's Report
 1. Seth posted on our website that the building may not be available for renting short term until a new Rental Manager is found.
 2. Jack reported on one of the recent rentals he handled and the need to check all building doors if locking up after an event.
9. Old Business
 - A. Property / Building Repair / Updates
 - 1) Building/Property Maintenance
 - a) Door Locks/Keys – two keys were issued to the Senior Citizen's group, two keys issued to the Ladies Home Extension, and one key was issued to the 4+H Club leader. Gene mentioned that the Madison County Township Officials will need a key.
 - b) Lighting - Dennis replaced the outside lighting timer and some LED lights have been placed in the front walkway.
 - c) Website Banner - Jack stated the banner was down and will be reposted.
 - d) Jack discussed the need to paint the interior of the building. He could obtain a quote for the painter and possibly the cost of paint. Discussion followed.

- B. Pin Oak Township Webpage – Seth reported the meeting time had been corrected on the home page and that it had to be completed by Tyler, our website manager.
- C. Review of Rental Manager position.
 - 1. Seth stated that three board members met with Beverly to discuss responsibilities of the rental manager. Beverly and board members present agreed to a separation during the meeting. Beverly was to be paid for July per their agreement.
 - 2. Discussion followed regarding the Rental Manager position. A Trac phone has been purchased to use for rental purposes by new manager. Seth made a motion to appoint Charlene Mitchell to act as the temporary Rental Manager at this time. Dennis seconded. Hearing no objections, Charlene Mitchell was appointed Temporary Rental Manager.
- 10. No New Business presented at this time.
- 11. Executive Session was not needed.
- 12. Dennis made a motion to adjourn the meeting. Jack seconded. Hearing no objections, the meeting was adjourned at 7:14 p.m.

Respectfully submitted,

Kathy Long, Clerk