

**Minutes – Board of Town Trustees
November 16, 2017**

STATE OF ILLINOIS

Crawford County
Town of Robinson

THE BOARD OF TRUSTEES met at the Robinson Township Office at 6:00 p.m. November 16, 2017.
The following official business was transacted.

1. The meeting was called to order by Supervisor Larry Corder.
2. Clerk Vickie Gribben then called the roll.

PRESENT:	Larry Corder	Township Supervisor
	Vickie Gribben	Township Clerk
	Monty Murray	Township Highway Commissioner
	Tom Hose	Township Trustee
	Mary Jane Parker	Township Trustee
	Pat Richards	Township Trustee
	Kevin Steele	Township Trustee
	Sue Roberts	Absent

Item 3, Pledge of Allegiance.

Item 4, Approval of the Minutes of November 16, 2017.

Supervisor Corder asked for a motion to approve the minutes from the previous meeting. Pat made the motion to accept the minutes and Kevin seconded with vote as follows: Tom-yes; Mary Jane-yes; Pat-yes; Kevin-yes; Larry-yes.

Item 5A, Supervisor's Report.

Supervisor Corder read the ending balances of the financial reports, the town CDs stayed at 0.50% interest. Since April there have been 10 General Assistance cases done from other Townships. Mr. Richards asked if we could put our Township Ga's in the minutes each month.

Item 5B, the Highway Commissioner's report.

Monty Murray reported that they are slowing down due to all the rain. They are continuing to maintain the roads and keep them in good shape.

Item 5C, Assessor Report.

Sue Roberts absent

Item 5D Cemetery Report.

Stan Mullins, said he and his crew have been busy mowing due to all the rain.

Regular Business

- A. Motion to authorize payment of town, general assistance, and payroll bills.
Motion was made by Tom and seconded by Mary Jane.
Larry—yes; Tom---yes; Mary Jane---yes; Pat---yes; Kevin---yes
- B. Motion to authorize payment of road district bills. Motion & Vote.

Motion was made by Pat and seconded by Kevin.
Kevin—yes; Larry—yes; Tom—yes; Mary Jane—yes; Pat—yes.

- C. Motion to authorize pre-approval of payment of elected officials from November 17, 2017 through December 21, 2017.

Motion was made by Kevin and second by Tom.
Pat—yes; Mary Jane—yes; Kevin —yes; Larry —yes; Tom—yes.

- D. Motion to authorize payment of per diem expenses.

Motion was made by Mary Jane and second by Kevin.
Mary Jane—yes; Pat—yes; Kevin—yes; Larry—yes; Tom—yes.

7. Continued Business

- A. Motion to adopt Tax Levies for the Town and Road funds.

Motion was made by Kevin and seconded by Mary Jane.
Tom—yes; Mary Jane—yes; Pat—yes; Kevin—yes; Larry—yes.

- B. Motion to approve clothing and shoe allowances for employees.

Tom, Monty, and Stan worked together putting a list together for their employees. They will keep track of what is bought and when items is bought. They decided on green for the Highway and orange for the Cemetery colors and then have the shirts all embroidered with their logo.

Motion was made by Kevin and seconded by Mary Jane.
Larry---yes; Tom---yes; Mary Jane---yes Pat---yes; and Kevin---yes.

- C. Motion was made to go into closed session—Stan Mullins; Monty Murray.

In: 6:19 p.m. Out 6:51 p.m.
Motion was made by Tom and seconded by Pat.
Kevin—yes; Larry—yes; Tom—yes; Mary Jane —yes; Pat—yes.

Motion to go out of closed session.

Motion was made by Tom and seconded by Mary Jane
Pat---yes; Kevin---yes; Larry---yes; Tom---yes; and Mary Jane---yes.

Pat asked if anything is being done about the security options of the office which was discussed at the last meeting. The board decided to have Larry and Mary Jane get some bids on windows, doors, locks and buzzers to secure the offices.

8. New Business

- A. Motion to approve installation of gutters at the Cemetery and Township office.

Motion was made by Larry and seconded by Kevin
Mary Jane---yes; Pat---yes; Kevin---yes; Larry---yes; and Tom---yes.

9. Public Comments

There were none.

10. Adjourn Meeting

Time: Meeting adjourned at 6:59

Motion was made by Tom and seconded by Mary Jane

Tom yes---; Mar Jane--- yes; Pat---yes; Kevin---yes; and Larry---yes.

Respectfully Submitted,

Vickie Gribben
Township Clerk

Larry Corder
Township Supervisor