

Annual Town Meeting of Pin Oak Township

3700 Tosovsky Lane, Edwardville, IL 62025

April 13, 2021 - 6:00 p.m. – MINUTES

Covid 19 rules are in effect per the Governor. We have received approval from Madison County Health Department for this meeting and will be following the safety procedures at our meeting. A maximum of 50 attendees is allowed. Attendees were asked to sign in and received a name badge. Registered voters in attendance are eligible to vote on agenda items as needed.

Attendees:	Jay Kohlmiller	Charlene Mitchell
Jack Mitchell	Seth Joy	Bill Ritzel
Dennis Mueller	Robert Helms	Kathy Long

1. The Annual Town Meeting was called to order and an announcement regarding safety distancing, masks and consideration of other attendees was provided by Kathy Long, clerk. All attendees received a copy of safety guidelines, the 2021 meeting agenda, 2020 Annual Town Minutes, supervisor's report for 2020-2021, future meeting dates, and Town and Road District budgets.
2. The Pledge of Allegiance was recited.
3. Nominations accepted for Moderator of Annual Town Meeting – must be a registered voter in Pin Oak Township. *Charlene made a motion to nominate Seth Joy. Hearing no other nominations, Seth accepted the nomination. Dennis seconded the motion. Seth Joy was unanimously approved to be Moderator of the meeting.*
4. Appointment of Moderator and Oath of Office was given by the clerk. Seth Joy assumed control of the meeting.
5. Minutes from July 21, 2020 Annual Town meeting were read by the clerk. *Dennis made a motion to approve the 2020 minutes as read with suggestions added. Charlene seconded. Hearing no further discussion, the 2020 Annual Town Minutes were approved.*
6. Annual Financial Statement for 4/1/2020-3/31/2021 was completed by the Township Supervisor/Treasurer. Copies were distributed for review by attendees, statement does not have to be read aloud when copies are available. Moderator asked for discussion as needed and then requested approval for each account.
 - A) Pin Oak General Town Fund – *Jack M. made a motion for approval. Dennis M. seconded. General Town Fund was approved.*

- B) Pin Oak General Town Audit Fund – *Dennis M. made a motion for approval. Charlene M. seconded. General Town Audit Fund was approved.*
 - C) Pin Oak General Town Social Security Fund – *Jack M. made a motion for approval. Dennis M. seconded. General Town Social Security Fund was approved.*
 - D) Pin Oak General Town General Assistance Fund – *Dennis M. made a motion for approval. Jack M. seconded. General Town General Assistance Fund was approved.*
 - E) Pin Oak General Road and Bridge Fund – *Dennis M. made a motion for approval. Jack M. seconded. General Road and Bridge Fund was approved.*
 - F) Pin Oak General Road and Bridge Audit Fund – *Jack M. made a motion for approval. Dennis M. seconded. General Road and Bridge Audit Fund was approved.*
 - G) Pin Oak General Road and Bridge Social Security Fund – *Dennis M. made a motion for approval. Charlene M. seconded. General Road and Bridge Social Security Fund was approved.*
 - H) Pin Oak Permanent Road and Bridge Fund – *Jack M. made a motion for approval. Dennis M. seconded. Permanent Road and Bridge Fund was approved.*
 - I) Pin Oak Special Bridge Fund – *Dennis M. made a motion for approval. Charlene M. seconded. Special Bridge Fund was approved.*
 - J) Pin Oak Building and Equipment Fund – *Jack M. made a motion for approval. Dennis M. seconded. Building and Equipment Fund was approved.*
- Jack M. made a motion to accept the complete 2019-2020 Treasurer’s Report. Dennis M. seconded. Hearing no objections or further discussion, the full report was unanimously approved.*

7. Annual Town Business

- a. 2021 – 2022 Township Budgets, with no remaining balances added, were reviewed by the clerk. *Dennis M. made a motion to move \$5,000 from General Town Fund to General Town Audit Fund. Jack seconded. All in favor, motion was approved.*
- b. 2021 – 2022 Road District Budgets, with no remaining balances added, were reviewed by clerk. Robert agreed to move \$5,000.00 from General Road to General Road Audit fund. *Charlene M. made a motion to move \$5,000.00 from General Road Fund to General Road Audit Fund. Dennis M. seconded. All in favor, motion was approved.*
- c. 2021 – 2022 Monthly Meeting Schedule – was reviewed for clarification.

- d. 2022 – 2023 Monthly Meeting Schedule – schedule was presented for review and approval. *Jack M. made a motion to approve the schedule as presented. Dennis M. seconded. Hearing no further discussion, the schedule was approved for posting.*
 - e. Road Projects / Road Safety Issues (Robert Helms)
 - 1) Oakland Hills Subdivision is having trouble with erosion under the streets. Robert is working with Juneau on the project. Bids should go out soon and work should begin this summer.
 - 2) Ask Bob**
 - f. Road District Maintenance Shed – Robert discussed working with an engineering firm to come up with plans for a potential new building. Our current site does not meet many of the requirements in place today. After plans are made, we may have to hold off on building the shed until prices of materials come down a bit. Everything is extremely high at this time.
 - g. Township Sponsored Shred Day – May 1, 2021, 9:00 am to 1:00 pm at the Pin Oak Township Senior Center Parking Lot. The event is open to the public.
 - h. Senior Center Rentals and Meetings. Discussion followed and the recommendation is to complete some remodeling within the building. A new floor, updated kitchen area, and some electrical work. The board should continue to keep Covid rulings in mind as they discuss openings in the future.
 - i. Webpage Update – Seth and Jack remarked that a review is underway.
 - j. Other items to be considered require a 3/5 majority vote of the electors present. No other items were discussed.
8. Public Comments –
- a. Bill R. asked for suggestions and assistance with a lawn trash issue in Oakland Hills Subdivision. Their current trash company has given notice that after June 30th, they will no longer pick up lawn trash outside the city limits of Troy. Discussion followed. Robert stated that tree limbs could be brought to the township and put on the pile for shredding to make mulch for township residents. We would not accept leaves and grass clippings. Seth offered to make some phone calls on behalf of the residents as well.
 - b. Seth J. thanked our road commissioner and his workers for their efforts in keeping the roads in great condition all year round. He also commented on the thorough snow removal efforts of the crew in the winter.

9. Adjournment –*Jack M. made a motion to adjourn the meeting. Dennis M. seconded. Hearing no objections, meeting was adjourned at 7:02 p.m.*

Respectfully submitted,

Kathy L. Long, Clerk

Seth A. Joy, Moderator

2021-2022 Monthly meeting date schedule
as reviewed and approved at the 2020 Annual Town Meeting.

April 13th – following the Annual Town Meeting. No meeting April 15th.
May 20th – 6:30 p.m.
June 17th – 6:30 p.m.
July 15th – 6:30 p.m.
August 19th – 6:30 p.m.
September 16th – 6:30 p.m.
October 21st – 6:30 p.m.
November 18th – 6:30 p.m.
December 16th – 6:30 p.m.
January 20, 2022 – 6:30 p.m.
February 17, 2022 – 6:30 p.m.
March 17, 2022 – 6:30 p.m. – end of fiscal year 3/31/22

2022-2023 Monthly meeting date schedule
Reviewed and approved at the 2021 Annual Town Meeting

April 12th – following the Annual Town Meeting. No meeting April 21st.
May 19th – 6:30 p.m.
June 16th – 6:30 p.m.
July 21st – 6:30 p.m.
August 18th – 6:30 p.m.
September 15th – 6:30 p.m.
October 20th – 6:30 p.m.
November 17th – 6:30 p.m.
December 15th – 6:30 p.m.
January 19, 2023 – 6:30 p.m.
February 16, 2023 – 6:30 p.m.
March 16, 2023 – 6:30 p.m. – end of fiscal year 3/31/23