

# CITY OF BLOOMINGTON TOWNSHIP

## NOTICE

MEETING: Board of Trustees, City of Bloomington Township  
DATE: Monday, October 22, 2018  
PLACE: Bloomington City Hall  
TIME: 5:45 pm

## AGENDA

- I. Call to Order: Tari Renner, Trustee
- II. Pledge of Allegiance to the Flag
- III. Roll Call of Attendance: Cherry Lawson, Town Clerk
- IV. "Consent Agenda"

*(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.)*

- A. Approval of Minutes of the September 24, 2018 Board Meeting, as submitted by Cherry Lawson, Town Clerk. (Recommend that the Minutes of the September 24, 2018 Meeting be approved as presented.)
  - B. Action and Approval by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of September 2018 accounts. (Recommend that the Audits be approved as presented.)
  - C. Approval of General Town Fund anticipated expenditures as presented and certified. (Recommend that the Anticipated Expenditures be approved.)
- V. Proposed Tax Levy for tax year 2018 to be used in Fiscal Year 2020 (April 1, 2019 – March 30, 2020). (Recommend that the Estimated Tax Levy for Tax Year 2018 be approved).
  - VI. Reports by Elected Officials
    - A. Comments: Deb Skillrud, Township Supervisor.
    - B. Comments: Steve Scudder, Township Assessor.
  - VII. Public Comments
  - VIII. Adjournment

MINUTES OF THE TOWN OF THE CITY  
OF BLOOMINGTON TOWNSHIP  
MONDAY, SEPTEMBER 24, 2018; 5:45 P.M.

The Board of Trustees for the Town of the City of Bloomington Township met in the Council Chambers of the City Hall Building at 5:45 p.m. on September 24, 2018. The meeting was called to order by Trustee Renner.

Trustee Renner directed the Acting Township Clerk to call the roll and the following members of the Board were in attendance:

Trustees: Kim Bray, Jamie Mathy, Mboka Mwilambwe, Amelia Buragas, Joni Painter, Karen Schmidt, Scott Black, David Sage, and Tari Renner.

Trustee absent: Diana Hauman.

Elected officials present: Deborah L. Skillrud, Supervisor and Steve Scudder, Assessor.

Staff present: Ashley Lara, City of Bloomington Legislative Asst./Acting Township Clerk.

Approval of Minutes of the August 27, 2018 Board Meeting, as submitted by Cherry Lawson, Township Clerk.

Motion by Trustee Schmidt, seconded by Trustee Painter that the Minutes of August 27, 2018 Meeting be approved as presented.

Motion carried, (viva voce).

Action and Approval of the Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of August 2018 accounts as amended.

Motion by Trustee Schmidt, seconded by Trustee Painter that the Audits be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Buragas, Schmidt, Black, Painter, Mathy, and Renner.

Nays: none.

Motion carried

Approval of the General Town Fund, Anticipated Expenditures as presented and certified.

Motion by Trustee Schmidt, seconded by Trustee Painter that the Anticipated Expenditures be approved as presented

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Buragas, Schmidt, Black, Painter, Mathy, and Renner.

Nays: none.

Motion carried

Presentation of Audit Report for Fiscal Year (FY) April 1, 2017 – March 31, 2018 by Richard W. Phillips, CPA, Phillips & Associates, CPAs, PC.

Rick Phillips, CPA, addresses the Board. The Township Audit was complete. The Audit Report had been issued in the same format as in the past. An unmodified opinion on modified cash basis accounting had been issued. The process was smooth. No problems were encountered. Township staff was helpful and the Township's financial condition was healthy. The year ended with a Fund Balance of \$1,000,356. This amount was primarily in cash and held in the Town Fund. The year end Fund Balance for General Assistance Fund was \$624,000. The Township had \$174,000 in revenue over expenses for the fiscal year. General Assistance expenses were higher than revenue by \$76,000. The Cemetery Fund, a component unit of the Township, had a year end fund balance of \$1,217,000. Approximately \$531,000 consisted of cash and investments. Cemetery expenses were higher than revenue by \$53,000. This was expected. The Trust Fund has approximately \$240,000 dedicated to the lot maintenance and other restricted dollars. All audited funds were within the expended budgets. During this FY, there were no budget overages on any funds.

Trustee Schmidt questioned whether Scott Health Trust Fund had been excluded from the Audit. Mr. Phillips responded negatively. Scott Health had been included as a separate financial statement. It was his understanding that these funds had been transferred back to the City. There would be a short year audit of these funds to ensure correctness when restored.

Trustee Mwilambwe arrived, time: 5:50 p.m.

Motion by Trustee Schmidt, seconded by Trustee Painter that the Audit Report for FY April 1, 2017 – March 31, 2018 be accepted and placed on file.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Buragas, Schmidt, Black, Painter, Mathy, Mwilambwe and Renner.

Nays: none.

Motion carried.

Presentation of the Annual Treasurer's Report April 1, 2017 – March 31, 2018.

Deborah Skillrud, Supervisor, addressed the Board. The report was included in the Board's packet. She expressed her willingness to address any Board questions.

Motion by Trustee Schmidt, seconded by Trustee Painter that the Annual Treasurer's Report for April 1, 2017 – March 31, 2018 be accepted.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Buragas, Schmidt, Black, Painter, Mathy, Mwilambwe, and Renner.

Nays: none.

Motion carried.

Trustee Sage arrived, time: 5:51 p.m.

Trustee Bray arrived, time: 5:53 p.m.

Ms. Skillrud noted Township Day was well attended. There were nine, (9), vendors present providing information and demonstrations. The POTS, (Promoting Others to Succeed), Recycling Program commenced on September 18<sup>th</sup>. Processes were being established. One goal was to increase clients' participation in the program.

Evergreen Memorial Cemetery will host its Annual Cemetery Walk on two, (2), consecutive weekends, (September 29 & 30 and October 6 & 7, 2018). She encouraged the Board to participate in the Cemetery Walk. A flyer for Wreaths Across America was contained in the Board's packet. This program involved the purchase and placement of wreaths at veterans' gravesites for the holiday season.

Steve Scudder, Assessor, addressed the Board. The City's assessments had been submitted to the County Supervisor of Assessment. Assessments would be published on Friday, September 28, 2018. The property taxpayer had thirty, (30), days to file an assessment complaint/appeal. The appeal deadline was October 29, 2018. The School District Assessed Value Report had not been updated regarding exemption amounts. The figures would need to be updated.

Trustee Mwilambwe questioned where the City stood in comparison to last year. Mr. Scudder responded the same. There had been little growth.

Trustee Renner opened the meeting to receive Public Comment. No one came forward to address the Board.

Motion by Trustee Schmidt, seconded by Trustee Painter to adjourn. Time: 5:56 p.m.

Motion carried, (viva voce).

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Ashley Lara, City of Bloomington Legislative Asst./Acting Township Clerk



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**Town of the City of Bloomington--General Town Administration Fund**

Month of: **SEPTEMBER 2018**

**Public Funds at Commencement**

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 28,449	
Investments: Illinois Fund (as of 08/31/2018)	\$ 497,326	
Investments: Prairie State Bank & Trust (64)	\$ 1,459,030	
		<u>\$ 1,984,805</u>

**Public Funds Received This Month**

Interest: Prairie State Bank (53)	\$ 36	
Interest: Prairie State Bank (64)	\$ 289	
Interest: Illinois Funds (1085)	\$ 827	
Other Income - Retiree Insurance	\$ 1,342	
Personal Property Replacement Tax	\$ (997)	
Tax Levy	\$ 414,429	
		<u>\$ 415,926</u>
		<u>\$ 2,400,731</u>

**Public Funds Expended This Month**

**TOTAL Public Funds at Month End** \$ 2,208,000

**Public Funds at Month End**

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 61,099	
Investments: Illinois Fund (as of 08/31/2018)	\$ 498,153	
Investments: Prairie State Bank & Trust (64)	\$ 1,648,748	
		<u>\$ 2,208,000</u>

**Checking Account Activity**

Prairie State Bank & Trust (53) Balance at Commencement	\$ 28,449	
Deposits		
Interest: Prairie State Bank & Trust (53)	\$ 36	
Other Income - Retiree Insurance	\$ 1,342	
Personal Property Replacement Tax	\$ (997)	
Transfer from Prairie State Bank & Trust Reserve (64)	\$ 225,000	
Total Deposits for Month	\$ 225,381	
		\$ 253,830
Checks Written		
Assessor's Office Expenses	\$ 3,430	
Community Agency Funding	\$ 82,484	
Compensation & Benefits	\$ 101,267	
Services & Expenses	\$ 3,554	
Supervisor's Office Expenses	\$ 1,996	
Total Checks Written	\$ 192,732	
		\$ 192,732
		<u>\$ 61,099</u>

**Prairie State Bank & Trust (53) Reconciliation at Month End**

Balance per Bank Statement	\$ 88,145	
Plus Outstanding Deposits	\$ 1,342	
Less Outstanding Checks	\$ (28,389)	
		<u>\$ 61,099</u>



**Town of the City of Bloomington--General Town Administration Fund**

Statement of Receipts and Disbursements

Sep-18

Revenue			
7000 Interest		\$ 1,152	
7400 Other Income		\$ 1,342	
7600 Personal Property Replacement Tax		\$ (997)	
7800 Tax Levy		\$ 414,429	
	Total Revenue		\$ 415,926
	Total Income		<u>\$ 415,926</u>
Expense			
Assessor's Office			
9151 Auto Expense		\$ 18	
9171 Utilities		\$ 598	
9271 Appraisal Services		\$ 1,323	
9291 Janitorial		\$ 150	
9301 Computer Services		\$ 1,342	
	Total Assessor's Office		\$ 3,430
Community Agency Funding			
1023 Community Medical		\$ 8,500	
1025 GA Workfare Development/Client Services		\$ 6,484	
1026 Youth Services		\$ 27,500	
1027 Senior Services		\$ 40,000	
	Total Community Agency Funding		\$ 82,484
Compensation (Salaries) & Benefits			
7011 TWP Supervisor		\$ 7,833	
7021 TWP Assessor		\$ 8,000	
7031 Town Clerk		\$ 200	
7041 Town Trustees		\$ 560	
7051 General Assistance Staff		\$ 28,984	
7061 Deputy Assessors		\$ 29,020	
7081 IMRF/Employer		\$ 8,786	
7091 FICA (SS/MC)/Employer		\$ 5,211	
7101 Group Medical/Employer		\$ 12,653	
7111 State Unemployment/Employer		\$ 19	
	Total Compensation (Salaries) & Benefits		\$ 101,267
Services & Expenses			
1030 Legal Expense		\$ 1,463	
1038 Other Expenditures		\$ 76	
1040 Building Maintenance		\$ 1,717	
1042 Janitorial Services & Supplies		\$ 298	
	Total Services & Expenses		\$ 3,554
Supervisor's Office			
8121 Janitorial		\$ 188	
8131 Utilities		\$ 897	
8151 Car Expense		\$ 124	
8161 Education/Conference/Meetings		\$ 324	
8181 Equipment Repair/Rental		\$ 243	
8191 Office Supplies		\$ 130	
8221 Computer/Contract Services		\$ 92	
	Total Supervisor's Office		\$ 1,996
	Total Expense		<u>\$ 192,732</u>
Net Income			<u>\$ 223,195</u>

**Town of the City of Bloomington--General Town Administration Fund**

Year to Date Budget Comparison

Income		<u>Sep-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
7000 Interest		\$ 4,488	\$ 5,000	\$ (512)	89.8%
7400 Other Income		\$ 20,840	\$ 167,000	\$ (146,160)	12.5%
7450 Township Litigation Income		\$ -	\$ 40,000	\$ (40,000)	0.0%
7600 Personal Property Replacement Tax		\$ 69,819	\$ 113,000	\$ (43,181)	61.8%
7800 Tax Levy		\$ 1,501,560	\$ 1,495,000	\$ 6,560	100.4%
	Total Revenue	<u>\$ 1,596,708</u>	<u>\$ 1,820,000</u>	<u>\$ (223,292)</u>	<u>87.7%</u>
	Total Income	<u>\$ 1,596,708</u>	<u>\$ 1,820,000</u>	<u>\$ (223,292)</u>	<u>87.7%</u>
Expense					
Assessor's Office					
9141 Rent/Debt Service		\$ 418	\$ 21,544	\$ (21,126)	1.9%
9151 Auto Expense		\$ 197	\$ 3,000	\$ (2,803)	6.6%
9161 Telephone		\$ 1,346	\$ 2,500	\$ (1,154)	53.8%
9171 Utilities		\$ 2,888	\$ 5,800	\$ (2,912)	49.8%
9191 Postage		\$ -	\$ 500	\$ (500)	0.0%
9201 Office Supplies		\$ 205	\$ 1,200	\$ (995)	17.1%
9211 Publications & Printing		\$ -	\$ 1,150	\$ (1,150)	0.0%
9231 Equipment		\$ -	\$ 5,000	\$ (5,000)	0.0%
9241 Equipment Repair/Rental		\$ -	\$ 2,000	\$ (2,000)	0.0%
9251 Education/Meetings/Conferences		\$ 2,686	\$ 15,000	\$ (12,314)	17.9%
9261 Replatting & Remapping		\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services		\$ 8,967	\$ 35,000	\$ (26,033)	25.6%
9291 Janitorial		\$ 900	\$ 2,000	\$ (1,100)	45.0%
9301 Computer Services		\$ 2,289	\$ 10,000	\$ (7,711)	22.9%
9311 Mapping/GIS Services		\$ -	\$ 35,500	\$ (35,500)	0.0%
9312 Membership Dues/Assessor's Staff		\$ -	\$ 2,000	\$ (2,000)	0.0%
	Total Assessor's Office	<u>\$ 19,897</u>	<u>\$ 151,194</u>	<u>\$ (131,297)</u>	<u>13.2%</u>
Community Agency Funding					
1023 Mental Health/Community Medical		\$ 8,500	\$ 20,000	\$ (11,500)	42.5%
1025 GA Workfare Development/Client Services		\$ 8,983	\$ 25,500	\$ (16,517)	35.2%
1026 Youth Services		\$ 27,500	\$ 37,500	\$ (10,000)	73.3%
1027 Senior Services		\$ 40,000	\$ 68,500	\$ (28,500)	58.4%
	Total Community Agency Funding	<u>\$ 84,983</u>	<u>\$ 151,500</u>	<u>\$ (66,517)</u>	<u>56.1%</u>
Compensation & Benefits					
7011 TWP Supervisor		\$ 47,000	\$ 94,000	\$ (47,000)	50.0%
7021 TWP Assessor		\$ 48,000	\$ 96,000	\$ (48,000)	50.0%
7031 Town Clerk		\$ 1,200	\$ 2,500	\$ (1,300)	48.0%
7041 Town Trustees		\$ 1,100	\$ 2,800	\$ (1,700)	39.3%
7051 General Assistance Staff		\$ 168,948	\$ 396,000	\$ (227,052)	42.7%
7061 Deputy Assessors		\$ 169,599	\$ 404,000	\$ (234,401)	42.0%
7081 IMRF/Employer		\$ 51,605	\$ 163,000	\$ (111,395)	31.7%
7091 FICA (SS/MC)/Employer		\$ 30,371	\$ 77,000	\$ (46,629)	39.4%
7101 Group Medical/Employer		\$ 75,918	\$ 170,000	\$ (94,082)	44.7%
7111 State Unemployment/Employer		\$ 168	\$ 1,200	\$ (1,032)	14.0%
	Total Compensation & Benefits	<u>\$ 593,908</u>	<u>\$ 1,406,500</u>	<u>\$ (812,592)</u>	<u>42.2%</u>

**Town of the City of Bloomington--General Town Administration Fund**

Year to Date Budget Comparison (cont.)

Services & Expenses	<u>Sep-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1028 Membership Dues	\$ 1,760	\$ 1,500	\$ 260	117.4%
1029 Auditing Expense	\$ -	\$ 12,000	\$ (12,000)	0.0%
1030 Legal Expense	\$ 8,224	\$ 12,000	\$ (3,776)	68.5%
1034 Insurance	\$ 12,611	\$ 14,000	\$ (1,389)	90.1%
1035 Publishing	\$ 174	\$ 500	\$ (326)	34.8%
1038 Other Expenditures	\$ 293	\$ 4,000	\$ (3,707)	7.3%
1039 Debt Service - Principal & Interest	\$ -	\$ 100	\$ (100)	0.0%
1040 Building Maintenance	\$ 3,056	\$ 6,000	\$ (2,944)	50.9%
1042 Janitorial Services & Supplies	\$ 1,805	\$ 4,000	\$ (2,195)	45.1%
1044 Building Repairs	\$ -	\$ 200,000	\$ (200,000)	0.0%
1045 Special Projects	\$ 6,445	\$ 82,000	\$ (75,555)	7.9%
Total Services & Expenses	<u>\$ 34,368</u>	<u>\$ 336,100</u>	<u>\$ (301,732)</u>	<u>10.2%</u>
<b>Supervisor's Office</b>				
8091 Postage	\$ -	\$ 1,500	\$ (1,500)	0.0%
8101 Rent/Debt Service	\$ 626	\$ 40,000	\$ (39,374)	1.6%
8121 Janitorial	\$ 1,125	\$ 2,100	\$ (975)	53.6%
8131 Utilities	\$ 4,331	\$ 9,500	\$ (5,169)	45.6%
8141 Telephones	\$ 1,685	\$ 4,000	\$ (2,315)	42.1%
8151 Car Expense	\$ 400	\$ 2,000	\$ (1,600)	20.0%
8161 Education/Conference/Meetings	\$ 642	\$ 2,000	\$ (1,358)	32.1%
8171 Equipment	\$ -	\$ 5,000	\$ (5,000)	0.0%
8181 Equipment Repair/Rental	\$ 1,455	\$ 8,000	\$ (6,545)	18.2%
8191 Office Supplies	\$ 130	\$ 4,000	\$ (3,870)	3.2%
8201 Printing	\$ 837	\$ 500	\$ 337	167.3%
8211 Publications	\$ -	\$ 250	\$ (250)	0.0%
8221 Computer/Contract Services	\$ 704	\$ 16,900	\$ (16,196)	4.2%
8241 Membership Dues	\$ 35	\$ 150	\$ (115)	23.3%
Total Supervisor's Office	<u>\$ 11,970</u>	<u>\$ 95,900</u>	<u>\$ (83,930)</u>	<u>12.5%</u>
Total Expense	<u>\$ 745,127</u>	<u>\$ 2,141,194</u>	<u>\$ (1,396,067)</u>	<u>34.8%</u>
Net Income	\$ 851,581	\$ (321,194)	\$ 1,172,775	

**Town of the City of Bloomington--General Town Administration Fund**

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0502 - Prairie State Bank & Trust (53)			
09/01/2018	8136	Soaring Eagle Cleaning Services LLC	-600.00
09/04/2018	Transfer	Prairie State Bank & Trust	225,000.00
09/04/2018	EFT	EFT-Valutec Card Solutions	-92.20
09/11/2018	8137	Home Sweet Home Ministries, Inc	-4,200.00
09/11/2018	8138	YouthBuild McLean County	-1,500.00
09/11/2018	8139	ARC Activity & Recreation Center, Normal	-40,000.00
09/11/2018	8140	Faith in Action of Bloomington-Normal	-8,500.00
09/11/2018	8141	Bloomington Day Care Center, Inc	-27,500.00
09/11/2018	8142	American Pest Control Inc	-37.00
09/11/2018	8143	Chief City Mechanical, Inc.	-1,643.00
09/11/2018	8144	Mescher Law Offices PC	-1,463.00
09/11/2018	8145	Town of the City of Bloomington - CEM	-625.93
09/11/2018	8146	Town of the City of Bloomington - GA	-370.69
09/11/2018	8147	Creative Technical Services, Inc (C-Tech)	-700.00
09/11/2018	8148	Bowman, Danny	-1,323.00
09/11/2018	8149	Maruna, Thomas O	-123.72
09/11/2018	8150	NICOR Gas	-55.57
09/11/2018	8151	Xerox Corporation	-39.60
09/11/2018	8152	Verizon Wireless	-71.66
09/11/2018	8153	City of Bloomington Finance Dept	-17.92
09/14/2018	20180915	EFT-Payroll	-23,419.36
09/14/2018	55540225	EFT-Federal Tax Deposit	-8,764.90
09/14/2018	1907052704	EFT-IL Tax Deposit	-1,527.50
09/14/2018	EFT	TASC (Total Administrative Services Corp)	-1,507.43
09/18/2018	8154	VISA (DLS)	-219.48
09/18/2018	8155	Creative Technical Services, Inc (C-Tech)	-90.00
09/18/2018	8156	VISA (DLS)	-129.98
09/18/2018	8157	Carl's Ice Cream	-185.00
09/18/2018	8158	American Pest Control Inc	-37.00
09/18/2018	8159	City of Bloomington Water Dept	-591.37
09/18/2018	8160	Xerox Financial Services	-202.92
09/18/2018	8161	VISA (SRS)	-330.00
09/18/2018	8162	Kauth Design	-600.00
09/25/2018	8163	Blmngtn-Normal Economic Dev Council	-120.00
09/25/2018	8164	Creative Technical Services, Inc (C-Tech)	-150.00
09/25/2018	8165	Skillrud, D L	-18.53
09/25/2018	8166	Ameren Illinois	-847.73
09/25/2018	41378	Town of the City of Bloomington - CEM	11,915.74
09/28/2018	83351492	EFT-Federal Tax Deposit	-8,425.52
09/28/2018	0539961504	EFT-IL Tax Deposit	-1,444.58
09/28/2018	8167	NCPERS Group Life Ins	-128.00
09/28/2018	8168	Renner, Tari	-55.41
09/28/2018	20180630	EFT-Payroll	-23,477.59
09/28/2018	EFT	TASC (Total Administrative Services Corp)	-1,507.43
09/28/2018	8169	City of Bloomington Health Insurance	-23,912.29
09/28/2018	09986215067	IMRF - Illinois Municipal Retirement Fund	1,342.12
09/28/2018	43372	EFT-IMRF	-19,069.13
09/28/2018	2146724000	IDES--IL Dept of Employment Security	-19.44
09/28/2018	Credit	Interest	35.95
			<u>32,649.93</u>
Total			

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**Town of the City of Bloomington--General Assistance Fund**

**Month of: SEPTEMBER 2018**

**Public Funds at Commencement**

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 24,821	
Investments: Prairie State Bank & Trust (19)	\$ 716,394	
	<u>716,394</u>	
Public Funds at Commencement		\$ 741,215

**Public Funds Received This Month**

Interest: Prairie State Bank (00)	\$ 10	
Interest: Prairie State Bank (19)	\$ 140	
Personal Property Replacement Tax	\$ 371	
Refunds & Recoveries	\$ 4,857	
Tax Levy	\$ 80,464	
	<u>85,842</u>	
Public Funds Received This Month		\$ 85,842
Public Funds Available		\$ 827,056

**Public Funds Expended This Month**

<b>TOTAL Public Funds at Month End</b>	<u>\$ 29,886</u>
	<u><u>\$ 797,170</u></u>

**Public Funds at Month End**

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 38,172	
Investments: Prairie State Bank & Trust (19)	\$ 758,998	
	<u>797,170</u>	
<b>TOTAL Public Funds at Month End</b>		<u><u>\$ 797,170</u></u>

**Checking Account Activity**

Checkbook Balance at Commencement	\$ 24,821	
Deposits:		
Interest: Prairie State Bank & Trust (00)	\$ 10	
Personal Property Replacement Tax	\$ 371	
Refunds & Recoveries	\$ 4,857	
Transfer from Prairie State Bank & Trust Reserve (19)	\$ 38,000	
Total Deposits for Month	<u>43,237</u>	
Total Funds Available		\$ 68,058
Checks Written: General Assistance		\$ 29,886
<b>Checkbook Balance at Month End</b>		<u><u>\$ 38,172</u></u>

**Prairie State Bank & Trust (00) Reconciliation at Month End**

Balance per Bank Statement	\$ 44,045	
Less Outstanding Checks	\$ (5,873)	
	<u>38,172</u>	
<b>Checkbook Balance per Reconciliation</b>		<u><u>\$ 38,172</u></u>



**Town of the City of Bloomington--General Assistance Fund**

Statement of Receipts and Disbursements

Sep-18

Revenue				
7000 Interest		\$	150	
7600 Personal Property Replacement Tax		\$	371	
7700 Refunds & Recoveries		\$	4,857	
7800 Tax Levy		\$	80,464	
	Total Revenue			\$ 85,842
Expense: CW				
6011 Groceries/Personal Essentials		\$	6,623	
6021 Rent		\$	13,586	
6051 Utilities		\$	2,455	
6071 Emergency Assistance		\$	6,195	
6101 Transportation		\$	302	
6121 Allowances		\$	725	
	Total CW			\$ 29,886
	Total Income			\$ 85,842
	Total Expense			\$ 29,886
	Net Income			\$ 55,956

**Town of the City of Bloomington--General Assistance Fund**

Year to Date Budget Comparison

Income		<u>Sep-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
7000 Interest		\$ 862	\$ 2,000	\$ (1,138)	43.1%
7400 Other Income		\$ -	\$ 150	\$ (150)	0.0%
7600 Personal Property Replacement Tax		\$ 13,529	\$ 17,000	\$ (3,471)	79.6%
7700 Refunds & Recoveries		\$ 27,327	\$ 40,000	\$ (12,673)	68.3%
7800 Tax Levy		\$ 291,539	\$ 300,000	\$ (8,461)	97.2%
	Total Revenue	\$ 333,257	\$ 359,150	\$ (25,894)	92.8%
	Total Income	\$ 333,257	\$ 359,150	\$ (25,894)	92.8%
Expense					
CW					
6011 Groceries/Personal Essentials		\$ 37,745	\$ 123,000	\$ (85,255)	30.7%
6021 Rent		\$ 82,568	\$ 250,000	\$ (167,432)	33.0%
6051 Utilities		\$ 10,043	\$ 36,000	\$ (25,957)	27.9%
6061 Medical		\$ -	\$ 20,000	\$ (20,000)	0.0%
6071 Emergency Assistance		\$ 24,649	\$ 70,000	\$ (45,351)	35.2%
6081 Hospital		\$ -	\$ 10,000	\$ (10,000)	0.0%
6091 Burial		\$ -	\$ 3,000	\$ (3,000)	0.0%
6101 Transportation		\$ 1,421	\$ 50,000	\$ (48,579)	2.8%
6121 Allowances		\$ 3,879	\$ 15,000	\$ (11,121)	25.9%
	Total CW Expense	\$ 160,305	\$ 577,000	\$ (416,695)	27.8%
	Total Expense	\$ 160,305	\$ 577,000	\$ (416,695)	27.8%
	Net Income	\$ 172,952	\$ (217,850)	\$ 390,802	

**Town of the City of Bloomington--General Assistance Fund**

Checking Account Activity

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0501 - Prairie State Bank & Trust (00)			
09/04/2018	Transfer	Prairie State Bank & Trust	38,000.00
09/04/2018	33853	Labyrinth Outreach Services to Women	-200.00
09/04/2018	33854	Ameren Illinois	-644.69
09/04/2018	33855	City of Bloomington Water Department	-904.00
09/04/2018	33856	Komnick, Randy C	-265.00
09/04/2018	33857	Pulliam, Dennis	-265.00
09/04/2018	33858	Barakat Family Partnership %Core3 Prop Mg	-265.00
09/04/2018	33859	Schroeder, Ellen dba Schroeder Properties	-200.00
09/04/2018	33860	Montgomery, Justin M	-265.00
09/04/2018	33861	Smith, Bettie L	-200.00
09/04/2018	33862	Cardinal Ridge (was Southgate)	-568.48
09/04/2018	33863	Hafner, Fred & Paula dba Hafner Rev Trust	-60.00
09/04/2018	33864	MIMG LII Arbors at Eastland LLC	-483.00
09/04/2018	33865	Bloomington Leased Housing Associates VI	-64.00
09/04/2018	33866	Frontier Communications	-50.00
09/04/2018	33867	B&B Property Group LLC	-100.00
09/04/2018	33868	Clothier Land Trust H-187 %Willow Creek	-265.00
09/04/2018	33869	Covert, John Michael & Joseph W Vilmos	-265.00
09/04/2018	33870	Downtowner Apts, The	-25.00
09/04/2018	33871	Moore Enterprises dba Grandview Estates	-265.00
09/04/2018	33872	Moore, J A dba Maple Grove Estates	-265.00
09/04/2018	33873	Van Hook, Mark	-200.00
09/05/2018	EFT	EFT-Kroger via Valutec	-6,623.06
09/11/2018	33874	BHA; Blmgtn Housing Authority (laundry)	-125.00
09/11/2018	33875	BHA; Blmgtn Housing Authority (rent)	-676.00
09/11/2018	33876	Home Sweet Home Ministries, Inc	-400.00
09/11/2018	33877	Hairmasters Institute of Cosmetology Inc	-5.00
09/11/2018	33878	Salvation Army	-200.00
09/11/2018	33879	Ameren Illinois	-1,113.80
09/11/2018	33880	City of Bloomington Water Department	-77.00
09/11/2018	33881	Armstrong, John D	-265.00
09/11/2018	33882	Clothier Land Trust H-187 %Willow Creek	-377.50
09/11/2018	33883	Dotson, Bernard & Rearn M	-445.00
09/11/2018	33884	Empire Townhomes LLC %Heartland Apt Mgmt	-546.00
09/11/2018	33885	GMTK Management	-265.00
09/11/2018	33886	Gruber, Ronald C dba Gruber Rentals	-188.00
09/11/2018	33887	Masching, Douglas R	-215.97
09/11/2018	33888	Moore Living Trust dba Hilltop MHP	-200.00
09/11/2018	33889	Pelhank, Wayne A dba Heartland Apt Mgmt	-200.00
09/11/2018	33890	SRIM LLC %Redbird Property Mgmt Inc	-265.00
09/11/2018	33891	Strotheide, Erin & Mahamed Rashwan Taha S	-639.00
09/11/2018	33892	Trujillo, Ledy	-265.00
09/11/2018	33893	WV Corner Holdings LLC %First Site Ltd	-265.00
09/11/2018	33894	Zoeller & Burcham Properties LLC	-200.00
09/11/2018	33895	Econ-O-Wash Cleaners/Wilson & Wilson Ent	-180.00
09/11/2018	33896	NICOR Gas	-296.43
09/12/2018	8146	EFT-Personal Property Replacement Tax	370.69
09/18/2018	33897	Ameren Illinois	-1,043.48
09/18/2018	33898	City of Bloomington Water Department	-164.36
09/18/2018	33899	Allied Properties LLC	-265.00
09/18/2018	33900	M&M Real Estate Partnership LLC %ClassAct	-263.34
09/18/2018	33901	Miller Trust, Annetta O dba Miller Prop	-200.00
09/18/2018	33902	Moore Enterprises, Alexander Estates	-265.00
09/18/2018	33903	Cortez, Kyle Thomas	-250.00
09/18/2018	33904	Huck's/WEX Bank	-276.39
09/18/2018	33905	NICOR Gas	-102.33
09/18/2018	33906	Cardinal Ridge (was Southgate)	-265.00
09/18/2018	33907	Choice, Ophelia Alex %AB Rentals Inc	-483.00

**Town of the City of Bloomington--General Assistance Fund**

Checking Account Activity (continued)

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
09/18/2018	33908	Modine Inc	-200.00
09/18/2018	33909	Pedcor Homes Corp dba Fox Hill Apts	-265.00
09/18/2018	33910	Powell, M & Kudrys, M dba RTPF Investment	-265.00
09/18/2018	33911	RV Horizons Inc dba Bloomington GW MHP LLC	-265.00
09/18/2018	33912	Thomas-Jones, Laura Ann	-200.00
09/18/2018	33913	Zoeller & Burcham Properties LLC	-79.81
09/20/2018	AB7999713	Treasurer, State of IL, SSI Reimbursement	795.00
09/20/2018	ABB7999714	Treasurer, State of IL, SSI Reimbursement	351.80
09/25/2018	33914	BHA; Blmgtm Housing Authority (laundry)	-90.00
09/25/2018	33915	BHA; Blmgtm Housing Authority (rent)	-669.00
09/25/2018	33916	Mayor's Manor LTD Partnership (laundry)	-10.00
09/25/2018	33917	Mayor's Manor LTD Partnership (rent)	-160.00
09/25/2018	33918	Hairmasters Institute of Cosmetology Inc	-5.00
09/25/2018	33919	Ameren Illinois	-200.88
09/25/2018	33920	Butzirus, Brad L dba Butzirus Rental Prop	-265.00
09/25/2018	33921	Clayton Jefferson LLC	-265.00
09/25/2018	33922	Coker, Joan & Ronald I	-200.00
09/25/2018	33923	Consalvo, Daniel J & Susan	-265.00
09/25/2018	33924	Hafner, Fred & Paula dba Hafner Rev Trust	-200.00
09/25/2018	33925	Manna, Michael %Redbird Property Mgmt	-245.00
09/25/2018	33926	Thomason Trust, Lula M	-265.00
09/25/2018	33927	Mission Mart	-260.00
09/25/2018	33928	VISA ...0684	-26.00
09/25/2018	33929	Allied Properties LLC	-86.80
09/25/2018	33930	Armstrong, John D	-265.00
09/25/2018	33931	Bloomington Portfolio LLC %PLS	-483.00
09/25/2018	33932	Cardinal Ridge (was Southgate)	-615.77
09/25/2018	33933	Grove Street Partnership %Apt Mart	-265.00
09/25/2018	33934	Harris, Remelle	-25.00
09/25/2018	33935	Pelhank, Wayne A dba Heartland Apt Mgmt	-265.00
09/27/2018	AB8030171	Treasurer, State of IL, SSI Reimbursement	3,710.00
09/27/2018	33936	Secretary of State of Illinois	-50.00
09/28/2018	Credit	Interest	9.92
			<u>13,351.32</u>



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**Town of the City of Bloomington--Cemetery Fund**

Month of: **SEPTEMBER 2018**

**Funds at Commencement**

Cash: Petty Cash	\$	300	
Cash: Heartland Bank 7774 (Checking)	\$	88,209	
Cash: Heartland Bank 7782 (Reserve)	\$	212,260	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 07/31/2018	\$	206,563	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	126,427	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 06/30/2018	\$	199,898	
			<b>Funds at Commencement</b>
			\$ 833,656

**Public Funds Received This Month**

Real Estate Tax Levy	\$	135,868	
Personal Property Replacement Tax	\$	626	\$ 136,494

**Other Funds Received This Month**

Opening/Closing Fees	\$	4,200	
Sale of Lots	\$	4,481	
Sale of Crypts	\$	125	
Sale of Niches	\$	200	
Sale of Burial Supplies	\$	300	
Interest: Reserve/Checking/Back Taxes	\$	73	
Income from Trusts	\$	27	
Other Income	\$	784	
Inspection Fees	\$	300	\$ 10,491

<b>Total Funds Received This Month</b>	\$	146,984	
<b>Total Funds Available</b>	\$	980,641	

**Funds Expended This Month**

<b>TOTAL Funds at Month End</b>	\$	<b>928,415</b>
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**Funds at Month End**

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	46,466	
Cash: Heartland Bank 7782 (Reserve)	\$	348,184	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 08/31/2018	\$	206,563	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	127,253	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 06/30/2018	\$	199,898	
			<b>TOTAL Funds at Month End</b>
			\$ 928,415

**Checking Account Activity**

Checkbook Balance at Commencement			\$ 88,209
Deposits			
Personal Property Replacement Tax	\$	626	
Opening/Closing Fees	\$	4,200	
Sale of Lots	\$	4,481	
Sale of Crypts	\$	125	
Sale of Niches	\$	200	
Sale of Burial Supplies	\$	300	
Interest: Checking	\$	17	
Other Income	\$	784	
Inspection Fee	\$	300	
Transfer to Petty Cash (for Sr Expo)	\$	250	
Prepaid O/C Deposits transferred (to)/from Acct 7114	\$	(800)	
Total Deposits for Month			\$ 10,483
			<b>Total Funds Available</b>
			\$ 98,692
Checks Written			
Compensation & Benefits	\$	34,945	
Administrative Expenses	\$	4,050	
Cemetery Improvements, Maintenance & Repair	\$	5,241	
Cemetery Operations	\$	7,990	
			<b>Total Checks Written</b>
			\$ 52,226
			<b>Checkbook Balance at Month End</b>
			\$ 46,466

**Bank Reconciliation at Month End**

Balance per Bank Statement	\$	51,703	
Plus Outstanding Deposits	\$	421	
Less Outstanding Checks	\$	(5,658)	
			<b>Checkbook Balance per Reconciliation</b>
			\$ 46,466

**Town of the City of Bloomington--Cemetery Fund**

Statement of Receipts and Disbursements

Sep-18

Revenue			
40100 Real Estate Tax Levy	\$	135,868	
41000 Personal Property Replacement Tax	\$	626	
42000 Opening/Closing Fee	\$	4,200	
42500 Sale of Lots	\$	4,481	
43000 Sale of Crypts	\$	125	
43100 Sale of Niches	\$	200	
44700 Sale of Burial Supplies	\$	300	
43500 Interest: Checking	\$	17	
43500 Interest: Reserve	\$	17	
49000 Income from Trusts	\$	27	
49020 Other Income & Special Events	\$	784	
49021 Inspection Fees	\$	300	
		<hr/>	
		\$	146,944
			<hr/>
		\$	<b>146,944</b>
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff	\$	7,480	
50102 Wages: Cemetery Staff	\$	16,290	
50201 Payroll Taxes	\$	1,625	
50202 IMRF	\$	2,997	
50203 IDES - Unemployment Insurance	\$	1,199	
50204 Employee Health Insurance	\$	5,322	
50205 Direct Deposit Transmittal Fees	\$	32	
		<hr/>	
		\$	34,945
Administrative Expenses			
51500 Contractual Services	\$	1,204	
52000 Office Supplies	\$	398	
52500 Utilities	\$	1,143	
55400 Special Event Expenses	\$	1,053	
55450 Other Admin Expenses	\$	252	
		<hr/>	
		\$	4,050
Cemetery Improvements, Maintenance & Repair			
58000 Mausoleum (including debt service)	\$	5,066	
58400 Scattering Grounds/Ossuary	\$	175	
		<hr/>	
		\$	5,241
Cemetery Operations			
55500 Fuel, Oil and Equipment	\$	1,079	
56000 Tree Removal/Monument Repair	\$	509	
56600 Cemetery Supplies & Maintenance	\$	1,038	
56700 Rental Equipment & Short-term Leases	\$	137	
56900 Abandoned Lot Reclamation	\$	193	
57602 Grounds Maintenance/Repair	\$	1,239	
57603 Road, Fence, Lot, Drains	\$	2,232	
58100 Grave Markers	\$	1,562	
		<hr/>	
		\$	7,990
			<hr/>
		\$	<b>52,226</b>
			<hr/>
		\$	<b>94,718</b>
			<hr/>
Net Income			

**Town of the City of Bloomington--Cemetery Fund**

Year to Date Budget Comparison

Income	<u>Sep-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
40100 Real Estate Tax Levy	\$ 492,277	\$ 506,600	\$ (14,323)	97.2%
41000 Personal Property Replacement Tax	\$ 22,901	\$ 40,000	\$ (17,099)	57.3%
42000 Opening/Closing Fee	\$ 27,520	\$ 60,000	\$ (32,480)	45.9%
42100 Marker Commission	\$ 6,933	\$ 8,000	\$ (1,067)	86.7%
42500 Sale of Lots	\$ 29,774	\$ 75,000	\$ (45,226)	39.7%
43000 Sale of Crypts	\$ 750	\$ 16,000	\$ (15,250)	4.7%
43100 Sale of Niches	\$ 2,850	\$ 15,000	\$ (12,150)	19.0%
44700 Sale of Burial Supplies	\$ 1,450	\$ 1,000	\$ 450	145.0%
44800 Chapel Fee	\$ -	\$ 500	\$ (500)	0.0%
44850 Sale of Pet Cemetery Spaces	\$ 375	\$ 1,000	\$ (625)	37.5%
42400 Sales - Other	\$ 11	\$ 2,400	\$ (2,389)	0.5%
43500 Interest	\$ 1,673	\$ 6,000	\$ (4,327)	27.9%
49000 Income from Trusts	\$ 156	\$ 2,500	\$ (2,344)	6.2%
49020 Other Income & Special Events	\$ 54,953	\$ 2,500	\$ 52,453	2198.1%
49021 Inspection Fees	\$ 1,275	\$ 5,000	\$ (3,725)	25.5%
Total Revenue	<u>\$ 642,897</u>	<u>\$ 741,500</u>	<u>\$ (98,603)</u>	<u>86.7%</u>
Total Income	\$ 642,897	\$ 741,500	\$ (98,603)	86.7%
Expense				
Compensation & Benefits				
50101 Wages: Administrative Staff	\$ 50,457	\$ 100,370	\$ (49,913)	50.3%
50102 Wages: Cemetery Staff	\$ 113,251	\$ 210,000	\$ (96,749)	53.9%
50103 Trustee Compensation	\$ 1,583	\$ 3,000	\$ (1,417)	52.8%
50201 Payroll Taxes	\$ 11,516	\$ 23,945	\$ (12,429)	48.1%
50202 IMRF	\$ 20,643	\$ 39,215	\$ (18,572)	52.6%
50203 IDES - Unemployment Insurance	\$ 4,161	\$ 20,000	\$ (15,839)	20.8%
50204 Employee Health Insurance	\$ 30,728	\$ 60,000	\$ (29,272)	51.2%
50205 Direct Deposit Transmittal Fees	\$ 201	\$ 400	\$ (199)	50.3%
50206 TASC Annual Fees	\$ (0)	\$ 400	\$ (400)	0.0%
Total Compensation & Benefits	<u>\$ 232,540</u>	<u>\$ 457,330</u>	<u>\$ (224,790)</u>	<u>50.8%</u>
Administrative Expenses				
51100 Casualty Insurance	\$ 19,725	\$ 22,000	\$ (2,275)	89.7%
51500 Contractual Services	\$ 13,875	\$ 10,000	\$ 3,875	138.8%
52000 Office Supplies	\$ 1,538	\$ 4,000	\$ (2,462)	38.5%
52500 Utilities	\$ 7,189	\$ 18,500	\$ (11,311)	38.9%
54000 Advertising	\$ 454	\$ 5,000	\$ (4,546)	9.1%
54500 Dues/Seminars	\$ -	\$ 600	\$ (600)	0.0%
55500 Legal Expense	\$ -	\$ 3,000	\$ (3,000)	0.0%
55100 Audit Expense	\$ -	\$ 9,000	\$ (9,000)	0.0%
55200 Financial Administration	\$ -	\$ 18,000	\$ (18,000)	0.0%
55400 Special Event Expenses	\$ 8,072	\$ 10,000	\$ (1,928)	80.7%
55450 Other Admin Expenses	\$ 3,719	\$ 4,500	\$ (781)	82.7%
57900 Office Equipment	\$ 2,951	\$ 1,000	\$ 1,951	295.1%
Total Administrative Expenses	<u>\$ 57,523</u>	<u>\$ 105,600</u>	<u>\$ (48,077)</u>	<u>54.5%</u>
Cemetery Improvements, Maintenance & Repairs				
57601 Flags & Flag Poles	\$ 5,889	\$ 8,500	\$ (2,611)	69.3%
57800 Operating Equipment	\$ 55,432	\$ 30,000	\$ 25,432	184.8%
58000 Mausoleum (including debt service)	\$ 80,796	\$ 110,792	\$ (29,996)	72.9%
58150 Real Estate for Parking Lot	\$ -	\$ 40,000	\$ (40,000)	0.0%
58250 Real Estate--repurchase lots	\$ -	\$ 42,000	\$ (42,000)	0.0%
58300 Veterans Memorial	\$ -	\$ 10,000	\$ (10,000)	0.0%
58400 Scattering Grounds/Ossuary	\$ 217	\$ 4,000	\$ (3,783)	5.4%
Total Cemetery Improvements, Maintenance & Repairs	<u>\$ 142,335</u>	<u>\$ 245,292</u>	<u>\$ (102,957)</u>	<u>58.0%</u>



**Town of the City of Bloomington--Cemetery Fund**

Year to Date Budget Comparison (cont.)

	<u>Sep-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 5,016	\$ 10,000	\$ (4,985)	50.2%
56000 Tree Removal/Monument Repair	\$ 27,500	\$ 12,000	\$ 15,500	229.2%
56500 Equipment Repairs	\$ 2,294	\$ 4,000	\$ (1,706)	57.3%
56600 Cemetery Supplies & Maintenance	\$ 3,254	\$ 2,500	\$ 754	130.1%
56700 Rental Equipment & Short-term Leases	\$ 137	\$ 1,000	\$ (863)	13.7%
56800 IGA for Leaves/Branches	\$ -	\$ 6,000	\$ (6,000)	0.0%
56900 Abandoned Lot Reclamation	\$ 756	\$ 5,000	\$ (4,244)	15.1%
57000 Office Building	\$ -	\$ 500	\$ (500)	0.0%
57602 Grounds Maintenance/Repairs	\$ 7,801	\$ 16,000	\$ (8,199)	48.8%
57603 Road, Fence, Lot, Drains	\$ 2,232	\$ 19,000	\$ (16,768)	11.7%
57700 Equipment Building	\$ -	\$ 1,000	\$ (1,000)	0.0%
58100 Grave Markers	\$ 7,851	\$ 9,000	\$ (1,149)	87.2%
59900 Other Cemetery Expenses	\$ -	\$ 5,000	\$ (5,000)	0.0%
Total Cemetery Operations	\$ 56,840	\$ 91,000	\$ (34,160)	62.5%
Total Expense	\$ 489,238	\$ 899,222	\$ (409,984)	54.4%
Net Income	\$ 153,659	\$ (157,722)	\$ 311,381	

**Town of the City of Bloomington--Cemetery Fund**

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
09/04/2018	Deposit	HBT - Heartland Bank & Trust	516.24
09/06/2018	41359	Ameren Illinois	-354.00
09/06/2018	41360	AT&T Mobility	-194.47
09/06/2018	41361	COMCAST Business	-219.15
09/07/2018	Deposit	HBT - Heartland Bank & Trust	617.64
09/10/2018	Deposit	HBT - Heartland Bank & Trust	23.97
09/11/2018	Deposit	HBT - Heartland Bank & Trust	409.59
09/11/2018	Deposit	HBT - Heartland Bank & Trust	53.49
09/11/2018	41362	Heartland Bank & Trust - mausoleum	-5,066.00
09/11/2018	41363	Dave Capodice Excavating Inc	-712.35
09/11/2018	41364	Growing Grounds	-30.58
09/11/2018	41365	BL Pest Control	-35.00
09/11/2018	41366	Cold Spring Memorial Group	-1,562.40
09/11/2018	41367	Evergreen FS Inc	-1,019.49
09/11/2018	41368	Fastenal Company	-63.44
09/11/2018	41369	Midwest Equipment	-139.98
09/11/2018	41370	Pantagraph; Lee Industries - Central IL	-192.76
09/11/2018	41371	RP Lumber Company Inc	-51.42
09/11/2018	41372	Wollenschlager, Dale W, Masonry	-1,585.00
09/11/2018	41373	All Types Fence Inc	-2,232.02
09/12/2018	20180912	Curry, Jeffery & Janet	-800.00
09/14/2018	Deposit	HBT - Heartland Bank & Trust	2,975.93
09/14/2018	Deposit	HBT - Heartland Bank & Trust	19.45
09/14/2018	Deposit	HBT - Heartland Bank & Trust	20.00
09/14/2018	20180915	Payroll Direct Deposit	-7,715.27
09/14/2018	42473840	EFTPS - IRS	-2,136.62
09/14/2018	41374	TX Child Support SDU	-85.00
09/14/2018	41375	IL State Disbursement Unit	-144.30
09/14/2018	41376	VISA BMCU...1484	-3,058.60
09/18/2018	41377	City of Bloomington Water Dept	-409.03
09/21/2018	Deposit	HBT - Heartland Bank & Trust	2,820.25
09/24/2018	Deposit	HBT - Heartland Bank & Trust	87.52
09/25/2018	41378	City of Bloomington TWP - Reimburse	-11,915.74
09/25/2018	Deposit	HBT - Heartland Bank & Trust	291.75
09/25/2018	41379	NICOR Gas	-94.00
09/27/2018	Deposit	HBT - Heartland Bank & Trust	2,700.00
09/27/2018	Deposit	HBT - Heartland Bank & Trust	48.32
09/28/2018	Deposit	HBT - Heartland Bank & Trust	139.77
09/28/2018	20180930	Payroll Direct Deposit	-8,243.60
09/28/2018	91760946	EFTPS - IRS	-2,338.68
09/28/2018	0685795488	IL Dept of Revenue	-937.60
09/28/2018	41380	TX Child Support SDU	-85.00
09/28/2018	41381	IL State Disbursement Unit	-144.30
09/28/2018	1398960288	IDES - IL Dept of Emp Sec	-1,199.10
09/29/2018	Deposit	HBT - Heartland Bank & Trust	95.29
09/30/2018	Deposit	HBT - Heartland Bank & Trust	185.99
09/30/2018	Credit	Interest	16.67
		Total	<u><u>-41,743.03</u></u>

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**GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"**

REQUEST FOR PAYMENT: **October 22, 2018** Meeting

Compensation (Salaries)			Due	Amount
7011	TWP Supervisor	D Skillrud	10/31/18	\$ 3,916.67
7011	TWP Supervisor	D Skillrud	11/15/18	\$ 3,916.67
7021	TWP Assessor	S Scudder	10/31/18	\$ 4,000.00
7021	TWP Assessor	S Scudder	11/15/18	\$ 4,000.00
7041	Town Trustee <b>09/24/2018</b>	Ward 1: J Mathy	12/31/18	\$ 20.00
7041	Town Trustee <b>09/24/2018</b>	Ward 2: D Sage	12/31/18	\$ 20.00
7041	Town Trustee <b>09/24/2018</b>	Ward 3: M Mwilambwe	12/31/18	\$ 20.00
7041	Town Trustee <b>09/24/2018</b>	Ward 4: A Buragas	12/31/18	\$ 20.00
7041	Town Trustee <b>09/24/2018</b>	Ward 5: J Painter	12/31/18	\$ 20.00
7041	Town Trustee <b>09/24/2018</b>	Ward 6: K Schmidt	12/31/18	\$ 20.00
7041	Town Trustee <b>09/24/2018</b>	Ward 7: S Black	12/31/18	\$ 20.00
7041	Town Trustee <b>09/24/2018</b>	Ward 8: D Hauman	12/31/18	\$ -
7041	Town Trustee <b>09/24/2018</b>	Ward 9: K Bray	12/31/18	\$ 20.00
7041	Town Trustee <b>09/24/2018</b>	Mayor: T Renner	12/31/18	\$ 20.00
<b>Compensation (Salaries) TOTAL</b>				<b>\$ 16,013.34</b>
<b>Assessor's Claims</b>				
9141	Rent/Debt Service	Chase Bank (Estimated)	10/31/18	\$ 21,126.40
9151	Auto Expense	BMCU Visa/COB/WEX/Others (Estimated)	10/31/18	\$ 100.00
9161	Telephone	Frontier/Verizon North (Estimated)	10/31/18	\$ 310.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	10/31/18	\$ 170.00
9171	Utilities	Illinois Power Co dba Ameren Illinois (Estimated)	10/31/18	\$ 400.00
9171	Utilities	NICOR Gas (Estimated)	10/31/18	\$ 250.00
9201	Office Supplies	BMCU Visa/Quill/Others (Estimated)	10/31/18	\$ 500.00
9251	Education/Meetings/Conferences	BMCU Visa/IAAO/Scudder/Jorzak/Others (Estimated)	10/31/18	\$ 1,800.00
9291	Janitorial	Soaring Eagle Cleaning Services LLC	10/31/18	\$ 150.00
9301	Computer Services	BMCU Visa/BNAR/MLS/Coldwell Bankers	10/31/18	\$ 180.00
9301	Computer Services	BMCU Visa/COB/C-Tech/Others (Estimated)	10/31/18	\$ 5,000.00
9301	Computer Services	BMCU Visa/Verizon Wireless (Estimated)	10/31/18	\$ 100.00
9312	Membership Dues	BMCU Visa/BNAR	10/31/18	\$ 790.00
<b>Assessor's Claims TOTAL</b>				<b>\$ 30,876.40</b>
<b>Services &amp; Expenses</b>				
1030	Legal Expense	Mescher Law	10/31/18	\$ 2,090.00
1038	Other Expense	TASC/Other/Section 125 Plan(Estimated)	10/31/18	\$ 2,000.00
1039	Debt Service-Principal & Interest	Chase Bank (Estimated)	10/31/18	\$ 100.00
1040	Building Maintenance	American Pest Control	10/31/18	\$ 37.00
1040	Building Maintenance	Wilcox Electric (Estimated)	10/31/18	\$ 250.00
1042	Janitorial Services & Supplies	Soaring Eagle Cleaning Services LLC	10/31/18	\$ 262.50
<b>Services &amp; Expenses TOTAL</b>				<b>\$ 4,739.50</b>
<b>Supervisor's Claims</b>				
8091	Postage	BMCU VISA/USPS/DSkillrud/Others	10/31/18	\$ 1,000.00
8101	Rent/Debt Service	Chase Bank (Estimated)	10/31/18	\$ 39,373.60
8121	Janitorial	Soaring Eagle Cleaning Services	10/31/18	\$ 187.50
8131	Utilities	City of Bloomington Water Dept (Estimated)	10/31/18	\$ 249.48
8131	Utilities	Illinois Power Co dba Ameren Illinois	10/31/18	\$ 508.64
8131	Utilities	NICOR Gas (Estimated)	10/31/18	\$ 34.87
8141	Telephones	Frontier/Verizon North	10/31/18	\$ 336.63
8151	Car Expense	T Maruna/others	10/31/18	\$ 73.03
8151	Car Expense	D Skillrud/others (Estimated)	10/31/18	\$ 42.51
8161	Education/Conference/Meetings	BMCU VISA/Others (Estimated)	10/31/18	\$ 16.00
8161	Education/Conference/Meetings	McLean County Elected Officials	10/31/18	\$ 12.00
8161	Education/Conference/Meetings	BMCU Visa/TOI/Others	10/31/18	\$ 150.00
8161	Education/Conference/Meetings	BMCU VISA/B-N Economic Dev Council (Estimated)	10/31/18	\$ 175.00
8171	Equipment	BMCU Visa/Quill/Dell/City of Bloomington/Others (Estimated)	10/31/18	\$ 5,000.00
8181	Equipment Repair/Rental	Xerox Financial Services	10/31/18	\$ 242.52
8221	Computer/Contract Services	NJS Enterprises Inc/VisualGA.net	10/31/18	\$ 4,000.00
8221	Computer/Contract Services	EFT-Valutec	10/31/18	\$ 84.40
8221	Computer/Contract Services	Confidential On-Site Shredding (COPS)	10/31/18	\$ 300.00
<b>Supervisor's Claims TOTAL</b>				<b>\$ 51,786.18</b>
<b>TOTAL Request for Payment</b>				<b>\$ 103,415.42</b>

# Town of the City of Bloomington

## STATEMENT OF FUNDS

Month of: **SEPTEMBER 2018**

		Cemetery Fund	General Town Fund	General Assistance	COMBINED FUNDS
<b>Fund Balances at Beginning of Month</b>		\$ 833,656	\$ 1,984,805	\$ 741,215	\$ 3,559,676
<b>Revenues</b>	Interest	\$ 73	\$ 1,152	\$ 150	\$ 1,376
	Income from Trusts	\$ 27			\$ 27
	Other Income	\$ 784	\$ 1,342		\$ 2,126
	Personal Property Replacement Tax	\$ 626	\$ (997)	\$ 371	\$ -
	Opening/Closing Fees	\$ 4,200			\$ 4,200
	Sales	\$ 5,106			\$ 5,106
	Inspection Fee	\$ 300			\$ 300
	Refunds and Recoveries			\$ 4,857	\$ 4,857
	Tax Levy	\$ 135,868	\$ 414,429	\$ 80,464	\$ 630,760
	<b>Total Revenues</b>		<b>\$ 146,984</b>	<b>\$ 415,926</b>	<b>\$ 85,842</b>
<b>Expenditures</b>	Administrative Expenses	\$ 4,050			\$ 4,050
	Assessor's Office		\$ 3,430		\$ 3,430
	Capital Improvements	\$ 5,241			\$ 5,241
	Casework/General Assistance			\$ 29,886	\$ 29,886
	Cemetery Operations	\$ 7,990			\$ 7,990
	Community Agency Funding		\$ 82,484		\$ 82,484
	Compensation & Benefits	\$ 34,945	\$ 101,267		\$ 136,212
	Services & Expenses		\$ 3,554		\$ 3,554
	Supervisor's Office		\$ 1,996		\$ 1,996
	<b>Total Expenditures</b>		<b>\$ 52,226</b>	<b>\$ 192,732</b>	<b>\$ 29,886</b>
<b>Fund Balances at Month End</b>		<b>\$ 928,415</b>	<b>\$ 2,208,000</b>	<b>\$ 797,170</b>	<b>\$ 3,933,585</b>

### Revenue Distribution Report

Fiscal Year To Date ~ FY2019

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy Extension for Tax Year 2017	\$ 506,525	\$ 1,545,023	\$ 299,977	\$ 2,351,525
	Percentage	21.5403%	65.7030%	12.7567%	100.0000%
<b>Personal Property Replacement Tax</b>					
	08/03/2017 correction on 04/24/2018	\$ 336	\$ 992	\$ 166	\$ 1,493
	04/10/2018 03-2018	\$ 7,797	\$ 23,784	\$ 4,618	\$ 36,199
	05/07/2018 04-2018	\$ 7,948	\$ 24,244	\$ 4,707	\$ 36,899
	08/16//2018 05-2018	\$ 6,193	\$ 18,891	\$ 3,668	\$ 28,752
	08/31/2018 06-2018	\$ 626	\$ 1,909	\$ 371	\$ 2,906
	<b>TOTAL</b>	<b>\$ 22,901</b>	<b>\$ 69,819</b>	<b>\$ 13,529</b>	<b>\$ 106,249</b>
<b>Tax Levy Extension for Tax Year 2017</b>					
	05/29/2018 01-2018	\$ 108,827	\$ 331,949	\$ 64,450	\$ 505,226
	06/11/2018 02-2018	\$ 106,359	\$ 324,421	\$ 62,989	\$ 493,768
	06/15/2018 03-2018	\$ 48,719	\$ 148,604	\$ 28,853	\$ 226,176
	08/27/2018 04-2018	\$ 92,504	\$ 282,158	\$ 54,783	\$ 429,445
	09/07/2018 05-2018	\$ 93,300	\$ 284,587	\$ 55,254	\$ 433,141
	09/17/2018 06-2018	\$ 42,568	\$ 129,842	\$ 25,210	\$ 197,620
	<b>TOTAL</b>	<b>\$ 492,277</b>	<b>\$ 1,501,560</b>	<b>\$ 291,539</b>	<b>\$ 2,285,376</b>
	<b>TOTAL</b>	<b>\$ 492,277</b>	<b>\$ 1,501,560</b>	<b>\$ 291,539</b>	<b>\$ 2,285,376</b>



**FOR:** Honorable Township Trustees

**SUBJECT:** Proposed FY 2020 Proposed Tax Levy for Tax Year 2018

**RECOMMENDATION/MOTION:** Recommend that the Board approve the estimated Tax Levy for Tax Year 2018 in the amount of \$2,351,600.

**BACKGROUND:** According to the Illinois Property Tax Code Division 2 Truth in Taxation, (35ILCS 200/18/60), the Township must formally adopt an estimated tax levy not less than twenty (20) days prior to the adoption of a final tax levy.

35ILCS200/18-85 requires said estimate be compared to the prior year extension and if a five percent (5%) increase exists then a public notice and a public hearing must occur.

In addition, the tax levy ordinance must be passed by a vote of the Board and a certified copy thereof, filed with the County Clerk on or before the last working Tuesday in December, this year the date would be December 18, 2018. Therefore, the adoption of the 2018 Tax Levy Ordinance will be placed on the Board’s November 26, 2018 meeting agenda.

There are three (3) components of the property tax formula that affect an increase or decrease in real property taxes. The dollar amount requested by the Township or any of the other overlapping tax districts, the amount of the final Equalized Assessed Value, (EAV), which is one third of the properties assessed value, and the tax rate which is generated by dividing the levy by the EAV:

$$\text{Tax formula:} \quad \frac{\text{Dollar Levy}}{\text{Final EAV}} = \text{Tax Rate}$$

The Township adopts its estimated tax levy based on a preliminary EAV which is an estimate and subject to the appeals process. The final EAV will be completed by January 1, 2019. The tax rate generated is later applied to individual property owner’s tax bills on April 1, 2018 and the bills are mailed on May 1, 2019.

This year the Township is requesting \$2,351,600 which is projected to result in a lower tax rate than last year. Depending on what happens to the Township’s final EAV, real property owners could receive a slight increase in property taxes levied by the Township.

2018 Tax formula estimate	<u>\$2,351,600</u>	
(Preliminary EAV):	\$1,894,070,593	0.0124%

The property tax levy is primary revenue source for the Township.



**FINANCIAL IMPACT/ANALYSIS:** Last year, the Board adopted a tax levy that was increased by \$100,000. The Supervisor and Assessor recommend the Board adopt the tax levy estimate of \$2,351,600 which matches last year's levy. The Township has had a practice of reducing its reserve fund balance dating back to the 2007. From 2014 to 2016, the tax levy remained flat. The standard practice for township government is to have a General Assistance, (GA), reserve equal to one (1) year of expenditures. The forecast for the end of FY 2020 is for the Township to have approximately eight (8) months in the GA reserve. The standard practice for township government is to have General Town Fund, (GT), reserve equal to eighteen (18) months of expenditures but no lower than six (6) months. The forecast for the end of FY 2020 is for the Township to have approximately seven (7) months in the GT reserve.

The change has been to the levy amounts for GA and GT. The \$265 monthly grant has been in effect prior to 2002. The Township will see an increase in the employer share for health insurance.

**ADMINISTRATOR RESPONSE:** I respectfully request the Board's support of this estimated Property Tax Levy.

Respectfully submitted for Board consideration.

Recommended by:

Deborah L. Skillrud  
Township Supervisor

# Town of the City of Bloomington

FY2020 Levy ~ *Preliminary*

For Tax Year 2018

04/01/2019 - 03/31/2020

LEVY COMPARISONS	Tax Year:	2015	2016	2017	2018
Evergreen Memorial Cemetery Fund		506,600	506,600	506,600	506,600
General Town Fund		1,595,000	1,495,000	1,545,000	1,645,000
General Assistance Fund		150,000	250,000	300,000	200,000
Total LEVY		2,251,600	2,251,600	2,351,600	2,351,600

		Evergreen Memorial Cemetery Fund	General Town Fund	General Assistance Fund	COMBINED FUNDS
<b>Projected Fund Balance on 04/01/2019</b>		437,716	1,390,534	671,130	2,499,380
<b>Projected Revenues</b>	Interest	3,500	9,000	2,000	14,500
	Income from Trusts	500			500
	Other Income & Special Events	5,000	33,880	150	39,030
	Township Litigation Income		25		25
	Personal Property Replacement Tax	30,000	75,000	17,000	122,000
	Opening/Closing Fee	60,000			60,000
	Marker Commission	8,000			8,000
	Sales	94,900			94,900
	Inspection Fee	3,000			3,000
	Refunds and Recoveries			40,000	40,000
	Tax Levy	506,600	1,645,000	200,000	2,351,600
	Total Projected Revenues	711,500	1,762,905	259,150	2,733,555
<b>Projected Expenditures</b>	Administrative Expenses	96,217			96,217
	Assessor's Office		150,144		150,144
	Cemetery Improvements, Maintenance & Repairs	182,000			182,000
	Casework/General Assistance			554,000	554,000
	Cemetery Operations	142,100			142,100
	Community Agency Funding		156,400		156,400
	Compensation & Benefits	450,560	1,348,840		1,799,400
	Services & Expenses		299,435		299,435
	Supervisor's Office		96,200		96,200
	Total Projected Expenditures	870,876	2,051,019	554,000	3,475,895
<b>Projected Fund Balance on 03/31/2019</b>		<b>278,340</b>	<b>1,102,420</b>	<b>376,280</b>	<b>1,757,040</b>

Average Monthly Expenditures	72,573	150,085	46,167
Number of Months in Reserve at end of FY	3.84	7.35	8.15

10/17/18

**Town of the City of Bloomington**  
**Evergreen Memorial Cemetery Fund FY2020 Levy ~ Preliminary**  
 For Tax Year 2018  
 04/01/2019 - 03/31/2020

		FY2016 Actual		FY2017 Actual		FY2018 Actual		FY2019 estimated (as of 09/30/2018)		PRELIMINARY FY2020 Budget	
<b>Beginning Public Fund Balance</b>			331,229		395,690		584,421		530,934		437,716
<b>Revenues</b>	Interest		357		2,580		3,628		3,350		3,500
	Income from Trusts		3,102		6,908		2,522		625		500
	Personal Property Replacement Tax		44,024		41,690		40,192		30,000		30,000
	Opening/Closing Fee	49,123			68,224		72,775		55,000		60,000
	Marker Commission	6,867			6,765		8,542		6,933		8,000
	Sales		151,340		104,953		99,334		73,350		94,900
	Sale of Lots	58,476		79,368		84,009		60,000		70,000	
	Sale of Crypts	10,730		10,410		8,865		1,500		10,000	
	Sale of Niches	22,495		12,075		4,010		5,700		10,000	
	Sale of Burial Supplies	1,250		2,700		850		2,900		1,500	
	Sale of Pet Cemetery Spaces					1,500		750		1,000	
	Other Sales	2,400		0		0		2,400		2,400	
	Inspection Fee		2,850		3,525		4,225		2,550		3,000
	Other Income & Special Events		25,141		57,576		13,124		56,000		5,000
	Tax Levy		505,993		505,413		506,135		506,600		506,600
<b>Total Revenues</b>			<b>732,807</b>		<b>797,634</b>		<b>750,476</b>		<b>734,408</b>		<b>711,500</b>
<b>Expenditures</b>	Administrative Expenses		84,534		116,541		88,261		94,647		96,217
	Casualty Insurance	19,734		20,033		20,048		19,725		20,317	
	Contractual Services	3,079		3,635		10,742		15,000		10,000	
	Office Supplies	2,558		3,350		3,802		3,000		4,000	
	Utilities	14,623		15,336		16,073		15,000		18,500	
	Advertising	4,707		5,521		1,716		1,622		2,000	
	Dues/Seminars	599		749		1,044		600		600	
	Legal Expense	0		0		90		100		3,000	
	Audit Expense	6,700		6,775		6,850		6,900		7,100	
	COBT for Financial	12,200		12,200		12,200		12,200		12,200	
	Special Event Expenses	16,190		42,847		9,003		10,000		10,000	
	Other Admin Expenses	3,545		5,746		6,693		7,500		6,500	
	Office Equipment	599		349		0		3,000		2,000	
	Cemetery Improvements, Maintenance & Repairs		94,208		84,037		152,320		178,514		182,000
	Flags & Poles	9,474		7,303		9,114		5,889		5,000	
	Operating Equipment	19,192		15,942		19,506		55,432		71,800	
	Mausoleum (including debt service)	60,792		60,792		110,792		111,192		62,000	
	Real Estate for Parking Lot	0		0		0		0		100	
	Veterans Memorial	4,750		0		11,994		5,000		43,000	
	Scattering Grounds/Ossuary	0		0		914		1,000		100	
	Cemetery Operations		79,562		64,088		141,866		99,976		142,100
	Fuel, Oil & Equipment	8,717		7,542		7,719		11,000		10,000	
	Tree Removal/Monument Repair	30,541		10,550		19,100		27,500		35,000	
	Equipment Repairs	8,279		5,393		7,250		5,000		4,000	
	CEM Supplies & Maintenance	2,076		2,670		10,102		6,500		6,000	
	Rental Equipment & Leasing	0		88		198		275		1,000	
	COB IGA for leaves/branches	2,200		2,200		5,000		6,000		7,000	
	Abandoned Lot Reclamation					5,431		1,000		100	
	Office Repairs & Maintenance	45						250		3,000	
	Grounds Maintenance/Repair	13,241		9,392		38,025		16,000		18,000	
	Road, Fence, Lot, Drains	1,877		105		33,350		7,000		42,000	
	Equipment Building	19		12,144				250		1,000	
	Other CEM Expenses	7,314				0		3,000		6,000	
	Grave Markers	5,254		14,004		15,691		16,200		9,000	
	Compensation & Benefits		416,117		400,785		421,516		454,490		450,560
	Wages: Administrative Staff	81,707		78,944		98,111		105,959		95,000	
	Wages: Cemetery Staff	217,282		204,708		197,496		200,000		225,000	
	Trustee Compensation	2,750		2,917		3,000		2,917		3,000	
	Payroll Taxes	21,590		20,540		21,025		23,629		24,710	
	IMRF	32,575		38,128		37,370		38,581		32,000	
	IDES - Unemployment	12,544		11,031		9,945		15,000		15,000	
	Employee Health Insurance, Etc.	46,921		43,814		53,808		67,602		55,000	
	Other Payroll Expenses	749		703		760		802		850	
<b>Total Expenditures</b>			<b>674,421</b>		<b>665,451</b>		<b>803,963</b>		<b>827,626</b>		<b>870,876</b>
<b>Other Financing Sources In/(Out)</b>			-67		-12,845						
<b>Ending Public Fund Balance</b>			<b>389,615</b>		<b>515,028</b>		<b>530,934</b>		<b>437,716</b>		<b>278,340</b>

Average Monthly Expenditures                      56202                      55454                      66997                      68,969                      72,573  
 Number of Months in Reserve at end of FY                      6.93                      9.29                      7.92                      6.35                      3.84  
 10/08/2018

**Town of the City of Bloomington**  
**General Town Fund FY2020 Levy ~ Preliminary**  
 For Tax Year 2018  
 04/01/2019 - 03/31/2020

	FY 2016 Actual		FY 2017 Actual		FY 2018 Actual		FY2019 estimated (as of 09/30/2018)		Preliminary FY2020	
<b>Beginning Fund Balance</b>		691,895		859,331		1,181,608		1,356,419		1,390,534
<b>Revenues</b>										
Interest		1,073		3,874		6,941		9,000.00		9,000
Other Income		245,481		105,378		73,480		43,667		33,880
Township Litigation Income		3,020		40,385		-		-		25
Personal Property Replacement Tax		121,227		143,157		120,115		101,915		75,000
Tax Levy		1,393,175		1,591,588		1,493,813		1,545,000		1,645,000
<b>Total Revenues</b>		<b>1,763,976</b>		<b>1,884,381</b>		<b>1,694,348</b>		<b>1,699,581</b>		<b>1,762,905</b>
<b>Expenditures</b>										
Assessor's Office		97,579		89,835		72,648		129,955		150,144
Rent/Debt Service	21,544		21,544		21,544		21,544		21,544	
Auto Expense	820		2,941		761		500		3,000	
Telephone	2,874		3,182		3,164		3,236		3,000	
Utilities	5,156		5,578		5,390		5,775		5,800	
Postage	74		145		245		250		300	
Office Supplies	953		1,669		1,925		1,200		2,000	
Publications & Printing	737		225		232		1,150		500	
Equipment	2,308		1,691		-		5,000		6,000	
Equipment Repair/Rental	-		40		-		2,000		1,500	
Education/Meetings/Conferences	10,443		7,136		9,605		10,000		9,000	
Replatting & Remapping	-		-		-		-		9,000	
Appraisal Services	-		15,383		20,702		35,000		34,000	
Janitorial	1,680		1,840		1,650		1,800		2,000	
Computer Services	14,886		9,103		5,055		10,000		20,000	
Mapping/GIS Services	35,103		16,978		-		30,000		30,000	
Membership Dues	1,000		2,380		2,375		2,500		2,500	
Community Agency Funding		129,100		167,500		137,000		151,500		156,400
Community Medical	20,000		20,000		18,500		18,500		31,000	
GA Client Service Funding	19,100		17,500		12,500		27,000		19,400	
Youth Services	42,500		42,500		37,500		37,500		37,500	
Senior Services	37,500		77,500		68,500		68,500		68,500	
Compensation & Benefits		1,224,466		1,171,772		1,190,274		1,229,051		1,348,840
TWP Supervisor	75,833		77,833		92,667		94,000		94,000	
TWP Assessor	92,500		94,500		96,000		96,000		96,000	
Town Clerk	2,500		2,400		2,400		2,400		2,500	
Town Trustees	2,300		2,660		2,320		2,300		2,800	
GA Staff	346,714		343,840		338,944		351,948		396,000	
Deputy Assessors	306,835		327,440		339,799		344,599		404,000	
IMRF	137,905		113,203		104,334		106,605		99,000	
FICA	58,520		59,474		60,960		65,371		76,140	
Group Medical	200,299		149,474		151,922		164,822		177,000	
State Unemployment	1,059		948		928		1,006		1,400	
Services & Expenses		61,487		47,862		42,455		64,729		299,435
Membership Dues	1,392		1,387		1,443		1,760		1,835	
Auditing Expense	6,700		6,775		6,850		7,000		7,500	
Legal Expense	1,713		4,390		5,482		16,448		10,000	
Insurance	11,968		12,303		12,288		12,611		13,000	
Publishing	555		448		498		840		1,500	
Other Expenditures	3,935		3,806		2,617		3,524		3,500	
Debt Service: Principle & Interest	6,759		4,700		2,606		100		100	
Building Maintenance	10,352		8,659		7,004		6,000		6,000	
Janitorial Services & Supplies	4,105		3,395		3,667		4,000		6,000	
Building Repairs	-		-		-		-		200,000	
Special Projects	2,134		-		-		12,445		50,000	
Supervisor's Office		83,909		85,136		77,161		90,232		96,200
Postage	2,450		1,983		46		1,500		1,500	
Rent/Debt Service	40,000		40,000		40,000		40,000		40,000	
Janitorial	2,100		2,300		2,062		2,250		2,100	
Utilities	7,734		8,367		8,085		9,000		9,500	
Telephones	4,090		3,912		3,957		4,135		4,000	
Car Expense	172		291		825		2,000		2,000	
Education/Conference/Meetings	1,320		2,230		3,319		2,000		2,000	
Equipment	-		-		1,066		5,000		5,000	
Equipment Repair/Rental	6,737		6,624		3,862		8,000		8,000	
Office Supplies	3,159		3,778		2,090		4,000		4,000	
Printing	44		480		-		837		500	
Publications	132		50		870		250		250	
Computer/Contract Services	15,942		14,991		10,849		11,125		16,900	
Membership Dues	30		130		130		135		450	
<b>Total Expenditures</b>		<b>1,596,541</b>		<b>1,562,105</b>		<b>1,519,538</b>		<b>1,665,467</b>		<b>2,051,019</b>
<b>Ending Fund Balance</b>		<b>859,330</b>		<b>1,181,608</b>		<b>1,356,419</b>		<b>1,390,534</b>		<b>1,102,420</b>

Average Monthly Expenditures      133,045      130,175      126,628      138,789      150,085 \*  
 Number of Months in Reserve at end of FY      6.46      9.08      10.71      10.02      7.35 \*

\* "Building Repairs" & "Special Projects" are not included in totals to compute "Average Monthly Expenditures" or "Number of Months in Reserve at end of FY" 10/17/2018

# Town of the City of Bloomington

## General Assistance Fund FY2020 Levy ~ *Preliminary*

For Tax Year 2018  
04/01/2019 - 03/31/2020

		FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY2019 Estimated as of 09/30/2018	Preliminary FY2020 Levy
<b>Beginning Fund Balance</b>		993,308	947,454	700,416	624,219	671,130
<b>Revenues</b>	Interest	962	2,153	1,772	1,724	2,000
	Other Income	-	-	-	-	150
	Personal Property Replacement Tax	30,415	15,435	19,839	20,294	17,000
	Refunds and Recoveries	43,418	41,989	65,364	40,990	40,000
	Tax Levy	349,459	149,618	249,831	300,000	200,000
Total Revenues		424,254	209,195	336,806	363,008	259,150
<b>Expenditures</b>	Groceries/Personal Essentials	105,660	98,132	89,937	75,490	120,000
	Rent	250,563	233,195	197,570	165,136	250,000
	Utilities	33,232	26,775	28,712	20,085	36,000
	Medical	99	338	116	150	20,000
	Emergency Assistance	31,106	46,616	42,663	43,135	70,000
	Hospital	297	-	-	-	10,000
	Burial	1,500	-	-	1,500	3,000
	Transportation	34,297	38,132	43,540	2,842	30,000
	Allowances	13,354	13,045	10,465	7,758	15,000
Total Expenditures		470,107	456,233	413,003	316,097	554,000
<b>Ending Fund Balance</b>		947,454	700,416	624,219	671,130	376,280

Average Monthly Expenditures	39,176	38,019	34,417	26,341	46,167
Number of Months in Reserve at end of FY	24.18	18.42	18.14	25.48	8.15
					10/17/2018

CITY of BLOOMINGTON TOWNSHIP  
EVERGREEN MEMORIAL CEMETERY

TO: Township Trustees  
FROM: Deborah L Skillrud, TWP Supervisor  
DATE: October 22, 2018  
RE: Township Supervisor's Report

**Township:** A new law was signed by the Governor, Public Act 100-0983, which takes effect on January 19, 2019. This law requires the Township Clerk attest the Supervisor's signature on all checks written. A draft Township memorandum with the Resolution will be sent out via email for Board feedback. This item will appear on the Board's November meeting agenda for a vote.

Supervisor and Workforce Development Coordinator attended Essential Employability Skills meeting. This meeting was designed to provide community service organization information about an upcoming program. Heartland Community College, (HCC), in collaboration with the McLean County Chamber of Commerce – COMPACT, have created five, (5), training modules to address the main issue of employability: lack of soft skills.

The community service organizations who were in attendance identified two (2) key barriers to attending classes at HCC: 1.) transportation and 2.) child care. It was determined that the COMPACT organization should evaluate these barriers within the Community Committee, (CC). The CC's goal is to align community support organizations' goals with COMPACT's goals to ensure effort continuity.

Total September cases for General Assistance listed on attached System Activity Report.

Jobs: (1) AFNI; (1) Mechanical Devices; (1) Tailwinds Restaurant; (1) State Farm; (1) FT Lifeguard Store; and (1) Westminster.

Of thirty-two, (32), shelter assistance cases served by Township: two, (2), are considered homeless, one, (1), owns a home, and twenty-nine, (29), are renters.

New clients by age: Four clients, (11.8%), age 18 - 25; eighteen clients, (52.9%), age 26 - 40; three clients, (8.8%), age 41 - 50, and nine clients, (26.5%), age 51 - 62.

Six, (6), recipients in Job Training participated in Job Skills classes at Home Sweet Home Ministries, (HSHM).

Seven, (7), recipients in Workfare participated in self-enhancement classes HSHM.

Twenty-six, (26), recipients in Workfare participated in Holistic Health Classes, hosted at the Bloomington Public Library's Community Room.

One, (1), recipients provided low strain work at COBT.

One, (1), recipient completed Art Therapy class.

Five, (5), participants assigned to POTS program (i.e. workfare).

Eighty-nine, (89), individuals, (64 GA and 25 EA), attended orientation throughout the month of September. This figure is eleven, (11), lower than the month of August.

Three, (3), GA recipients were awarded Social Security Income. SSI reimbursements to the Township equal \$4,856.80 for the month of August.

2. **Scott Health Resources:** Township has finalized and forwarded the FY2018 Circuit Court report to the City's Corporation Council. City's Facilities Management staff moved all JMS storage to City property.
3. **Evergreen Memorial Cemetery (EMC):** The Cemetery Walk went well. One, (1), performance was cancelled due to severe weather. Luther Oaks Senior Living requested a couple of additional performances. A total of 3,327 people attended the performances. Students who attended provided valuable feedback. Most notable were for Henry Funk, ("the apple guy"), and Clyde and Emily Noble, ("the bicycle couple").

# System Activity Report

[9/1/2018 - 9/30/2018] Report Date: 10/16/2018

## General Assistance

Grants (New Clients) :	18	\$4,700.97
Grants (Previous Clients) :	73	\$19,067.44
In-Process :	3	
Denials :	16	
Sanctions :	16	
Terminations :	20	
	<hr/>	
	146	\$23,768.41

## General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

## General Assistance - Work Program Assignments

Job Training :	19	
Workfare :	49	
	<hr/>	
	68	

## General Assistance - Work Program Expenses

Haircut :	4	\$20.00
Certifications/Testing :	1	\$50.00
WF 30 Day :	63	\$2,016.00
WF 7 Day Bus :	6	\$60.00
WF Gasoline :	10	\$320.00
	<hr/>	
	84	\$2,466.00

## Emergency Assistance

Grants :	13	\$5,088.36
In-Process :	0	
Denials :	0	
	<hr/>	
	13	\$5,088.36

## Additional Assistance

Transient :	1	\$26.00
	<hr/>	
	1	\$26.00

## Additional Activity

A Call (phone/fax/email) :	252	
A Face-to-Face :	458	
General - Intake :	77	
General - Orientation :	152	
General - Other :	13	
JMS - Vision Denial :	1	
R - BHA :	1	
R - CHS :	1	
R - DHS :	1	
R - DORS :	2	
R - IDES :	1	
R - MCCA / LIHEAP :	14	
R - Other :	45	
R - PATH :	1	
R - Salvation Army :	5	
WF - Appointment :	56	
WF - Light Duty :	1	
WF - Sanction :	11	
WF - Work Sponsor Site :	98	
WF Training/Education :	42	
	<hr/>	
	1,232	

Grand Totals:	1,544	\$31,348.77
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**Steven R. Scudder, Assessor**  
607 S. Gridley St. Suite A, Bloomington, IL 61701  
Tel: (309) 828-6016 Fax: (309) 829-0663  
stevenr@assessor-blm.com www.assessor-blm.com

From: Steve Scudder  
Date: October 18, 2018  
Subject: Assessor Report

Assessment complaints are being filed with the County. October 29<sup>th</sup> is the dead line for filing a complaint for 2018. The last update from the county there were 152 complaints filed for the city and we still have a week before the deadline. The assessor office proposed levy amount did not change for 2019-2020. New residential construction has almost stopped in the City. We have 16 permits open for new construction at this time.

- October 29<sup>th</sup> deadline to file complaint
- Assessor office proposed levy did not change 2019-20
- New construction of residential properties is low at this time
- The following charts are of the past six years trends



Chart A, number of residential parcels in the city year over year 2011 to 2017.

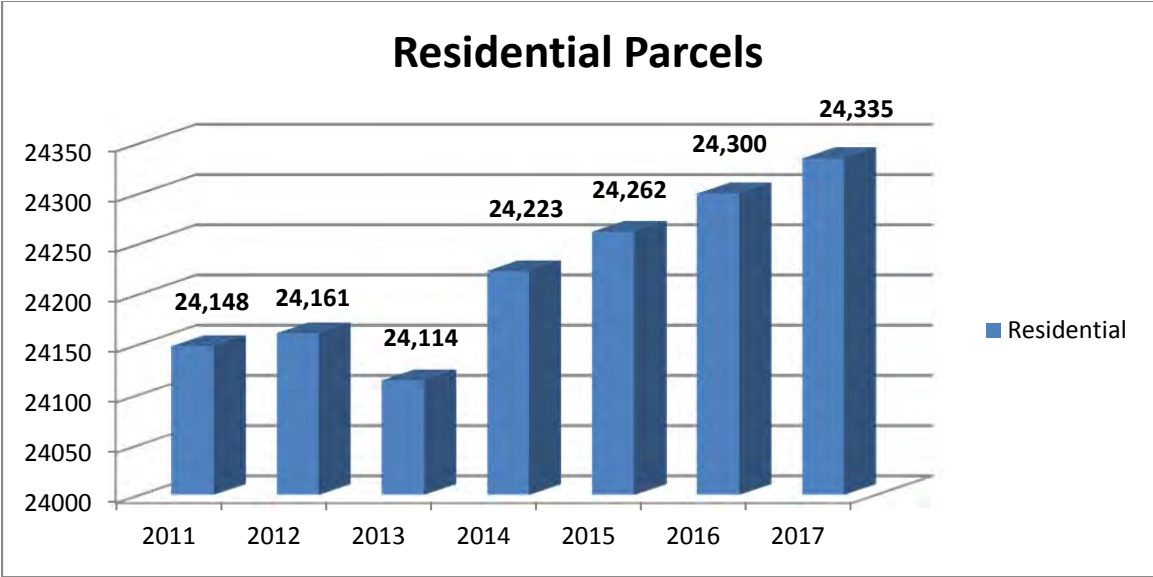


Chart B, number of commercial parcels in the city year over year 2011 to 2017.

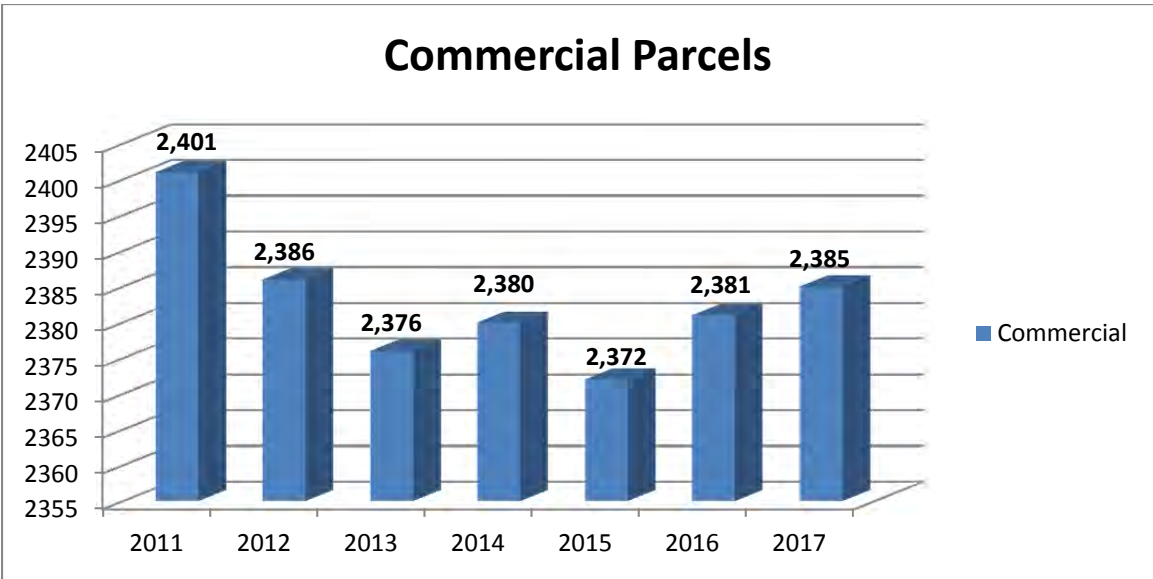


Chart c, residential assessed value in the city year over year 2011 to 2017.

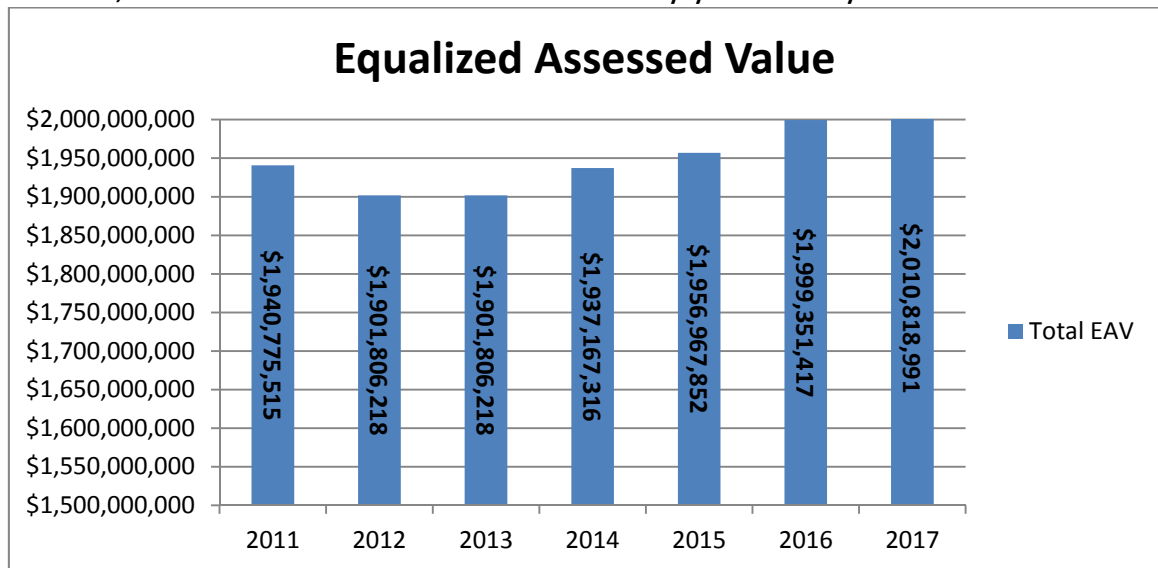
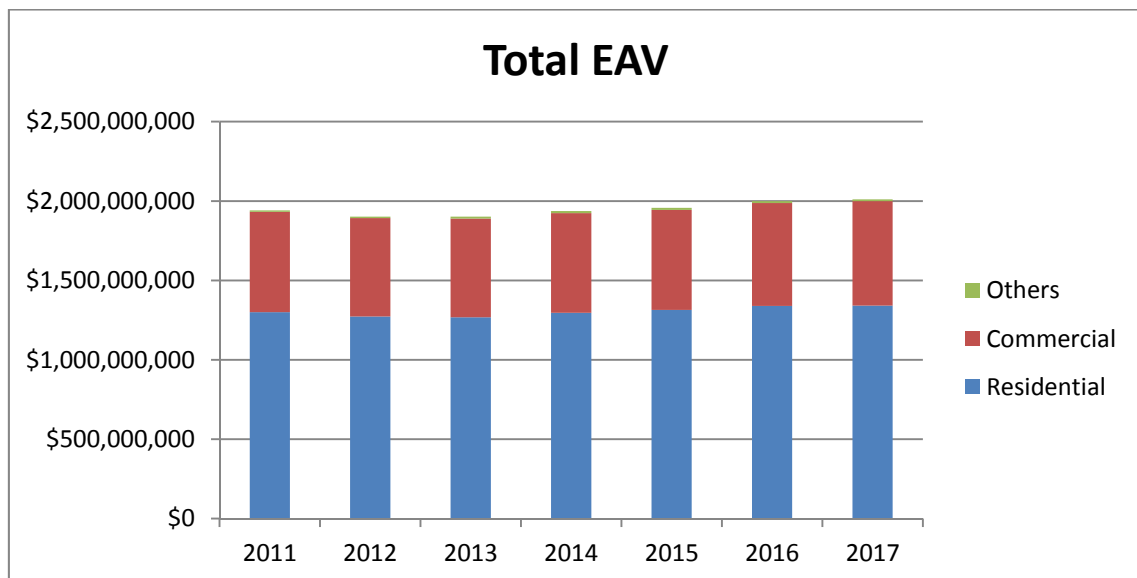
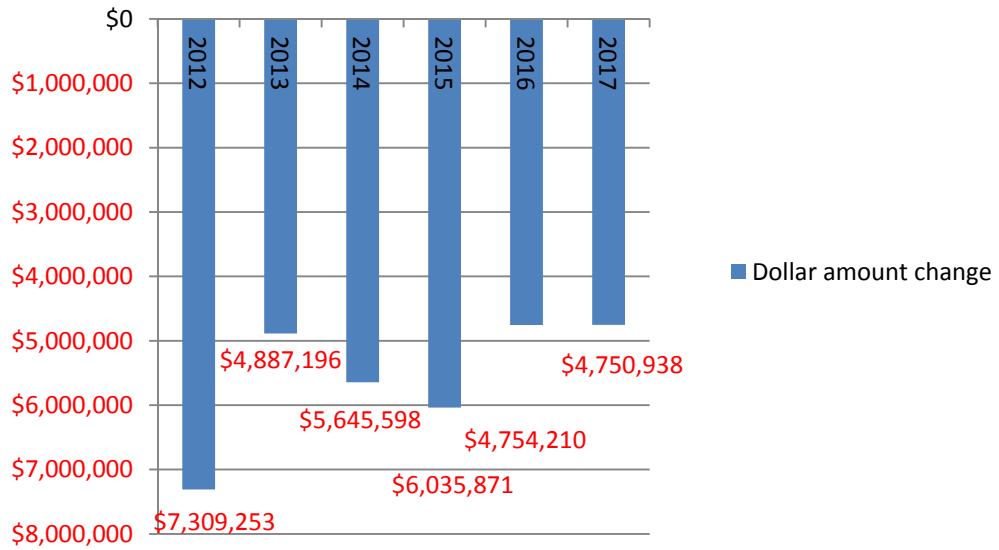


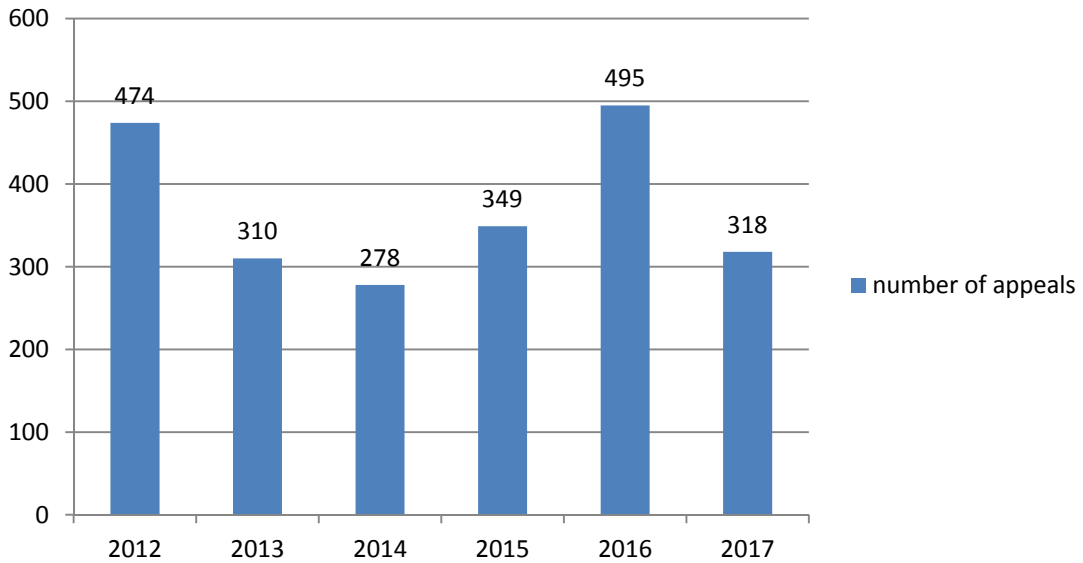
Chart D, is the total assessed value broken down by residential, commercial, and the others.



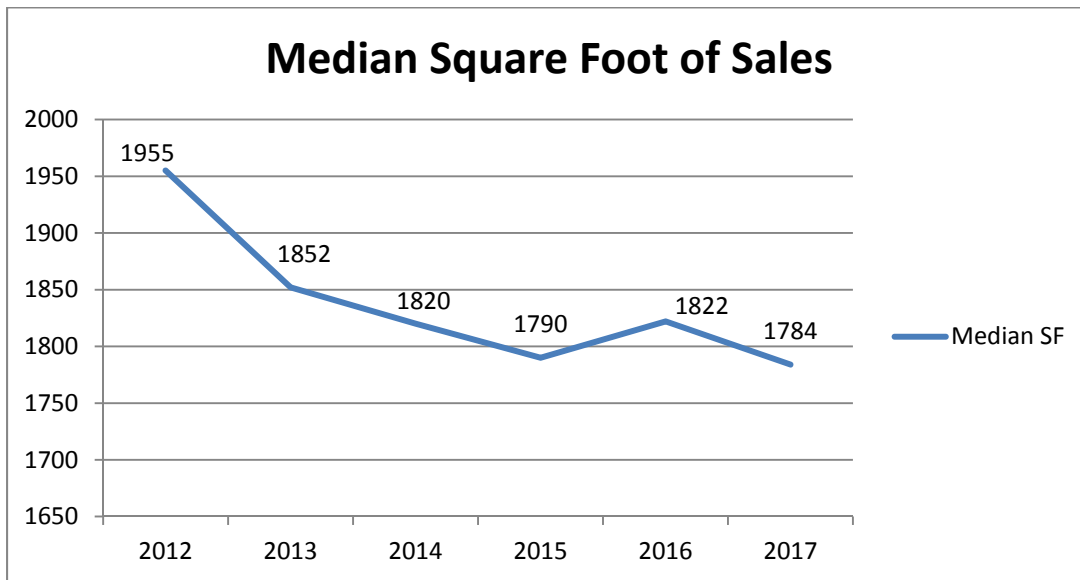
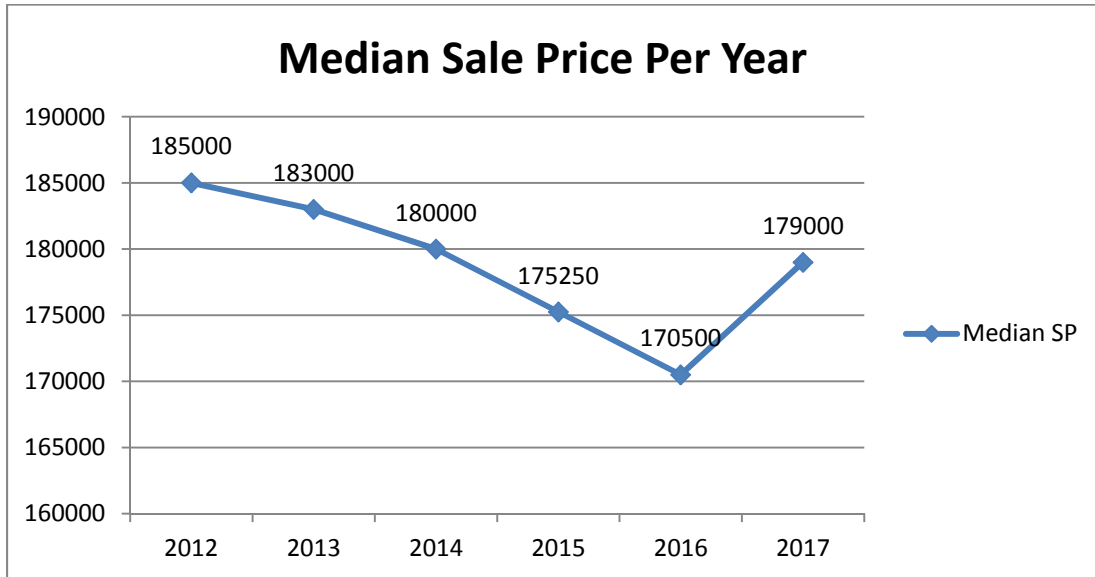
### Dollar amount change

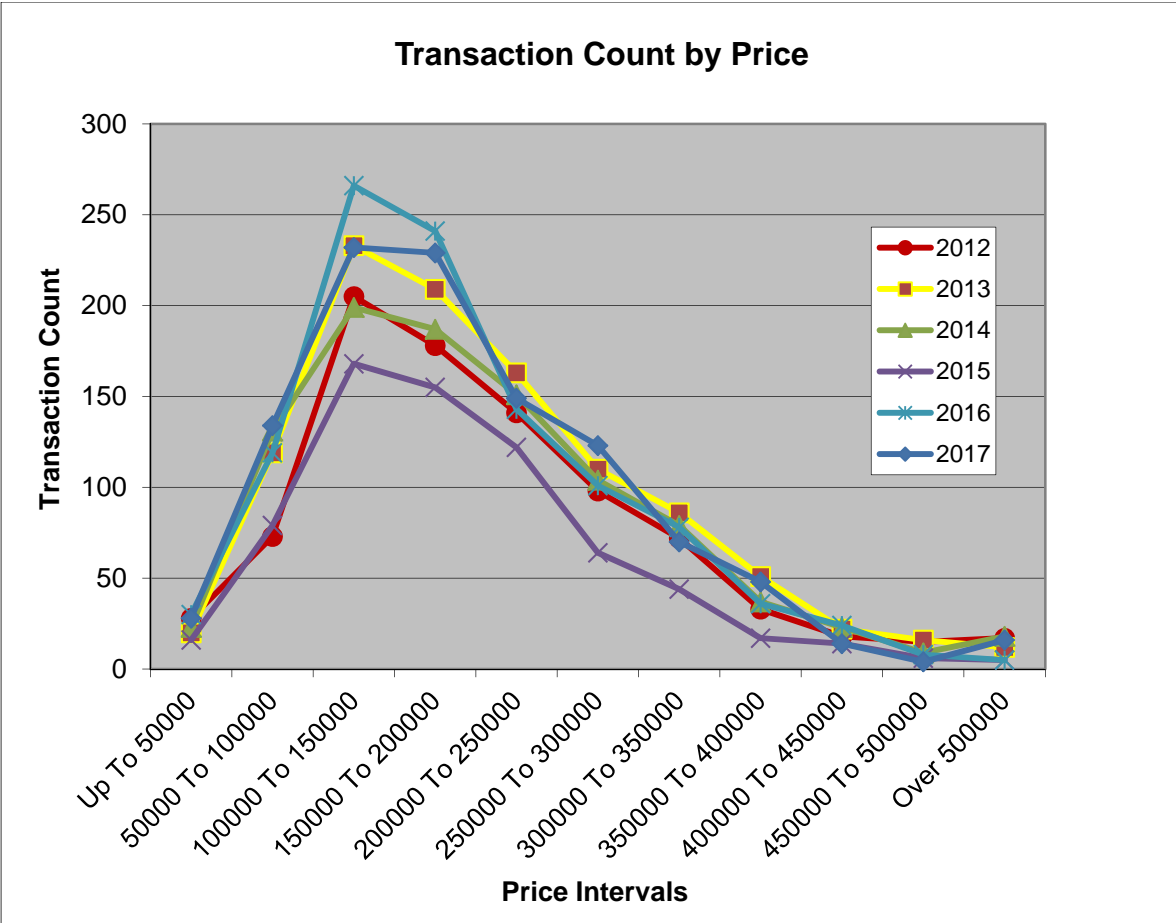
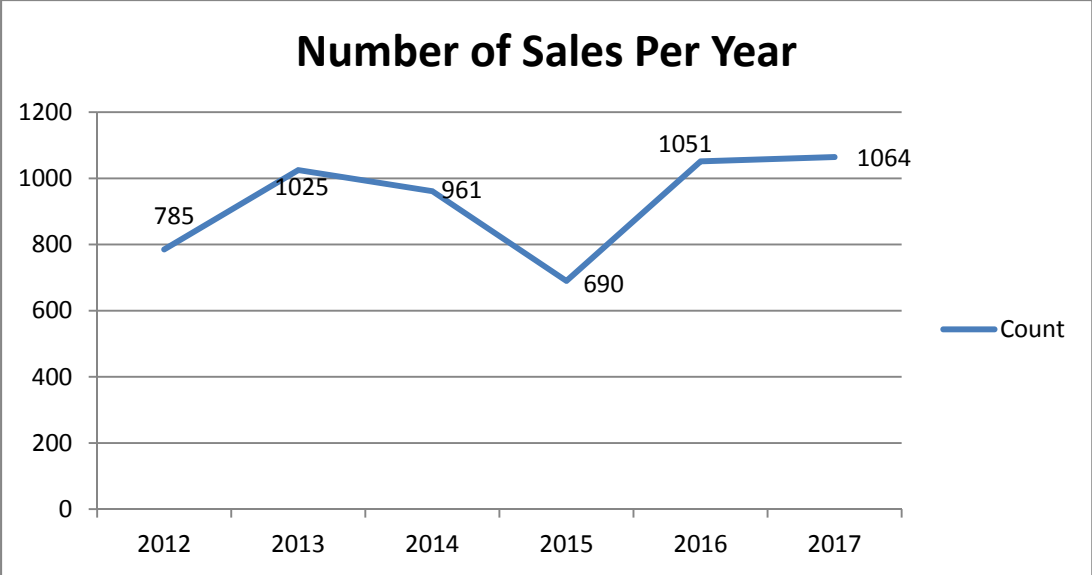


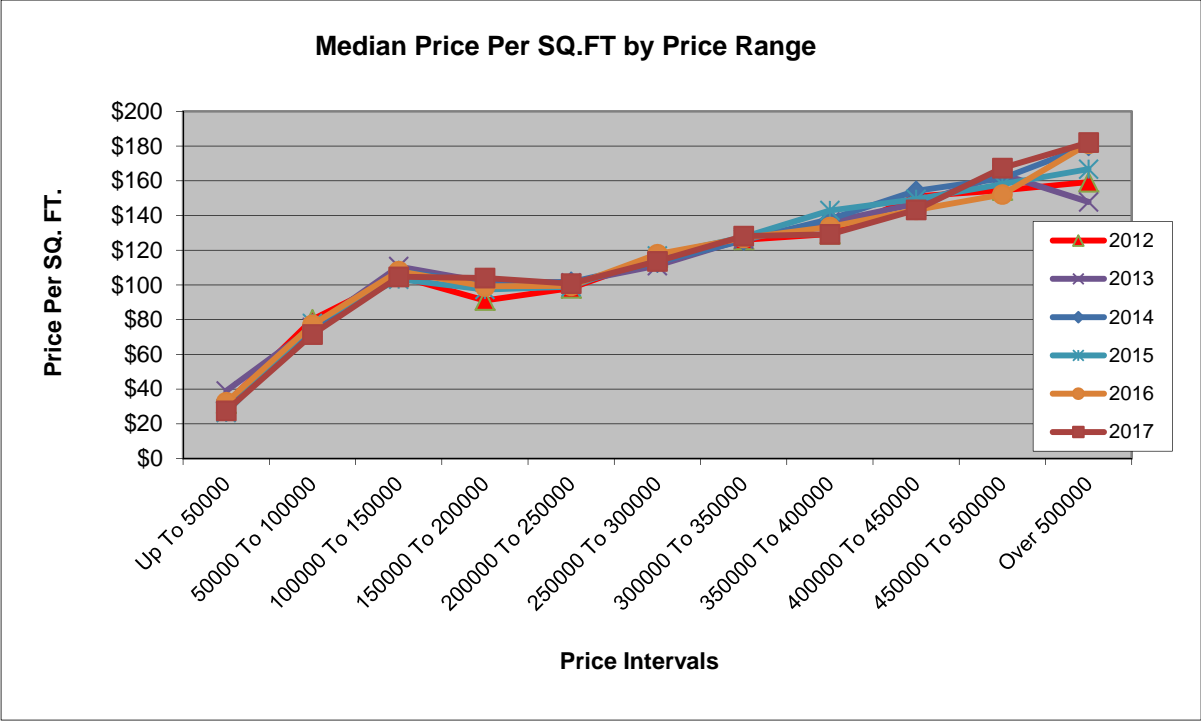
### number of appeals



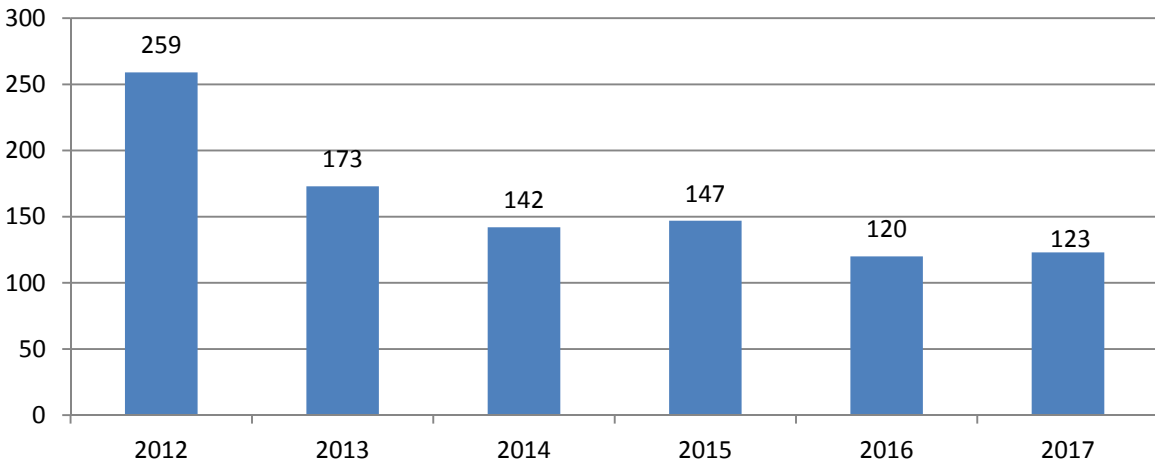
## Market Data Analysis







### Lis Pendens Year over Year



### Foreclosures by Deed or Court Order

