

**Monthly Board Meeting  
Agenda  
April 18, 2013**

1. **Supervisor calls the meeting to order at 6:00p.m.**
2. **Roll call:**
  - A. Clerk – Vickie Gribben
  - B. Supervisor – Larry A. McCoy
  - C. Highway Commissioner – David Lachenmayr
  - D. Assessor – Bob Manning
  - E. Trustees – Glenda Fulling, Pat Richards, Shirley Berry, and Sue Roberts
3. **Pledge of Allegiance**
4. **Approval of minutes of previous meeting**

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
Glenda \_\_\_\_\_ Pat \_\_\_\_\_ Shirley \_\_\_\_\_ Sue \_\_\_\_\_ Larry \_\_\_\_\_
5. **Reports**
  - A. Supervisor’s Report
  - B. Highway Commissioner’s Report
  - C. Assessor’s Report
6. **Continued Business**
  - A. Bids for mini track hoe for cemetery use  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
Pat \_\_\_\_\_ Shirley \_\_\_\_\_ Sue \_\_\_\_\_ Larry \_\_\_\_\_ Glenda \_\_\_\_\_
7. **New Business**
  - A. Approval to obtain bids for Auditors for the Fiscal Year April 1, 2012 through March 31, 2013.  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
Shirley \_\_\_\_\_ Sue \_\_\_\_\_ Larry \_\_\_\_\_ Glenda \_\_\_\_\_ Pat \_\_\_\_\_
  - B. Approval to designate First Financial Bank as depositories, First National Bank of Olney, First Robinson Savings Bank, Regions Bank, and First Financial Bank for investments.  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
Sue \_\_\_\_\_ Larry \_\_\_\_\_ Glenda \_\_\_\_\_ Pat \_\_\_\_\_ Shirley \_\_\_\_\_

- C. Approval to retain an attorney for fiscal year 2013-2014. Heller, Holmes & Associates- Heath Uppencamp.  
 Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
 Larry \_\_\_\_\_ Glenda \_\_\_\_\_ Pat \_\_\_\_\_ Shirley \_\_\_\_\_ Sue \_\_\_\_\_
- D. Approval to use the GA and EA Manuals as the Township guidelines for fiscal year April 1, 2013 through March 31, 2014.  
 Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
 Glenda \_\_\_\_\_ Pat \_\_\_\_\_ Shirley \_\_\_\_\_ Sue \_\_\_\_\_ Larry \_\_\_\_\_
- E. Approval to pass the current charges for grave opening fees for fiscal year 2013-2014.  
 Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
 Pat \_\_\_\_\_ Shirley \_\_\_\_\_ Sue \_\_\_\_\_ Larry \_\_\_\_\_ Glenda \_\_\_\_\_
- F. Approval to pay bills that are due prior to board meeting.  
 Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
 Shirley \_\_\_\_\_ Sue \_\_\_\_\_ Larry \_\_\_\_\_ Glenda \_\_\_\_\_ Pat \_\_\_\_\_
- G. Approval to pass the State Gift Ban Act.  
 Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
 Sue \_\_\_\_\_ Larry \_\_\_\_\_ Glenda \_\_\_\_\_ Pat \_\_\_\_\_ Shirley \_\_\_\_\_
- H. Approval to pass the Investment Policy.  
 Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
 Larry \_\_\_\_\_ Glenda \_\_\_\_\_ Pat \_\_\_\_\_ Shirley \_\_\_\_\_ Sue \_\_\_\_\_
- I. Approval to pass the Loss Control Policy.  
 Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
 Glenda \_\_\_\_\_ Pat \_\_\_\_\_ Shirley \_\_\_\_\_ Sue \_\_\_\_\_ Larry \_\_\_\_\_
- J. Approval to pass the current Motor Vehicle Policy for the Cemetery for fiscal year 2013-2014.  
 Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
 Pat \_\_\_\_\_ Shirley \_\_\_\_\_ Sue \_\_\_\_\_ Larry \_\_\_\_\_ Glenda \_\_\_\_\_
- K. Approval to pass the Model Ethics Ordinance.  
 Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
 Shirley \_\_\_\_\_ Sue \_\_\_\_\_ Larry \_\_\_\_\_ Glenda \_\_\_\_\_ Pat \_\_\_\_\_
- L. Approval to pass the Work Harassment/Sexual Harassment Policy for fiscal year 2013-2014.  
 Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
 Sue \_\_\_\_\_ Larry \_\_\_\_\_ Glenda \_\_\_\_\_ Pat \_\_\_\_\_ Shirley \_\_\_\_\_

M. Approval to re-adopt that anyone taping the meeting has to give the board prior notice before the meeting starts.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
Larry \_\_\_\_\_ Glenda \_\_\_\_\_ Pat \_\_\_\_\_ Shirley \_\_\_\_\_ Sue \_\_\_\_\_

N. Approval to pass the Rules for Public Comments on Agenda Items.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
Glenda \_\_\_\_\_ Pat \_\_\_\_\_ Shirley \_\_\_\_\_ Sue \_\_\_\_\_ Larry \_\_\_\_\_

O. Tentative Budget for the Town and Road funds will be distributed during the May monthly meeting. Final approval will take place in June.

P. Statements of Economic Interest need to be filled out.

**8. Other Business**

A. Approval of Town, G.A., and Payroll bills. Motion & Vote.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
Pat \_\_\_\_\_ Shirley \_\_\_\_\_ Sue \_\_\_\_\_ Larry \_\_\_\_\_ Glenda \_\_\_\_\_

B. Approval of Road District bills. Motion & Vote.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
Shirley \_\_\_\_\_ Sue \_\_\_\_\_ Larry \_\_\_\_\_ Glenda \_\_\_\_\_ Pat \_\_\_\_\_

C. Pre-approval to pay Elected Officials from April 19, 2013 through May 16, 2013.

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
Sue \_\_\_\_\_ Larry \_\_\_\_\_ Glenda \_\_\_\_\_ Pat \_\_\_\_\_ Shirley \_\_\_\_\_

**9. Per Diem**

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
Larry \_\_\_\_\_ Glenda \_\_\_\_\_ Pat \_\_\_\_\_ Shirley \_\_\_\_\_ Sue \_\_\_\_\_

**10. Adjourn Meeting**

Time: \_\_\_\_\_

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
Glenda \_\_\_\_\_ Pat \_\_\_\_\_ Shirley \_\_\_\_\_ Sue \_\_\_\_\_ Larry \_\_\_\_\_