

**DON GRAY**

**CAPITAL TOWNSHIP CLERK**

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**MINUTES**

**CAPITAL TOWNSHIP BOARD OF TRUSTEES**

**JANUARY 13, 2020**

**CALL TO ORDER/ROLL CALL**

The Capital Township Board of Trustees met in the office of the Supervisor. The following members answered to roll call: Joe Aiello, Richard Berning, Brad Carlson, and Lakeisha Purchase-Williams. Alysse Aiello-Hewell was excused. Mark Crawford was also present. Joe Roesch was present as Legal Counsel.

**MINUTES**

A motion was made by Trustee Berning, seconded by Trustee Carlson, for approval of the Minutes of the December 20, 2019 meeting. A voice vote was unanimous.

**SUPERVISOR/GENERAL ASSISTANCE EXPENDITURES**

A motion was made by Trustee Carlson, seconded by Trustee Lakeisha Purchase-Williams, to approve payment of the Supervisor/Collector/General Assistance Administration Expenditures in the amount of \$1,343.84. Upon a roll call vote, there were 4 Yeas – 0 Nays.

**TOWN CLERK/TOWN ASSESSOR EXPENDITURES**

A motion was made by Trustee Carlson, seconded by Trustee Berning, to approve payment of the Township Clerk/Township Assessor’s Administration Expenditures in the amount of \$170.67. Upon a roll call vote, there were 4 Yeas – 0 Nays.

## **REPORT FROM LEGAL COUNSEL**

Joe Roesch addressed questions concerning a quorum and how they can vote if board members attend the meeting by audio or video. He looked at the Open Meetings Act and there are four conditions to allow this. A quorum being physically present a member who is prevented from attending a meeting due to personal illness or disability, family or other emergency, employment purposes or the business of Capital Township may attend and participate via audio or video conference upon approval of those members physically present. The board adopted a Resolution on May 28, 2013 to allow attendance via audio or video conference. There is nothing specific that says if they would be paid for attendance by audio or video. His opinion is that they would get paid. Trustee Berning pointed out that they have not gotten paid in the past when they were not in attendance. Trustee Carlson stated he had previously called in during a meeting and was not paid, but his vote counted. Trustee Purchase-Williams stated it should all be the same across the board. Supervisor Aiello said they should not get paid if they are not present, and other Trustees agreed.

## **SUPERVISOR'S UPDATE**

Supervisor Aiello gave an update on the McTaggart issue. They have leads on three different veteran groups to provide services to the client. The client is coming in to discuss this with them. If the client was not willing to come in then they would not be able to help him. If someone had a power of attorney then we could work with the POA without the client being present. The three groups they are going to work with are The Salvation Army, the County, and a progressive group.

## **OLD BUSINESS**

Trustee Purchase-Williams asked if there were any updates on programs. Supervisor Aiello stated there is not at this time. Trustee Purchase-Williams asked if they have anything to hand out to the public. Supervisor Aiello stated they do have a brochure that could be used to hand out to the public that is online. They are trying to pair their program with Community Resources. They want to make this more about the program and not about them. Trustee Purchase-Williams stated it would not hurt for people to know who they are. Supervisor Aiello stated he could get something made if they want. Trustee Berning stated he does not like when they print stuff and then it becomes obsolete and they throw it out. He is not sure they should print a lot of documents. Supervisor Aiello stated the website does have specific things on it. Documents can be printed out from the website. Trustee Berning suggested that someone could design and print brochures from their own printers. Trustee Purchase-Williams stated she has asked for t-shirts and other things, and it is frustrating that she is always told she can't do certain things. She stated she wants to get the brochure from Supervisor Aiello before she prints anything so she makes sure she doesn't print the wrong thing. She can make copies from just one brochure when she gets it. Supervisor Aiello stated they would update the brochure and email to the group.

Supervisor Aiello mentioned that minimum wage has been increased to \$9.25 per hour and will be up to \$10 in July.

Mark Crawford mentioned that mileage rates have dropped.

**ADJOURNMENT**

A motion was made by Trustee Berning, seconded by Trustee Carlson, to adjourn the meeting to February 10, 2020 at Noon. A voice vote was unanimous.

***Don Gray***  
***Town Clerk***