

CITY OF BLOOMINGTON TOWNSHIP

NOTICE

MEETING: Board of Trustees, City of Bloomington Township
DATE: Monday, February 22, 2021
PLACE: Bloomington City Hall (*In light of COVID – 19, the meeting will be live streamed:
<https://cityblm.org/live>*)
TIME: 5:30 pm

AGENDA

- I. Call to Order: Tari Renner, Trustee
- II. Pledge of Allegiance to the Flag
- III. Roll Call of Attendance: Leslie Yocum, Township Clerk
- IV. “Consent Agenda”

(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.)

- A. Approval of Minutes of the January 25, 2021 Board Meetings as submitted by Amanda Mohan, Deputy Town Clerk. (Recommend that the Minutes of the January 25, 2021 Meeting be approved as presented.)
- B. Action and Approval by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of January 2021 accounts. (Recommend that the Audits be approved as presented.)
- C. Approval of General Town Fund anticipated expenditures as presented and certified. (Recommend that the Anticipated Expenditures be approved.)
- V. Proposed Agenda for Annual Town Meeting on April 13, 2021. (Recommend that the proposed Agenda for the Annual Town Meeting be adopted).
- VI. Resolution Authorizing Execution of An Intergovernmental Agreement Between the City of Bloomington Township and Various Rural McLean County Townships for General Assistance Administrative Services. (Recommend that the Resolution be adopted.)
- VII. Reports by Elected Officials
 - A. Comments: Deb Skillrud, Township Supervisor.
 - B. Comments: Steve Scudder, Township Assessor.
- VIII. Public Comments (*Can be emailed by 3:30 p.m. on February 22, 2021 to: townshipoffice@cityblm.org. Comments received will be read into the record by the Supervisor during the meeting, subject to existing Public Comment rules.*)
- VIII. Adjournment

MINUTES OF THE TOWN OF THE CITY
OF BLOOMINGTON TOWNSHIP
MONDAY, JANUARY 25, 2021; 5:30 P.M.

This meeting was conducted under Governor Pritzker's Executive Order 2020-07 Section 6, which was reissued and extended by Executive Order 2021-01, and implemented in response to COVID-19, which suspended in-person attendance under the Open Meeting Act, 5 ILCS 120.

The Board of Trustees for the Town of the City of Bloomington convened in regular session virtually via Zoom conferencing with the Township Clerk, Leslie Yocum, in-person in City Hall's Council Chambers at 5:30 p.m., Monday, January 25, 2021. The meeting was called to order by Trustee Mwilambwe.

Trustee Mwilambwe directed the Township Clerk to call the roll and the following members of the Board answered present:

Trustees present remotely: Jamie Mathy, Donna Boelen, Mboka Mwilambwe, Julie Emig, Joni Painter, Jennifer Carrillo, Mollie Ward, Jeff Crabill, and Kim Bray.

Trustees absent: Tari Renner.

Elected officials present remotely: Steve Scudder, Assessor.

Elected officials absent: Deborah L. Skillrud, Supervisor.

Staff present in-person: Leslie Yocum, Township Clerk.

Action and Approval of Minutes of the December 14, 2020 Board Meeting, as presented.

Motion by Trustee Mathy, seconded by Trustee Crabill, that the Minutes be approved as presented.

Trustee Mwilambwe directed the Township Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Mwilambwe, Emig, Painter, Carrillo, Ward, Crabill, and Bray.

Nays: none.

Motion carried.

Action and Approval of the Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of December 2020 accounts as presented.

Motion by Trustee Mathy, seconded by Trustee Crabill, that the Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of December 2020 be approved as presented.

Trustee Mwilambwe directed the Township Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Mwilambwe, Emig, Painter, Carrillo, Ward, Crabill, and Bray.

Nays: none.

Motion carried.

Approval of the General Town Fund, Anticipated Expenditures as presented and certified.

Motion by Trustee Mathy, seconded by Trustee Crabill, that the General Town Fund's Anticipated Expenditures be approved as presented.

Trustee Mwilambwe directed the Township Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Mwilambwe, Emig, Painter, Carrillo, Ward, Crabill, and Bray.

Nays: none.

Motion carried.

Discussion and Approval of the Draft Fiscal Year (FY) 2022 Budget Ordinance.

There was no discussion by the Board.

Motion by Trustee Painter, seconded by Trustee Boelen, that the draft FY 2022 Budget Ordinance be accepted and placed on file for thirty (30) day review period.

Trustee Mwilambwe directed the Township Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Mwilambwe, Emig, Painter, Carrillo, Ward, Crabill, and Bray.

Nays: none.

Motion carried.

Steve Scudder, Assessor, addressed the Board. The Board of Review had completed the 2020 review of assessments and would begin the 2021 review. There was a decrease in the number of appeals to the Board of Review. The result was a minimal/average amount of change. Appeals were held on virtual platforms due to the COVID - 19 pandemic. The current Equalized Accessed Value (EAV) for the City was \$2.55 billion.

Trustee Mwilambwe opened the meeting to receive Public Comment. Mrs. Yocum stated that no one had registered to speak live or had submitted emailed public comment.

Motion by Trustee Boelen, seconded by Trustee Painter, that the meeting be adjourned.

Trustee Mwilambwe directed the Township Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Mwilambwe, Emig, Painter, Carrillo, Ward, Crabill, and Bray.

Nays: none.

Motion carried.

The meeting adjourned at 5:35 p.m.

Amanda Mohan, Township Deputy Clerk

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Town of the City of Bloomington--General Town Administration Fund

Month of: **JANUARY 2021**

Public Funds at Commencement

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 158,515	
Cash: Bloomington Municipal Credit Union (48) Checking Balance	\$ 8,286	
Investments: Illinois Fund	\$ 964,359	
Investments: Prairie State Bank & Trust (64)	\$ 1,555,401	
	<u>\$ 2,686,561</u>	Public Funds at Commencement \$ 2,686,561

Public Funds Received This Month

Interest: Prairie State Bank (53)	\$ 26	
Interest: Prairie State Bank (64)	\$ 247	
Interest: Illinois Funds (1085)	\$ 72	
Other Income - Retiree Insurance	\$ 1,403	
Other Income - GA Administration	\$ 260	
Personal Property Replacement Tax	\$ 23,353	
	<u>\$ 25,361</u>	Public Funds Received This Month \$ 25,361

Public Funds Available \$ 2,711,922

Public Funds Expended This Month

TOTAL Public Funds at Month End \$ 2,608,287

Public Funds at Month End

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 46,538	
Cash: Bloomington Municipal Credit Union (48) Checking Balance	\$ 8,286	
Investments: Illinois Fund	\$ 997,815	
Investments: Prairie State Bank & Trust (64)	\$ 1,555,648	
	<u>\$ 2,608,287</u>	TOTAL Public Funds at Month End <u><u>\$ 2,608,287</u></u>

Checking Account Activity

Prairie State Bank & Trust (53) Balance at Commencement	\$ 158,515	
Deposits		
Interest: Prairie State Bank & Trust (53)	\$ 26	
Other Income - Retiree Insurance	\$ 1,403	
Other Income - GA Administration	\$ 260	
Total Deposits for Month	<u>\$ 1,689</u>	
		Total Funds Available \$ 160,204
Checks Written		
Assessor's Office Expenses	\$ 2,304	
Compensation & Benefits	\$ 94,759	
Services & Expenses	\$ 5,596	
Supervisor's Office Expenses	\$ 975	
PPRT Transfer to Cemetery Fund	\$ 2,838	
PPRT Transfer to General Assistance Fund	\$ 7,193	
Total Checks Written	<u>\$ 113,666</u>	
		Total Checks Written \$ 113,666
		Prairie State Bank & Trust (53) Balance at Month End <u><u>\$ 46,538</u></u>

Prairie State Bank & Trust (53) Reconciliation at Month End

Balance per Bank Statement	\$ 82,132	
Plus Outstanding Deposits	\$ 7,774	
Less Outstanding Checks	\$ (43,368)	
	<u>\$ 46,538</u>	Checkbook Balance per Reconciliation <u><u>\$ 46,538</u></u>

Town of the City of Bloomington--General Town Administration Fund

Statement of Receipts and Disbursements

Jan-21

Revenue			
7000 Interest		\$ 345	
7400 Other Income		\$ 1,663	
7600 Personal Property Replacement Tax		\$ 23,353	
	Total Revenue		\$ 25,361
	Total Income		\$ 25,361
Expense			
Assessor's Office			
9151 Auto Expense		\$ 50	
9171 Utilities		\$ 381	
9301 Computer Services		\$ 1,874	
	Total Assessor's Office		\$ 2,304
Compensation (Salaries) & Benefits			
7011 TWP Supervisor		\$ 7,833	
7021 TWP Assessor		\$ 8,000	
7031 Town Clerk		\$ 200	
7051 General Assistance Staff		\$ 23,843	
7061 Deputy Assessors		\$ 23,948	
7081 IMRF/Employer (2020 = 11.62%)		\$ 6,784	
7091 FICA (SS/MC)/Employer		\$ 4,494	
7101 Group Medical/Employer		\$ 19,656	
	Total Compensation (Salaries) & Benefits		\$ 94,759
Services & Expenses			
1038 Other Expenditures		\$ 48	
1040 Building Maintenance		\$ 37	
1045 Special Projects		\$ 5,511	
	Total Services & Expenses		\$ 5,596
Supervisor's Office			
8131 Utilities		\$ 571	
8181 Equipment Repair/Rental		\$ 283	
8191 Office Supplies		\$ 18	
8221 Computer/Contract Services		\$ 102	
	Total Supervisor's Office		\$ 975
	Total Expense		\$ 103,635
Net Income			\$ (78,274)

Town of the City of Bloomington--General Town Administration Fund

Year to Date **AMENDED** Budget Comparison

Income		<u>Jan-21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
7000 Interest		\$ 5,457	\$ 3,750	\$ 1,707	145.5%
7400 Other Income		\$ 27,964	\$ 35,000	\$ (7,036)	79.9%
Other Income: Grant #1 (JMS Medical)		\$ 5,000	\$ 5,000	\$ -	100.0%
Other Income: Grant #2		\$ -	\$ 50,000	\$ (50,000)	0.0%
7450 Township Litigation Income		\$ -	\$ 25	\$ (25)	0.0%
7600 Personal Property Replacement Tax		\$ 132,434	\$ 87,500	\$ 44,934	151.4%
7800 Tax Levy		\$ 1,643,738	\$ 1,645,000	\$ (1,262)	99.9%
7900 Proceeds from Loan		\$ -	\$ 20,000	\$ (20,000)	0.0%
	Total Revenue	<u>\$ 1,814,594</u>	<u>\$ 1,846,275</u>	<u>\$ (31,681)</u>	<u>98.3%</u>
	Total Income	<u>\$ 1,814,594</u>	<u>\$ 1,846,275</u>	<u>\$ (31,681)</u>	<u>98.3%</u>
Expense					
Assessor's Office					
9141 Rent/Debt Service		\$ -	\$ 21,544	\$ (21,544)	0.0%
9151 Auto Expense		\$ 2,830	\$ 3,000	\$ (170)	94.3%
9161 Telephone		\$ 1,824	\$ 4,000	\$ (2,176)	45.6%
9171 Utilities		\$ 4,084	\$ 5,800	\$ (1,716)	70.4%
9191 Postage		\$ 165	\$ 300	\$ (135)	55.0%
9201 Office Supplies		\$ 4,090	\$ 2,000	\$ 2,090	204.5%
9211 Publications & Printing		\$ -	\$ 500	\$ (500)	0.0%
9231 Equipment		\$ 1,000	\$ 6,000	\$ (5,000)	16.7%
9241 Equipment Repair/Rental		\$ -	\$ 1,500	\$ (1,500)	0.0%
9251 Education/Meetings/Conferences		\$ 3,040	\$ 9,000	\$ (5,960)	33.8%
9261 Replatting & Remapping		\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services		\$ 9,959	\$ 34,000	\$ (24,041)	29.3%
9291 Janitorial		\$ 1,500	\$ 2,000	\$ (500)	75.0%
9301 Computer Services		\$ 3,309	\$ 20,000	\$ (16,691)	16.5%
9311 Mapping/GIS Services		\$ -	\$ 30,000	\$ (30,000)	0.0%
9312 Membership Dues/Assessor's Staff		\$ 965	\$ 2,500	\$ (1,535)	38.6%
	Total Assessor's Office	<u>\$ 32,767</u>	<u>\$ 151,144</u>	<u>\$ (118,377)</u>	<u>21.7%</u>
Community Agency Funding					
1021 Grant #1 (JMS Medical)		\$ 1,714	\$ 5,000	\$ (3,286)	34.3%
1022 Grant #2		\$ -	\$ 50,000	\$ (50,000)	0.0%
1023 Community Medical		\$ 18,500	\$ 18,500	\$ -	100.0%
1025 GA Workfare Development/Client Services		\$ 42,415	\$ 71,200	\$ (28,785)	59.6%
1026 Youth Services		\$ 35,000	\$ 35,000	\$ -	100.0%
1027 Senior Services		\$ 68,500	\$ 68,500	\$ -	100.0%
10271 Community Emergency Response Program (CERP)		\$ -	\$ 100,000	\$ (100,000)	0.0%
	Total Community Agency Funding	<u>\$ 166,129</u>	<u>\$ 348,200</u>	<u>\$ (182,071)</u>	<u>47.7%</u>
Compensation & Benefits					
7011 TWP Supervisor		\$ 78,333	\$ 94,000	\$ (15,667)	83.3%
7021 TWP Assessor		\$ 80,000	\$ 96,000	\$ (16,000)	83.3%
7031 Town Clerk		\$ 2,000	\$ 2,500	\$ (500)	80.0%
7041 Town Trustees		\$ 1,940	\$ 2,800	\$ (860)	69.3%
7051 General Assistance Staff		\$ 245,140	\$ 384,297	\$ (139,157)	63.8%
7061 Deputy Assessors		\$ 245,812	\$ 404,000	\$ (158,188)	60.8%
7081 IMRF/Employer (2020 = 11.62%; 2021 = 11.41%)		\$ 69,215	\$ 123,755	\$ (54,540)	55.9%
7091 FICA (SS/MC)/Employer		\$ 46,349	\$ 75,000	\$ (28,651)	61.8%
7101 Group Medical/Employer		\$ 102,032	\$ 175,000	\$ (72,968)	58.3%
7111 State Unemployment/Employer		\$ 308	\$ 1,600	\$ (1,292)	19.3%
	Total Compensation & Benefits	<u>\$ 871,131</u>	<u>\$ 1,358,952</u>	<u>\$ (487,821)</u>	<u>64.1%</u>

Town of the City of Bloomington--General Town Administration Fund

Year to Date **AMENDED** Budget Comparison (cont.)

Services & Expenses	<u>Jan-21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1028 Membership Dues	\$ 1,667	\$ 2,000	\$ (333)	83.4%
1029 Auditing Expense	\$ -	\$ 8,000	\$ (8,000)	0.0%
1030 Legal Expense	\$ 4,883	\$ 12,000	\$ (7,117)	40.7%
1034 Insurance	\$ 12,773	\$ 14,000	\$ (1,227)	91.2%
1035 Publishing	\$ 423	\$ 2,000	\$ (1,577)	21.2%
1038 Other Expenditures	\$ 1,375	\$ 4,000	\$ (2,625)	34.4%
1039 Debt Service: Principle & Interest	\$ -	\$ 20,000	\$ (20,000)	0.0%
1040 Building Maintenance	\$ 4,346	\$ 10,000	\$ (5,654)	43.5%
1042 Janitorial Services & Supplies	\$ 5,330	\$ 12,000	\$ (6,670)	44.4%
1043 Building Security	\$ -	\$ 3,500	\$ (3,500)	0.0%
1044 Building Repairs	\$ -	\$ 25,000	\$ (25,000)	0.0%
1045 Special Projects	\$ 12,069	\$ 40,000	\$ (27,931)	30.2%
Total Services & Expenses	\$ 42,867	\$ 152,500	\$ (109,633)	28.1%
Supervisor's Office				
8091 Postage	\$ 1,375	\$ 4,500	\$ (3,125)	30.6%
8101 Rent/Debt Service	\$ -	\$ 40,000	\$ (40,000)	0.0%
8121 Janitorial	\$ 1,875	\$ 5,000	\$ (3,125)	37.5%
8131 Utilities	\$ 6,126	\$ 7,000	\$ (874)	87.5%
8141 Telephones	\$ 2,421	\$ 5,000	\$ (2,579)	48.4%
8151 Car Expense	\$ 670	\$ 4,000	\$ (3,330)	16.8%
8161 Education/Conference/Meetings	\$ 1,093	\$ 3,000	\$ (1,907)	36.4%
8171 Equipment	\$ 660	\$ 5,000	\$ (4,340)	13.2%
8181 Equipment Repair/Rental	\$ 2,766	\$ 8,000	\$ (5,234)	34.6%
8191 Office Supplies	\$ 3,977	\$ 6,000	\$ (2,023)	66.3%
8201 Printing	\$ -	\$ 3,000	\$ (3,000)	0.0%
8211 Publications	\$ 50	\$ 1,000	\$ (950)	5.0%
8221 Computer/Contract Services	\$ 4,590	\$ 16,900	\$ (12,310)	27.2%
8241 Membership Dues	\$ 35	\$ 450	\$ (415)	7.8%
Total Supervisor's Office	\$ 25,639	\$ 108,850	\$ (83,211)	23.6%
Emergency Transfer of Funds				
9000 GT Funds Transferred to GA Fund	\$ -	\$ 200,000	\$ (200,000)	0.0%
Total Emergency Transfer of Funds	\$ -	\$ 200,000	\$ (200,000)	0.0%
Total Expense	\$ 1,138,533	\$ 2,319,646	\$ (1,181,113)	49.1%
Net Income	\$ 676,060	\$ (473,371)	\$ 1,149,431	

Town of the City of Bloomington--General Town Administration Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0502 · Prairie State Bank & Trust (53)			
01/05/2021	8972	Skillrud., Deborah L	-1,900.00
01/05/2021	8973	Scudder., Steven R	-1,900.00
01/05/2021	8974	Davis., Catherine A	-1,400.00
01/05/2021	8975	Davis., Catherine A	-1,200.00
01/05/2021	8976	Curtiss., Jennifer M	-1,400.00
01/05/2021	8977VOID	Strong, Kyle	0.00
01/05/2021	8978VOID	Uzueta., Stephanie	0.00
01/05/2021	8979	Uzueta., Stephanie	-1,400.00
01/05/2021	8980	Strong, Kyle	-1,400.00
01/05/2021	8981	Direct Energy Business	-515.46
01/05/2021	8982	Creative Technical Services, Inc (C-Tech)	-150.00
01/05/2021	8983	American Pest Control Inc	-37.00
01/05/2021	EFT	EFT-Valutec Card Solutions	-102.15
01/12/2021	1033	Gridley Township	75.00
01/12/2021	8984VOID	Town of the City of Bloomington - CEM	0.00
01/12/2021	8985	Town of the City of Bloomington - GA	-2,838.35
01/12/2021	8986	Town of the City of Bloomington - CEM	-7,193.34
01/15/2021	20210115	EFT-Payroll	-21,225.01
01/15/2021	04073501	EFT-Federal Tax Deposit	-7,516.04
01/15/2021	0498679776	EFT-IL Tax Deposit	-1,284.90
01/15/2021	EFT	TASC (Total Administrative Services Corp)	-669.14
01/15/2021	EFT	Prairie State Bank & Trust	-530.50
01/19/2021	8028	White Oak Township	75.00
01/19/2021	8987	VISA (DLS)	-17.67
01/19/2021	8988	CDS Office Technologies	-88.39
01/19/2021	8989	NICOR Gas	-277.20
01/19/2021	8990	Coldwell Banker, Honig-Bell	-50.00
01/19/2021	8991	VISA (SRS)	-1,673.85
01/19/2021	8992	Farnsworth Group Inc	-5,511.00
01/21/2021	581	Empire Township	75.00
01/26/2021	8993	NCPERS Group Life Ins	-128.00
01/26/2021	8994	City of Bloomington Finance Dept	-49.74
01/26/2021	8995	City of Bloomington Water Dept	-159.56
01/26/2021	583	Empire Township	35.00
01/26/2021	8996	CDS Leasing	-195.00
01/28/2021	8997	City of Bloomington Health Insurance	-16,318.02
01/28/2021	8998	Quill Corporation	-1,173.01
01/28/2021	8944STOP	Quill Corporation	1,173.01
01/28/2021	8999	TASC (Total Administrative Services Corp)	-1,013.64
01/28/2021	8953STOP	TASC (Total Administrative Services Corp)	1,013.64
01/28/2021	9000	Quill Corporation	-2,429.39
01/28/2021	8960STOP	Quill Corporation	2,429.39
01/29/2021	09981649874	IMRF - Illinois Municipal Retirement Fund	1,403.08
01/29/2021	20210131	EFT-Payroll	-19,747.77
01/29/2021	53096096	EFT-Federal Tax Deposit	-6,846.86
01/29/2021	0697155552	EFT-IL Tax Deposit	-1,221.48
01/29/2021	EFT	TASC (Total Administrative Services Corp)	-669.14
01/29/2021	EFT	Prairie State Bank & Trust	-530.50
01/29/2021	41978	Town of the City of Bloomington - CEM	6,370.48
01/29/2021	10322	EFT-IMRF	-14,432.25
01/29/2021	EFT-VOID	TASC (Total Administrative Services Corp)	541.64
01/29/2021	Credit	Interest	25.62
		Total	-111,977.50

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Town of the City of Bloomington--General Assistance Fund

Month of: JANUARY 2021

Public Funds at Commencement

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 96,096	
Investments: Prairie State Bank & Trust (19)	\$ 434,989	
	<u> </u>	
Public Funds at Commencement		\$ 531,085

Public Funds Received This Month

Interest: Prairie State Bank (00)	\$ 15	
Interest: Prairie State Bank (19)	\$ 69	
Personal Property Replacement Tax	\$ 2,838	
Refunds & Recoveries	\$ 1,723	
	<u> </u>	
Public Funds Received This Month		\$ 4,646
Public Funds Available		<u>\$ 535,730</u>

Public Funds Expended This Month

	\$ 19,430
TOTAL Public Funds at Month End	<u><u>\$ 516,300</u></u>

Public Funds at Month End

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 81,242	
Investments: Prairie State Bank & Trust (19)	\$ 435,058	
	<u> </u>	
TOTAL Public Funds at Month End		<u><u>\$ 516,300</u></u>

Checking Account Activity

Checkbook Balance at Commencement	\$ 96,096	
Deposits:		
Interest: Prairie State Bank & Trust (00)	\$ 15	
Personal Property Replacement Tax	\$ 2,838	
Refunds & Recoveries	\$ 1,723	
Total Deposits for Month	<u>\$ 4,577</u>	
Total Funds Available		\$ 100,672
Checks Written: General Assistance		\$ 19,430
Checkbook Balance at Month End		<u><u>\$ 81,242</u></u>

Prairie State Bank & Trust (00) Reconciliation at Month End

Balance per Bank Statement	\$ 85,535	
Less Outstanding Checks	\$ (4,293)	
	<u> </u>	
Checkbook Balance per Reconciliation		<u><u>\$ 81,242</u></u>

Town of the City of Bloomington--General Assistance Fund

Statement of Receipts and Disbursements

Jan-21

Revenue		
7000 Interest	\$ 84	
7600 Personal Property Replacement Tax	\$ 2,838	
7700 Refunds & Recoveries	\$ 1,723	
	<u> </u>	
Total Revenue		\$ 4,646
Total Income		<u>\$ 4,646</u>
Expense: CW		
6011 Groceries/Personal Essentials	\$ 8,029	
6021 Rent	\$ 8,186	
6051 Utilities	\$ 1,617	
6071 Emergency Assistance	\$ 1,293	
6121 Allowances	\$ 306	
	<u> </u>	
Total CW		\$ 19,430
Total Expense		<u>\$ 19,430</u>
Net Income		<u><u>\$ (14,784)</u></u>

Town of the City of Bloomington--General Assistance Fund

Year to Date **AMENDED** Budget Comparison

Income		<u>Jan-21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
7000 Interest		\$ 1,085	\$ 750	\$ 335	144.7%
7400 Other Income		\$ 9	\$ 150	\$ (141)	0.0%
7600 Personal Property Replacement Tax		\$ 16,096	\$ 14,000	\$ 2,096	115.0%
7700 Refunds & Recoveries		\$ 26,686	\$ 30,000	\$ (3,314)	89.0%
7800 Tax Levy		\$ 199,783	\$ 200,000	\$ (217)	99.9%
7900 GT Funds Transferred to GA Fund		\$ -	\$ 200,000	\$ (200,000)	0.0%
Total Revenue		<u>\$ 243,659</u>	<u>\$ 444,900</u>	<u>\$ (201,241)</u>	<u>54.8%</u>
	Total Income	\$ 243,659	\$ 444,900	\$ (201,241)	54.8%
Expense					
CW					
6011 Groceries/Personal Essentials		\$ 73,808	\$ 112,500	\$ (38,692)	65.6%
6021 Rent		\$ 110,048	\$ 250,000	\$ (139,952)	44.0%
6051 Utilities		\$ 16,835	\$ 52,500	\$ (35,665)	32.1%
6061 Medical		\$ -	\$ 20,000	\$ (20,000)	0.0%
6071 Emergency Assistance		\$ 34,749	\$ 170,000	\$ (135,251)	20.4%
6081 Hospital		\$ -	\$ 10,000	\$ (10,000)	0.0%
6091 Burial		\$ -	\$ 6,000	\$ (6,000)	0.0%
6101 Transportation		\$ 893	\$ 40,000	\$ (39,107)	2.2%
6121 Allowances		\$ 4,372	\$ 15,000	\$ (10,628)	29.1%
Total CW Expense		<u>\$ 240,705</u>	<u>\$ 676,000</u>	<u>\$ (435,295)</u>	<u>35.6%</u>
	Total Expense	\$ 240,705	\$ 676,000	\$ (435,295)	35.6%
	Net Income	\$ 2,955	\$ (231,100)	\$ 234,055	

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0501 · Prairie State Bank & Trust (00)			
01/05/2021	36015	Ameren Illinois	-203.73
01/05/2021	36016	NICOR Gas	-176.79
01/05/2021	36017	Madison Mutual Insurance Company	-47.81
01/05/2021	36018	Bloomington Portfolio LLC %PLS	-319.00
01/05/2021	36019	Labyrinth Outreach Services to Women	-200.00
01/05/2021	36020	Sayeed, Yousuf dba Sun Down Express LLC	-219.00
01/05/2021	36021	Thrasher, Raymond E	-200.00
01/05/2021	36022	Shepard, Cynthia M dba Shakman Ent	-250.00
01/05/2021	36023	Fairmont LLC	-319.00
01/05/2021	36024	SRIM LLC %Redbird Property Mgmt Inc	-319.00
01/05/2021	36025	Allison, Emma L	-200.00
01/05/2021	EFT	EFT-Kroger via Valutec	-8,028.62
01/12/2021	36026	Home Sweet Home Ministries, Inc	-200.00
01/12/2021	36027	BHA; Blmgtn Housing Authority (laundry)	-50.00
01/12/2021	36028	BHA; Blmgtn Housing Authority (rent)	-377.00
01/12/2021	36029	Tom's Drive LLC %Core 3 Property Mgmt	-242.40
01/12/2021	36030	Ameren Illinois	-417.20
01/12/2021	36031	Phoenix Towers Preservation LP	-37.00
01/12/2021	36032	Thrasher, Raymond E	-200.00
01/12/2021	36033	Clothier Land Trust H-187 %Willow Creek	-103.00
01/12/2021	36034	Lincoln Towers %Mid-Northern Group	-60.00
01/12/2021	36035	Econ-O-Wash Cleaners/Wilson & Wilson Ent	-110.00
01/12/2021	36036	Bloomington Leased Housing Associates VI	-226.00
01/12/2021	36037	GMTK Management LLC	-319.00
01/12/2021	36038	Miller Trust, Annetta O dba Miller Prop	-319.00
01/12/2021	36039	Consalvo, Daniel J & Susan	-300.00
01/12/2021	36040	Mayor's Manor LTD Partnership (rent)	-12.40
01/12/2021	36041	NICOR Gas	-81.43
01/12/2021	36042	City of Bloomington Water Department	-95.60
01/12/2021	36043	Hafner, Fred & Paula dba Hafner Rev Trust	-200.00
01/13/2021	8985	EFT-Personal Property Replacement Tax	2,838.35
01/13/2021	041222	Circuit Clerk of McLean County	773.42
01/19/2021	36044	Lincoln Towers %Mid-Northern Group	-86.00
01/19/2021	36045	Montgomery, Justin M	-300.00
01/19/2021	36046	Shepard, Cynthia M dba Shakman Ent	-250.00
01/19/2021	36047	Salvation Army	-200.00
01/19/2021	36048	Ameren Illinois	-370.46
01/19/2021	36049	Eastgate Colonial Corp %Apt Mart	-200.00
01/19/2021	36050	Jessen, Chad & Micha dba Red Rock Prop	-319.00
01/19/2021	36051	City of Bloomington Water Department	-73.10
01/19/2021	36052	NICOR Gas	-83.43
01/19/2021	36053	Powell, M & Kudrys, M dba RTPF Investment	-12.00
01/19/2021	36054	Jackson, Kim M dba Stone Mill Prop %RST	-543.00
01/26/2021	36055	BHA; Blmgtn Housing Authority (laundry)	-50.00
01/26/2021	36056	BHA; Blmgtn Housing Authority (rent)	-303.00
01/26/2021	36057	Hospelhorn, Todd & Susan	-319.00
01/26/2021	36058	Salvation Army	-200.00
01/26/2021	36059	Allison, Emma L	-200.00
01/26/2021	36060	Biesiada, Estate of Walter E %AB Rentals	-237.50
01/26/2021	36061	MCLT #911913 %RR Rentals LLC	-319.00
01/26/2021	36062	GMTK Management LLC	-431.00
01/26/2021	36063	Karasen, Cihat	-319.00
01/26/2021	36064	Ameren Illinois	-253.52
01/26/2021	36065	NICOR Gas	-180.44
01/26/2021	36066	Madison Mutual Insurance Company	-47.81
01/26/2021	AC1097664	Treasurer, State of IL, SSI Reimbursement	950.00

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity (continued)

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
01/26/2021	36067	Traver, Vera A & William S	-300.00
01/21/2021	35937STOP	Strive Communities LLC	319.00
01/26/2021	36068	Strive Communities LLC	-319.00
01/29/2021	Credit	Interest	14.95
			<u>-14,853.52</u>

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Town of the City of Bloomington--Cemetery Fund

Month of: JANUARY 2021

Funds at Commencement

Cash: Heartland Bank 7774 (Checking)	\$	159,957
Cash: Heartland Bank 7782 (Reserve)	\$	467,421
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	207,051
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2020	\$	216,696
Funds at Commencement		\$ 1,051,125

Public Funds Received This Month

Personal Property Replacement Tax		\$ 7,193
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Other Funds Received This Month

Opening/Closing Fees	\$	5,500
Sale of Lots	\$	7,370
Sale of Crypts	\$	2,490
Sale of Niches	\$	750
Sales of Pet Cemetery Spaces	\$	25
Sales - Other	\$	450
Interest: Checking/Reserve	\$	34
Income from Trusts	\$	1,436
Inspection Fees	\$	300
Heartland Bank Trust 3189 Activity	\$	22,204
Total Funds Received This Month		\$ 47,753

Total Funds Available \$ 1,098,877

Funds Expended This Month

TOTAL Funds at Month End \$ 1,066,129

Funds at Month End

Cash: Heartland Bank 7774 (Checking)	\$	149,551
Cash: Heartland Bank 7782 (Reserve)	\$	467,453
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	210,226
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 12/31/2020	\$	238,900
TOTAL Funds at Month End		<u><u>\$ 1,066,129</u></u>

Checking Account Activity

Checkbook Balance at Commencement \$ 159,957

Deposits	Personal Property Replacement Tax	\$	7,193
	Opening/Closing Fees	\$	5,500
	Sales - Other	\$	450
	Sale of Lots	\$	7,370
	Sale of Crypts	\$	2,490
	Sale of Niches	\$	750
	Other Income	\$	25
	Interest: Checking	\$	3
	Income from Trusts	\$	1,421
	Inspection Fees	\$	300
	Prepaid O/C Deposits transferred (to)/from Acct 7114	\$	(3,160)
	Total Deposits for Month		\$ 22,342

Total Funds Available \$ 182,299

Checks Written

Compensation & Benefits	\$	25,144
Administrative Expenses	\$	1,559
Cemetery Improvements, Maintenance & Repair	\$	5,301
Cemetery Operations	\$	745
Total Checks Written		\$ 32,748

Total Checks Written \$ 32,748

Checkbook Balance at Month End \$ 149,551

Bank Reconciliation at Month End

Balance per Bank Statement	\$	159,117
Plus Outstanding Deposits	\$	800
Less Outstanding Checks	\$	(10,366)
Checkbook Balance per Reconciliation		<u><u>\$ 149,551</u></u>

Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

Jan-21

Revenue			
41000 Personal Property Replacement Tax		\$	7,193
42000 Opening/Closing Fee		\$	5,500
42500 Sale of Lots		\$	7,370
43000 Sale of Crypts		\$	2,490
43100 Sale of Niches		\$	750
44700 Other Income		\$	25
44850 Sales - Other		\$	450
43500 Interest: Checking/Reserve		\$	34
49000 Income from Trusts		\$	1,436
49021 Inspection Fees		\$	300
	Total Revenue		\$ 25,548
	Total Income		\$ 25,548
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff		\$	4,819
50102 Wages: Cemetery Staff		\$	10,340
50201 Payroll Taxes		\$	1,059
50202 IMRF (2020 = 11.62%; 2021 = 11.41%)		\$	1,628
50204 Employee Health Insurance		\$	7,281
50205 Direct Deposit Transmittal Fees		\$	18
	Total Compensation & Benefits		\$ 25,144
Administrative Expenses			
51500 Contractual Services		\$	217
52500 Utilities		\$	754
55450 Other Admin Expenses		\$	588
	Total Administrative Expenses		\$ 1,559
Cemetery Improvements, Maintenance & Repair			
57800 Operating Equipment		\$	235
58000 Mausoleum (including debt service)		\$	5,066
	Total Cemetery Improvements, Maintenance & Repair		\$ 5,301
Cemetery Operations			
56500 Equipment Repairs		\$	127
56800 Disposal of Leaves/Branches		\$	100
57602 Grounds Maintenance/Repair		\$	518
	Total Cemetery Operations		\$ 745
	Total Expense		\$ 32,748
Net Income			\$ (7,200)

Town of the City of Bloomington--Cemetery Fund

Year to Date **AMENDED** Budget Comparison

Income	<u>Jan-21</u>	<u>Revised</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
40100 Real Estate Tax Levy	\$ 506,314	\$ 506,600		\$ (286)	99.9%
41000 Personal Property Replacement Tax	\$ 40,793	\$ 24,500		\$ 16,293	166.5%
42000 Opening/Closing Fee	\$ 74,710	\$ 90,000		\$ (15,290)	83.0%
42100 Marker Commission	\$ 8,156	\$ 9,000		\$ (844)	90.6%
42500 Sale of Lots	\$ 63,328	\$ 58,000		\$ 5,328	109.2%
43000 Sale of Crypts	\$ 18,540	\$ 25,000		\$ (6,460)	74.2%
43100 Sale of Niches	\$ 16,900	\$ 40,000		\$ (23,100)	42.3%
44700 Sale of Burial Supplies	\$ 300	\$ 500		\$ (200)	60.0%
42400 Sales - Other	\$ 1,196	\$ 2,400		\$ (1,204)	49.8%
43500 Interest	\$ 550	\$ 3,000		\$ (2,450)	18.3%
49000 Income from Trusts	\$ 14,889	\$ 4,000		\$ 10,889	372.2%
49020 Other Income & Special Events	\$ 6,230	\$ 3,500		\$ 2,730	178.0%
49021 Inspection Fees	\$ 2,700	\$ 3,000		\$ (300)	90.0%
Total Revenue	<u>\$ 754,607</u>	<u>\$ 769,500</u>		<u>\$ (14,893)</u>	<u>98.1%</u>
Total Income	\$ 754,607	\$ 769,500		\$ (14,893)	98.1%
Expense					
Compensation & Benefits					
50101 Wages: Administrative Staff	\$ 49,190	\$ 80,000		\$ (30,810)	61.5%
50102 Wages: Cemetery Staff	\$ 143,139	\$ 225,000		\$ (81,861)	63.6%
50201 Payroll Taxes - FICA	\$ 13,775	\$ 23,333		\$ (9,558)	59.0%
50202 IMRF (2020 = 11.62%; 2021 = 11.41%)	\$ 21,141	\$ 36,600		\$ (15,459)	57.8%
50203 IDES - Unemployment Insurance	\$ 3,848	\$ 13,500		\$ (9,652)	28.5%
50204 Employee Health Insurance	\$ 29,962	\$ 60,000		\$ (30,038)	49.9%
50205/50206 Other Payroll Expenses	\$ 435	\$ 975		\$ (540)	44.6%
Total Compensation & Benefits	<u>\$ 261,489</u>	<u>\$ 439,408</u>		<u>\$ (177,919)</u>	<u>59.5%</u>
Administrative Expenses					
51100 Casualty Insurance	\$ 20,840	\$ 21,000		\$ (160)	99.2%
51500 Contractual Services	\$ 6,690	\$ 10,000		\$ (3,310)	66.9%
52000 Office Supplies	\$ 2,697	\$ 4,000		\$ (1,303)	67.4%
52500 Utilities	\$ 11,225	\$ 18,500		\$ (7,275)	60.7%
54000 Advertising	\$ -	\$ 2,000		\$ (2,000)	0.0%
54500 Dues/Seminars	\$ 500	\$ 600		\$ (100)	83.3%
55500 Legal Expense	\$ -	\$ 3,000		\$ (3,000)	0.0%
55100 Audit Expense	\$ -	\$ 7,500		\$ (7,500)	0.0%
55200 Financial Administration	\$ 12,200	\$ 12,200		\$ -	100.0%
55400 Special Event Expenses	\$ 5,279	\$ 10,000		\$ (4,721)	52.8%
55450 Other Admin Expenses	\$ 3,908	\$ 5,000		\$ (1,092)	78.2%
57900 Office Equipment	\$ -	\$ 3,000		\$ (3,000)	0.0%
Total Administrative Expenses	<u>\$ 63,338</u>	<u>\$ 96,800</u>		<u>\$ (33,462)</u>	<u>65.4%</u>
Cemetery Improvements, Maintenance & Repairs					
57601 Flags & Flag Poles	\$ 4,780	\$ 10,000		\$ (5,220)	47.8%
57800 Operating Equipment	\$ 10,073	\$ 15,000		\$ (4,927)	67.2%
58000 Mausoleum (including debt service)	\$ 50,660	\$ 60,792		\$ (10,132)	83.3%
58400 Scattering Grounds/Ossuary	\$ 9	\$ 10,000		\$ (9,991)	0.1%
Total Cemetery Improvements, Maintenance & Repairs	<u>\$ 65,522</u>	<u>\$ 95,792</u>		<u>\$ (30,270)</u>	<u>68.4%</u>

Town of the City of Bloomington--Cemetery Fund

Year to Date **AMENDED** Budget Comparison (cont.)

	<u>Jan-21</u>	Revised Budget	\$ Over Budget	% of Budget
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 4,597	\$ 11,000	\$ (6,403)	41.8%
56000 Tree Removal/Monument Repair	\$ 6,960	\$ 19,000	\$ (12,040)	36.6%
56500 Equipment Repairs	\$ 1,065	\$ 5,000	\$ (3,935)	21.3%
56600 Cemetery Supplies & Maintenance	\$ 2,243	\$ 5,000	\$ (2,757)	44.9%
56700 Rental Equipment & Leasing	\$ -	\$ 1,000	\$ (1,000)	0.0%
56800 Removal of Leaves/Branches	\$ 1,860	\$ 5,000	\$ (3,140)	37.2%
57000 Office Repairs & Maintenance	\$ 4	\$ 5,000	\$ (4,996)	0.1%
57602 Grounds Maintenance/Repairs	\$ 5,833	\$ 10,000	\$ (4,167)	58.3%
57603 Road, Fence, Lot, Drains	\$ 18	\$ 50,000	\$ (49,982)	0.0%
57700 Equipment Building	\$ 1,048	\$ 1,000	\$ 48	104.8%
58100 Grave Markers	\$ 3,579	\$ 20,000	\$ (16,421)	17.9%
59900 Other Cemetery Expenses	\$ 15	\$ 16,000	\$ (15,985)	0.1%
Total Cemetery Operations	\$ 27,223	\$ 148,000	\$ (120,777)	18.4%
Total Expense	\$ 417,572	\$ 780,000	\$ (362,428)	53.5%
Net Income	\$ 337,035	\$ (10,500)	\$ 347,535	

Town of the City of Bloomington--Cemetery Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
01/04/2021	Deposit	HBT - Heartland Bank & Trust	302.62
01/05/2021	Deposit	HBT - Heartland Bank & Trust	2,240.10
01/05/2021	41966	Kyle J Durflinger	-1,400.00
01/05/2021	41967	Misty D Porter	-1,900.00
01/05/2021	41968	Kyle J Durflinger	-1,200.00
01/05/2021	41969	Evergreen FS Inc	-517.50
01/05/2021	41970	NICOR Gas	-269.63
01/05/2021	41971	COMCAST Business	-228.67
01/05/2021	41972	Ameren Illinois	-255.98
01/06/2021	Deposit	HBT - Heartland Bank & Trust	2,122.85
01/08/2021	Deposit	HBT - Heartland Bank & Trust	3,097.22
01/08/2021	Deposit	HBT - Heartland Bank & Trust	3,796.14
01/12/2021	Deposit	HBT - Heartland Bank & Trust	212.23
01/12/2021	41973	Heartland Bank & Trust - mausoleum	-5,066.00
01/12/2021	41974	CNH Capital	-127.03
01/12/2021	41975	Dave Capodice Excavating Inc	-100.00
01/13/2021	Deposit	HBT - Heartland Bank & Trust	48.10
01/14/2021	Deposit	HBT - Heartland Bank & Trust	19.15
01/15/2021	20210115	Payroll Direct Deposit	-5,476.84
01/15/2021	41883441	EFTPS - IRS	-1,556.54
01/15/2021	1681367008	IL Dept of Revenue	-315.37
01/15/2021	33116799	EFTPS - IRS	-132.54
01/15/2021	0381632480	IL Dept of Revenue	-23.34
01/19/2021	41976	VISA BMCU...1484	-779.44
01/19/2021	41977VOID	Heartland Bank & Trust - mausoleum	0.00
01/20/2021	Deposit	HBT - Heartland Bank & Trust	10,818.34
01/20/2021	Deposit	HBT - Heartland Bank & Trust	23.97
01/25/2021	Deposit	HBT - Heartland Bank & Trust	241.10
01/26/2021	41978	City of Bloomington TWP - Reimburse	-6,370.48
01/27/2021	Deposit	HBT - Heartland Bank & Trust	212.15
01/28/2021	Deposit	HBT - Heartland Bank & Trust	2,105.00
01/29/2021	20210131	Payroll Direct Deposit	-4,963.20
01/29/2021	12294837	EFTPS - IRS	-1,500.30
01/29/2021	0933591056	IL Dept of Revenue	-304.95
01/29/2021	0201214914	Mattingly, Alicia	800.00
01/29/2021	0201214938	Foley, Laurence & Connie	-1,000.00
01/29/2021	0201214938	Pitchford, John & Pearlina	-730.00
01/29/2021	0201214938	Pitchford, John & Pearlina	-730.00
01/29/2021	0201214942	Allen, Annie M	-500.00
01/29/2021	0201214942	Smith, Edith B	-500.00
01/29/2021	0201214942	Dunbar, Julie	-500.00
01/29/2021	Credit	Interest	2.72
		Total	<u><u>-10,406.12</u></u>

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CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)
COUNTY OF McLEAN)

)SS

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Misty Porter, Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **January 12, 2021 through February 8, 2021.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **8th day of February 2021.**

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This **8th day of February 2021.**

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:
Joseph B Gibson

Secretary/Treasurer for Cemetery Board:
Brad A Williams

Cemetery Board Vice President:
Garrett Thalgott

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of
Bloomington, McLean County, Illinois

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CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT: February 8, 2021 Meeting

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
56600	American Cemetery Supplies/VISA	Mausoleum Crypt Supplies (estimated)	2/28/21	\$150.00
55400	Bandana's Bar B Que/VISA	employee lunch from donation funds	2/28/21	\$104.95
52500	City of Bloomington (water)	Utility (estimated)	2/28/21	\$2,000.00
58100	Cold Spring Memorial Group	Grave Markers	2/28/21	\$906.10
54000	Cumulus Media Radio Bloomington	Business Advertisement - 3 months (estimated)	2/28/21	\$1,485.00
42500	Durbin, Charles	Customer Refund	2/28/21	\$1,262.70
56000	Embark Tree Removal	tree removal emergency (estimated)	2/28/21	\$4,650.00
55450	Farm & Fleet/VISA	Safety Supplies (estimated)	2/28/21	\$250.00
56600	Farm & Fleet/VISA	kitty litter, paint supplies (estimated)	2/28/21	\$400.00
56600	Farm & Fleet/VISA	shovels & grabbers (estimated)	2/28/21	\$200.00
52000	Farm & Fleet/VISA	door mat (estimated)	2/28/21	\$40.00
55400	Illinois Route 66 Scenic Byway/VISA	Annual Membership Dues	2/28/21	\$150.00
56500	Martin Sullivan	Equipment Repairs: chainsaw chains	2/28/21	\$92.25
56500	Martin Sullivan	Weight Box (estimated)	2/28/21	\$380.00
57800	Midwest Equipment/VISA	new blowers & trimmers w/trade in (estimated)	2/28/21	\$4,330.00
56600	RP Lumber Company Inc/VISA	Rags	2/28/21	\$14.99
55400	United States Flag Store/VISA	veterans markers (estimated)	2/28/21	\$750.00
52000	US Postmaster/VISA	Office Supplies: Postage (estimated)	2/28/21	\$120.00
55450	Walmart/VISA	tp, trash bags (estimated)	2/28/21	\$40.00
TOTAL: Requests for Payments				\$17,325.99

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GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"

REQUEST FOR PAYMENT: **February 22, 2021** Meeting

Compensation (Salaries)			Due	Amount
7011	TWP Supervisor	D Skillrud	02/28/21	\$ 3,916.67
7011	TWP Supervisor	D Skillrud	03/15/21	\$ 3,916.67
7021	TWP Assessor	S Scudder	02/28/21	\$ 4,000.00
7021	TWP Assessor	S Scudder	03/15/21	\$ 4,000.00
7041	Town Trustee 01/25/2021	Ward 1: J Mathy	03/31/21	\$ 20.00
7041	Town Trustee 01/25/2021	Ward 2: D Boelen	03/31/21	\$ 20.00
7041	Town Trustee 01/25/2021	Ward 3: M Mwilambwe	03/31/21	\$ 20.00
7041	Town Trustee 01/25/2021	Ward 4: J Emig	03/31/21	\$ 20.00
7041	Town Trustee 01/25/2021	Ward 5: J Painter	03/31/21	\$ 20.00
7041	Town Trustee 01/25/2021	Ward 6: J Carrillo	03/31/21	\$ 20.00
7041	Town Trustee 01/25/2021	Ward 7: M Ward	03/31/21	\$ 20.00
7041	Town Trustee 01/25/2021	Ward 8: J Crabill	03/31/21	\$ 20.00
7041	Town Trustee 01/25/2021	Ward 9: K Bray	03/31/21	\$ 20.00
7041	Town Trustee 01/25/2021	Mayor: T Renner	03/31/21	\$ -
Compensation (Salaries) TOTAL				\$ 16,013.34
Assessor's Claims				
9151	Auto Expense	BMCU Visa/COB/WEX/Parkway/Walden/Leman/Others (Est)	02/28/21	\$ 100.00
9161	Telephone	City of Bloomington/Frontier/Others (Estimated)	02/28/21	\$ 315.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	02/28/21	\$ 150.00
9171	Utilities	Ameren/Direct Energy Business (Estimated)	02/28/21	\$ 400.00
9171	Utilities	NICOR Gas/Direct Energy Business (Estimated)	02/28/21	\$ 250.00
9231	Equipment	BMCU Visa/COB/Others (Estimated)	02/28/21	\$ 1,500.00
9271	Appraisal Services	Danny Bowman (Estimated)	02/28/21	\$ 2,500.00
9291	Janitorial	Soaring Eagle Cleaning Services LLC	02/28/21	\$ 150.00
9301	Computer Services	BMCU Visa/BNAR/MLS/Coldwell Bankers/ILDFPR/Others	02/28/21	\$ 100.00
9301	Computer Services	BMCU Visa/ReadyHosting.com	02/28/21	\$ 202.40
9301	Computer Services	BMCU Visa/Verizon Wireless (Estimated)	02/28/21	\$ 50.00
9312	Membership Dues	BMCU Visa/BNAR/MLS/Others	02/28/21	\$ 600.00
Assessor's Claims TOTAL				\$ 6,317.40
Services & Expenses				
1028	Membership Dues	Township Officials of Illinois (TOI)	01/31/21	\$ 100.00
1030	Legal Expense	Mescher Rinehart & Redlingshafer PC (Estimated)	02/28/21	\$ 2,617.00
1038	Other Expense	BMCU Visa/Labor Law (poster)	02/28/21	\$ 37.90
1040	Building Maintenance	Hermes Sales & Service (Estimated)	02/28/21	\$ 311.00
1040	Building Maintenance	American Pest Control	02/28/21	\$ 37.00
1042	Janitorial Services & Supplies	Soaring Eagle Cleaning Services LLC	02/28/21	\$ 262.50
Services & Expenses TOTAL				\$ 3,365.40
Supervisor's Claims				
8121	Janitorial	Soaring Eagle Cleaning Services	02/28/21	\$ 187.50
8131	Utilities	City of Bloomington Water Dept (Estimated)	02/28/21	\$ 95.74
8131	Utilities	Ameren/Direct Energy Business (Estimated)	02/28/21	\$ 302.27
8131	Utilities	NICOR Gas/Direct Energy Business (Estimated)	02/28/21	\$ 217.60
8141	Telephones	Frontier/Verizon North/City of Bloomington/Others (Estimated)	02/28/21	\$ 655.94
8151	Car Expense	T Maruna/others (Estimated)	02/28/21	\$ 85.68
8181	Equipment Repair/Rental	BMCU VISA/Xerox/CDS/Others	02/28/21	\$ 283.39
8221	Computer/Contract Services	EFT-Valutec (Estimated)	02/28/21	\$ 69.80
8241	Membership Dues	Township Officials of Illinois (TOI)	01/31/21	\$ 25.00
Supervisor's Claims TOTAL				\$ 1,922.92
TOTAL Request for Payment				\$ 27,619.06

Town of the City of Bloomington

STATEMENT OF FUNDS

Month of: **JANUARY 2021**

		Cemetery Public Fund	General Town Fund	General Assistance	COMBINED FUNDS
Fund Balances at Beginning of Month		\$ 627,378	\$ 2,686,561	\$ 531,085	\$ 3,845,023
Revenues	Interest	\$ 34	\$ 345	\$ 84	\$ 463
	Income from Trusts	\$ 1,421			\$ 1,421
	Other Income	\$ -	\$ 1,663		\$ 1,663
	Personal Property Replacement Tax	\$ 7,193	\$ 23,353	\$ 2,838	\$ 33,385
	Opening/Closing Fees	\$ 5,500			\$ 5,500
	Sales	\$ 11,085			\$ 11,085
	Inspection Fee	\$ 300			\$ 300
	Refunds and Recoveries			\$ 1,723	\$ 1,723
	Transfer to O/C Acct	\$ (3,160)			\$ (3,160)
Total Revenues		\$ 22,374	\$ 25,361	\$ 4,646	\$ 52,380
Expenditures	Administrative Expenses	\$ 1,559			\$ 1,559
	Assessor's Office		\$ 2,304		\$ 2,304
	Capital Improvements	\$ 5,301			\$ 5,301
	Casework/General Assistance			\$ 19,430	\$ 19,430
	Cemetery Operations	\$ 745			\$ 745
	Compensation & Benefits	\$ 25,144	\$ 94,759		\$ 119,903
	Services & Expenses		\$ 5,596		\$ 5,596
	Supervisor's Office		\$ 975		\$ 975
Total Expenditures		\$ 32,748	\$ 103,635	\$ 19,430	\$ 155,813
Fund Balances at Month End		\$ 617,003	\$ 2,608,287	\$ 516,300	\$ 3,741,591

Revenue Distribution Report Fiscal Year To Date ~ FY2020

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy Extension for Tax Year 2019	\$ 506,687	\$ 1,644,945	\$ 199,929	\$ 2,351,560
	Percentage	21.5468%	69.9512%	8.5020%	100.0000%
Personal Property Replacement Tax					
	04/07/2019 03-2020	\$ 9,390	\$ 30,489	\$ 3,707	\$ 43,586
	05/12/2020 04-2020	\$ 6,003	\$ 19,493	\$ 2,370	\$ 27,866
	07/08/2020 05-2020	\$ 6,237	\$ 20,252	\$ 2,462	\$ 28,952
	08/11/2020 06-2020	\$ 4,609	\$ 14,966	\$ 1,820	\$ 21,394
	10/07/2020 07-2020	\$ 5,844	\$ 18,972	\$ 2,306	\$ 27,122
	Adjustment for Extension	\$ 5	\$ (1)	\$ (4)	\$ -
	12/04/2020 08-2020	\$ 1,512	\$ 4,910	\$ 597	\$ 7,020
	01/07/2021 01-2021	\$ 7,193	\$ 23,353	\$ 2,838	\$ 33,385
TOTAL		\$ 40,793	\$ 132,434	\$ 16,096	\$ 189,323
Tax Levy Extension for Tax Year 2019					
	05/29/2020 01-2020	\$ 31,548	\$ 102,420	\$ 12,448	\$ 146,416
	06/10/2020 02-2020	\$ 93,399	\$ 303,219	\$ 36,854	\$ 433,472
	06/25/2020 03-2020	\$ 86,952	\$ 282,286	\$ 34,310	\$ 403,548
	07/08/2020 04-2020	\$ 42,216	\$ 137,053	\$ 16,658	\$ 195,927
	08/27/2020 05-2020	\$ 44,535	\$ 144,582	\$ 17,573	\$ 206,690
	09/11/2020 06-2020	\$ 85,782	\$ 278,489	\$ 33,848	\$ 398,119
	09/24/2020 07-2020	\$ 89,487	\$ 290,518	\$ 35,310	\$ 415,315
	10/13/2020 08-2020	\$ 21,871	\$ 71,003	\$ 8,630	\$ 101,503
	12/02/2020 09-2020	\$ 10,525	\$ 34,168	\$ 4,153	\$ 48,845
TOTAL		\$ 506,314	\$ 1,643,738	\$ 199,783	\$ 2,349,836

ANNUAL TOWN MEETING

CITY of BLOOMINGTON TOWNSHIP

Tuesday, April 13, 2021 at 6:00 p.m.

City Hall Council Chambers
109 East Olive Street, Bloomington, IL

AGENDA

- I. Call to Order: Leslie Yocum, Town Clerk
- II. Pledge of Allegiance
- III. Introduction of Town Officers
- IV. Nominations for Moderator
- V. Election and Swearing in of Moderator
- VI. Remarks by Moderator on Conducting the Meeting
- VII. Approval of Minutes of April 9, 2019 Annual Town Meeting. (Recommend approval as presented.)
- VIII. Update on POTS (Promoting Others to Succeed) Program, future plans and Resolution Supporting same. (Recommend that the Resolution be adopted.)
- IX. Reports and Introduction of Employees
Assessor: Steve Scudder
Supervisor: Deborah Skillrud
- X. Public Comments
- XI. Setting of time for Next Annual Town Meeting. (Recommend April 12, 2022 at 6:00 p.m.)
- XII. Adjournment



FOR: Honorable Township Trustees

SUBJECT: Resolution Authorizing Execution of Intergovernmental Agreement Between City of Bloomington Township and Various Rural McLean County Townships for General Assistance Administrative Services

RECOMMENDATION/MOTION: That the Resolution be adopted and the City Township be authorized to enter into Intergovernmental Agreements (IGA) with various rural McLean County Townships.

BACKGROUND: In the past, the City Township provided General Assistance (GA) Administrative Services to a variety of rural Townships. This service was also extended to townships outside of McLean County. It appears in the recent past, GA Administrative Services to rural townships was discontinued. Normal Township then began to offer this service. Normal Township is currently unable to provide this service. The City Township was contacted and is prepared to offer this service.

The state's Constitution (1970), under Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves. In addition, the Intergovernmental Cooperation Act, 5 ILCS 220/1, et seq., further provides any power or powers, privileges or authority exercised, or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government. This IGA promotes efficiency and reduced expenditure of taxpayer funds.

John Redlingshafer, Township attorney, has reviewed and edited the IGA. Exhibit A presents the Scope of Services/Work Provided with the fee per GA recipient. Currently, the City Township has worked with rural Bloomington, Empire, Gridley and White Oak Townships. The IGA will formalize this relationship. These four (4) Township are insured by TOIRMA, (Township Officials of Illinois Risk Management Association). The City Township is also insured with TORIMA. Only rural townships not insured by TOIRMA, will be required to name the City Township as an additional insured under the policy, (see IGA, Section 7. General Liability Insurance).

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Township Supervisors from various rural Townships, Sarah Grammer, Normal Township Supervisor, TOIRMA staff, and John Redlingshafer, Township attorney.

ADMINISTRATOR RESPONSE: Respectfully request that the Resolution be adopted and the City Township be authorized to enter into IGA with various rural McLean County Townships.

Respectfully submitted for Board consideration.

Recommended by:

Deborah L. Skillrud
Township Supervisor

RESOLUTION NO. 2021 - ____

A RESOLUTION AUTHORIZING EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF BLOOMINGTON TOWNSHIP AND VARIOUS RURAL MCLEAN COUNTY TOWNSHIPS FOR GENERAL ASSISTANCE ADMINISTRATIVE SERVICES

WHEREAS, the City of Bloomington Township (hereinafter “Township”) is a unit of local government operating under and pursuant to the Illinois Township Code; and

WHEREAS, the rural McLean County Townships (hereinafter “Rural”) are units of local government with authority to legislate in matters concerning its local government and affairs; and

WHEREAS, the Constitution of the State of Illinois (1970), at Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance;

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1, et seq., further provides that any power or powers, privileges or authority exercised, or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government;

WHEREAS, the Township and the Rural (sometimes collectively referred to herein as the “Parties”) are units of local government in Illinois;

WHEREAS, the Parties seek to work and contract together for various services in an effort to promote efficiency and to reduce the expenditure of taxpayer funds.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE CITY OF BLOOMINGTON TOWNSHIP, ILLINOIS:

SECTION ONE: That the Supervisor be and she is hereby authorized to execute for and on behalf of the City of Bloomington Township, an Intergovernmental Agreement between the City of Bloomington Township and various rural McLean County Townships for General Assistance Administrative Services (hereinafter “Agreement”), a copy of said Agreement is marked as Exhibit A, attached hereto and incorporated herein by reference.

SECTION TWO: The Agreement shall be effective upon both parties executing the Agreement and its terms shall replace and supersede the terms of any other agreements between the parties on the provision of the services covered.

SECTION THREE: That the Township Clerk be and she is hereby authorized and directed to attest the signature of the Supervisor on said Agreement and retain an original in her office for public inspection.

ADOPTED this ____ day of February, 2021.

APPROVED this _____ day of February, 2021.

APPROVED:

Deborah L. Skillrud, Supervisor

ATTEST:

Leslie Yocum, Township Clerk

**EXHIBIT A
TOWN OF THE CITY OF BLOOMINGTON**

**INTERGOVERNMENTAL AGREEMENT WITH _____
FOR GENERAL ASSISTANCE ADMINISTRATIVE SERVICES**

THIS INTERGOVERNMENTAL AGREEMENT (“Agreement”), is between the Town of the City of Bloomington (hereinafter “TOWN”) and _____, (hereinafter “_____”), with both collectively referred to herein at times as the “Parties.”

RECITALS

WHEREAS, Article VII, Section 10 of the 1970 Constitution of the State of Illinois provides that units of local government may contract among themselves, to obtain or share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or ordinance; and

WHEREAS, the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1, et seq., provides additional powers to units of local government that work together; and

WHEREAS, the Boards of Trustees of the Parties have determined that it is in the best interests of the Parties to enter into the terms of this Agreement, as their respective General Assistance programs and taxpayers as a whole will benefit from its terms and the services contemplated.

NOW THEREFORE, in consideration of the mutual agreements contained herein and upon further consideration of the recitals herein set forth above, it is hereby agreed by and between the parties agree as follows:

Section 1. Recitals. The recitals set forth above are incorporated into this Section as if specifically stated herein.

Section 2. Term. This Agreement shall be effective upon the date of the final signature provided at the end of this Agreement (the “Effective Date”). Unless otherwise terminated by either party, this Agreement shall be effective for a term of one (1) year from the Effective Date and shall automatically renew for successive terms of one (1) year each. However, either party may notify the other in writing of their intent to cancel this Agreement at least ninety (90) days before the end of the applicable one (1) year term.

Section 3. Description of Services. TOWN shall provide the services/work to _____ as identified on the attached Exhibit A, which is incorporated herein as a part of this Agreement.

Section 4. Payment. For the work performed by TOWN Caseworker staff under this Agreement, the TOWN shall be paid for administrative services under Exhibit A. Invoices will be provided on a monthly basis. Invoices shall be due and payable within 45 days of submission.

Section 5. Default and Earlier Termination. Either party shall be in default if it fails to perform all or any part of this Agreement. The non-defaulting party shall notify the defaulting party of their default within five (5) business days of the instance(s) of default. If the defaulting party does not cure its default, then the non-defaulting party may terminate this Intergovernmental Agreement. If either party is in default, the other party may terminate this Agreement upon giving written notice of such termination to the party in default. Such notice shall be in writing and provided thirty (30) days prior to termination. The non-defaulting party shall be entitled to all remedies, whether in law or equity, upon the default or a violation of this Agreement. In addition, the prevailing party shall be entitled to reimbursement of reasonable attorney's fees and court costs.

Section 6. Indemnification. To the fullest extent permitted by law, _____ shall indemnify and hold harmless TOWN, its officers, officials, agents and employees from any and all claims, demands, causes of action and liabilities of every kind and nature whatsoever arising out of or in connection with all of TOWN's operations and services performed under this Agreement, and shall indemnify the TOWN for any costs, expenses, fees, fines, or damages resulting therefrom, including all court costs, fees, and reasonable attorneys' fees. This indemnification and this section shall survive and extend to all claims occurring during and after this Agreement is terminated for any reason. The indemnity set forth in this section shall not be limited by insurance requirements or by any other provision of this Agreement.

Section 7. General Liability Insurance. _____ shall maintain general liability insurance for bodily injury and property damage arising directly from its negligent acts or omissions, with general limits shall be less than \$3,000,000.00. Certificates of insurance shall be provided to TOWN and TOWN shall be named as an additional insured under the policy.

Section 8. Representations of TOWN. TOWN hereby represents it is legally able to perform the work that is subject to this Agreement, subject to the limitations set forth in Exhibit A.

Section 9. Assignment/Amendment. Neither party may assign or amend this Agreement, or the proceeds thereof, without written consent of the other party.

Section 10. Compliance with Laws. TOWN and all work by its staff shall at all times comply with all laws, ordinances, statutes and governmental rules, regulations and codes.

Section 11. Records/Documentation. Any and all documents generated by the services provided by TOWN shall be the property of _____, including all records gathered and collected during such services. The TOWN agrees to house copies of those records at its offices, but all originals will be returned to _____ on a monthly basis. The Parties agree to work with each other on any request for documentation either receives pursuant to the Illinois Freedom of Information Act, ("FOIA"), (5 ILCS 140/1 et. seq.). However, _____ agrees to defend, indemnify, and hold harmless TOWN, and agrees to pay all reasonable costs connected therewith for TOWN, (including but not limited to reasonable

attorney's and witness fees, filing fees, and any other expenses), to defend any and all causes, actions, causes of action, disputes, prosecutions, or conflicts arising from any FOIA request in any way related to TOWN's services provided under this Agreement.

_____ SHALL be the party responsible for responding to any FOIA request regarding its General Assistance program, and the TOWN shall notify _____ as soon as possible of any such request received. The indemnification provision of this Section shall include, but not be limited to, challenged or appealed denials of FOIA requests to either the Illinois Attorney General or a court of competent jurisdiction.

Section 12. Governing Law. This Agreement shall be governed by and interpreted pursuant to the laws of the State of Illinois.

Section 13. Joint Drafting. The parties expressly agree that this Agreement was jointly drafted, and that both had opportunity to negotiate its terms and to obtain the assistance of legal counsel in reviewing its terms prior to execution. Therefore, this agreement shall not be construed against or in favor of either party.

Section 14. Attorney Fees. In the event that any action is filed in relation to this Agreement, the unsuccessful party in the action shall pay to the successful party, in addition to all the sums that either party may be called on to pay, a reasonable sum for the successful party's attorneys' fees.

Section 15. Paragraph Headings. The titles to the paragraphs of this Agreement are solely for the convenience of the parties and shall not be used to explain, modify, simplify, or aid in the interpretation of the provisions of this Agreement.

Section 16. Counterparts/Authority. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute the same instrument. The individual(s) signing this Agreement hereby warrant and represent they have full authority from their governing boards to execute this Agreement.

Section 17. Severability. Whenever possible, each provision and term of this Agreement will be interpreted in a manner to be effective and valid, but if a provision or term of this Agreement is held to be prohibited or invalid, then such provision or term will be ineffective only to the extent of such prohibition or invalidity, without invalidating or affecting in any manner whatsoever the remainder of such provision or term or the remaining provisions or terms of this Agreement.

Section 18. Jurisdiction and Venue. Each party irrevocably and unconditionally submits to the exclusive jurisdiction and venue of the Circuit Court of McLean County, Illinois, in any suit, action or proceeding arising out of or relating to this Agreement, or for recognition or enforcement of any judgment relating to this Agreement. With respect to such suit, action or proceeding, each party irrevocably waives to the fullest extent permitted by law, the right to object that such court does not have jurisdiction over such party or that the court is not the appropriate venue.

Section 19. Waiver. No provision of this Agreement may be waived except in a writing signed by the waiving party. No oral statements, course of conduct, or course of dealing shall be deemed to constitute a waiver. No waiver by either party of any breach of this Agreement shall be deemed or construed to constitute a waiver of any other breach or as a continuing waiver of any breach.

TOWN OF THE CITY OF BLOOMINGTON

By: _____
Township Supervisor

By: _____
Township Supervisor

ATTEST:

By: _____
Township Clerk

By: _____
Township Clerk

Date: _____

Date: _____

EXHIBIT A
SCOPE OF SERVICES/WORK PROVIDED

\$75.00 Initial General Assistance Appointment – phone or in-person required. Completion of questionnaire, preparation & distribution of application packet, application intake & supportive documentation, including services to acquire IDES (Illinois Department of Employment Security) and IDHS (Illinois Department of Human Services) documentation, communication with social services agencies, set-up of hardcopy and electronic case file specific to each applicant, appointment with Caseworker for determination of eligibility.

\$50.00 Monthly Redetermination with Workfare - intake of required monthly supportive documentation, appointment with Caseworker for monthly redetermination, and appointment with Workfare Coordinator for assignment and follow-up.

\$35.00 Monthly Redetermination without Workfare – intake of required monthly supportive documentation, appointment with Caseworker for monthly redetermination.

 Other – additional unexpected TOWN administrative services such as FOIA, (Freedom of Information Act), client appeals, etc. Additional fees will be discussed with Requesting Supervisor.

When the Supervisor of _____ (the “Requesting Supervisor”) requests the TOWN to assist in the timely administration of its General Assistance program, the Parties understand the above scope of services shall all be done in compliance with the applicable procedures set forth in the Public Aid Code, General Assistance Manual, and any relevant case law. The TOWN shall report to the Requesting Supervisor with its proposed actions and recommendations on each case.

If the Requesting Supervisor disagrees with any action or recommendation taken by the TOWN, the Requesting Supervisor and TOWN Supervisor shall review the relevant documentation to determine the appropriateness of the decision. Any change(s) shall be provided to the applicant/recipient, notifying them of their right to appeal any such change(s).

The parties acknowledge the TOWN does not have the authority to distribute General Assistance funds from the Requesting Supervisor’s Township under Illinois law. The final decision to distribute any funds rests with the Requesting Supervisor.

**CITY of BLOOMINGTON TOWNSHIP
EVERGREEN MEMORIAL CEMETERY**

TO: Township Trustees
FROM: Deborah L Skillrud, TWP Supervisor
DATE: February 22, 2021
RE: Township Supervisor's Report

The City Township has assumed administrative responsibility for rural townships' General Assistance and Emergency Assistance applications. An Intergovernmental Agreement, (IGA), has been reviewed by John Redlingshafer, Township attorney. The City Township receives \$75 for new applicant, \$50 for redetermination with workfare, and \$35 for redetermination without workfare. This item appeared on the Board's Meeting agenda.

Township continues to experience case closings due to lack of required documentation. Township staff minimizes this action with follow-up calls to applicants reminding them what remains to be submitted. Township staff also reaches out to other agencies, (i.e. Illinois Department of Employment Security/IDES and Illinois Department of Human Services/IDHS) to acquire proper documentation.

A higher number of Emergency Assistance cases have been denied due to applicants being over income. These cases have been referred to the City. Several cases were forwarded to City due to large outstanding balances owed to landlords. Landlords would not accept Township funds for these cases.

A growing concern for the near future is the influx of applicants when moratoriums expire, and eviction notices resume.

Workfare Programs: The Township lifted its workfare suspension on January 19, 2021. During the suspension, Township staff worked with class instructors to begin virtually hosting both the Skills to Succeed course and Wellness Lifestyle class. The first virtual Wellness Lifestyle class was held on January 29, 2021 with eleven (11) participants in attendance. Ten (10) participants attended via video chat and one (1) participant phoned in to the meeting. The Wellness Lifestyle class is set up to be held virtually as the year progresses.

On February 8, 2021, the Skills to Succeed course held its first meeting since the workfare suspension was lifted. The Skills to Succeed course will be held in person at Second Presbyterian Church, in the City's Downtown. The class and its participants will follow COVID - 19 protocols, (i.e. mask wearing and social distancing).

Progress has been made on constructing replacement bins for the POTS, (Promoting Others to Succeed), Program. Bill Inks, AB Hatchery, has agreed to build the new bins this winter. The new bins are intended to be sturdier, easier to transport, fill, & unload, and will increase storage capacity. The goal: new bins completed in time for spring collection. The old bins are recyclable and will be taken apart and recycled through the POTS Program.

General Assistance (GA): Total January cases for GA are listed on attached System Activity Report.

Eighty-three (83), individuals submitted applications, with fifty-three, (53), being *potentially eligible* for GA and twenty, (20), being *potentially eligible* for Emergency Assistance, (EA). Seven (7) applicants were referred to area churches, two (2) were from rural townships, and one (1) withdrew because not wanting to provide access to income or bank statements.

In January, Township received \$1,723.42 in Supplemental Security Income recovery funds from the State of Illinois.

COVID - 19 Update: On January 27, 2021, the Illinois Department of Public Health (IDPH) announced Region 2, which includes McLean County, moved to Phase 4. Revitalization of the Restore Illinois Plan. Changes for restaurants and bars include: indoor dining and drinking now permitted for parties of up to 10 people and seated areas should be arranged so that tables allow for 6' between parties; impermeable barriers may be installed between booths which are less than 6' apart.

Township staff continues to monitor COVID – 19. The Township has continued to fulfill its statutory duties to provide GA and EA to those in need under the Illinois Public Aid Code. The Township must comply with these guidelines. The Township lobby remains closed. However, the Township continues to receive applications and supportive documentation through its website, email, fax and in person at our entryway.

Due to federal, state and local government COVID – 19 programs, the GA program is seeing changes in activity. There are moratoriums on residential evictions, utility disconnection moratoriums, and public transportation fair suspensions. The Township is aware that these programs are finite and demand for services will emerge as federal and state dollars are exhausted.

FEMA/CURES Grant: Congress recently modified the CARES Act to expand the deadline for Coronavirus Relief Fund (CRF) allocations to states and localities. Changes to the Local CURE program permit Local Government Units (LGUs) the needed flexibility to submit costs for reimbursement. The deadline to submit costs for reimbursement expand to January 31, 2022, granting LGUs another year to submit costs incurred from March 1 – December 30, 2020. Additionally, DCEO, (Department of Commerce & Economic Opportunity), will provide more flexibility to LGUs with existing economic support programs.

Property Condition Assessment: The draft report has been received. Township staff is reviewing same. When the final report is received, I will make a presentation to the Board.

Emergencies: Township staff discovered mold in the northwest corner (interior and exterior wall) of the storage room. Menold's Construction and Restoration and TOIRMA were contacted to assess the mold issue.

Cemetery: Cemetery crew cleaned forty-six (46) dump truck loads of sticks from the ice storm.

System Activity Report

[1/1/2021 - 1/31/2021] Report Date: 2/3/2021

General Assistance

Grants (New Clients) :	8	\$2,552.00
Grants (Previous Clients) :	52	\$15,795.10
In-Process :	15	
Denials :	30	
Sanctions :	3	
Terminations :	14	
	<hr/>	
	122	\$18,347.10

General Assistance - Medical

Referrals :	4	
Disbursements :	0	
	<hr/>	
	4	\$0.00

General Assistance - Work Program Assignments

Job Training :	13	
Workfare :	15	
	<hr/>	
	28	

Emergency Assistance

Grants :	5	\$1,931.00
In-Process :	0	
Denials :	3	
	<hr/>	
	8	\$1,931.00

Additional Activity

A Call (phone/fax/email) :	360	
A Face-to-Face :	119	
General - Intake :	96	
General - Orientation :	59	
General - Other :	14	
R - BHA :	6	
R - COB :	4	
R - DHS :	1	
R - IDES :	2	
R - MCCA / LIHEAP :	11	
R - Other :	4	
WF - Appointment :	11	
WF - Light Duty :	1	
WF - Sanction :	2	
WF - Work Sponsor Site :	57	
	<hr/>	
	747	
Grand Totals:	909	\$20,278.10



Steven R. Scudder, Assessor
607 S. Gridley St. Suite A, Bloomington, IL 61701
Tel: (309) 828-6016 Fax: (309) 829-0663
stevenr@assessor-blm.com www.assessor-blm.com

To: Town Trustees
From: Steve Scudder
Date: February 17, 2021
Subject: Assessor Report

School District Report

This is the total assessed value of the city broken down by school districts.

Exemptions on the report have not been updated.

School Districts

District 87, Unit 5, Unit 16 (Olympia), Unit 3 (Tri-valley)

Any questions or comments?

School District Assessed Value Report

<i>Total Assessed Value for the City of Bloomington</i>	<i>\$2,046,858,680</i>
<i>Sum of Exemptions</i>	<i>\$153,972,468</i>
<i>Total Assessed Value less Exemptions</i>	<i>\$1,892,886,212</i>

<i>School District 005</i>		<i>Total Assessed Value</i>	<i>1,115,180,516</i>
	<i>Count</i>		
	<i>8751</i>	<i>General Homestead</i>	<i>\$52,945,702</i>
	<i>1735</i>	<i>Senior Citizen</i>	<i>\$8,988,494</i>
	<i>226</i>	<i>Senior Freeze</i>	<i>\$825,506</i>
	<i>129</i>	<i>Home Improvement</i>	<i>\$867,414</i>
	<i>4</i>	<i>Model Home</i>	<i>\$246,524</i>
	<i>106</i>	<i>Disabled Vet</i>	<i>\$5,069,098</i>
	<i>0</i>	<i>Returning Vet</i>	<i>\$0</i>
	<i>81</i>	<i>Disabled</i>	<i>\$162,000</i>
		<i>Total AV Less Exemptions</i>	<i>1,046,075,778</i>

<i>School District 87</i>		<i>Total Assessed Value</i>	<i>\$931,662,015</i>
	<i>Count</i>		
	<i>10087</i>	<i>General Homestead</i>	<i>\$61,105,438</i>
	<i>2784</i>	<i>Senior Citizen</i>	<i>\$14,369,467</i>
	<i>808</i>	<i>Senior Freeze</i>	<i>\$3,534,783</i>
	<i>126</i>	<i>Home Improvement</i>	<i>\$758,671</i>
	<i>0</i>	<i>Model Home</i>	<i>\$0</i>
	<i>131</i>	<i>Disabled Vet</i>	<i>\$4,736,371</i>
	<i>1</i>	<i>Returning Vet</i>	<i>\$5,000</i>
	<i>179</i>	<i>Disabled</i>	<i>\$358,000</i>
		<i>Total AV Less Exemptions</i>	<i>\$846,794,285</i>

<i>Unit 016</i>		<i>Total Assessed Value</i>	<i>\$0</i>
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<i>Unit 003</i>		<i>Total Assessed Value</i>	<i>\$16,149</i>
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