

**Minutes – Board of Town Trustees  
April 19, 2012**

STATE OF ILLINOIS

Crawford County

Town of Robinson

THE BOARD OF TRUSTEES met at the Robinson Township Office at 6:00 p.m. on April 19, 2012.

The following official business was transacted. The meeting was called to order by Chairman Larry McCoy. Clerk Vickie Gribben then called the roll.

PRESENT:	Larry McCoy	Township Supervisor
	Vickie Gribben	Township Clerk
	David Lachenmayr	Township Highway Commissioner
	Bob Manning	Township Assessor
	Glenda Fulling	Township Trustee
	Pat Richards	Township Trustee
	Sue Roberts	Township Trustee
ABSENT:	Shirley Berry	Township Trustee

The Pledge of Allegiance was recited.

Persons from the public attending the meeting were as follows: Becky Taylor, Janie Thackrey, Lacey Whipkey, Gary L. Wilson and son. Chairman McCoy asked if the public had any comments.

Mr. McCoy asked if the trustees had any questions or changes concerning the March 15, 2012 meeting minutes. Glenda Fulling made the motion, seconded by Chairman McCoy, to approve the minutes as written. Motion carried with vote as follows: Larry McCoy-yes; Glenda Fulling-yes; Pat Richards-yes; Sue Roberts-yes, Shirley Berry-absent.

Item 5A on the agenda was the Supervisor's Report. Chairman McCoy referred the Board to the lists of balances in the Township's accounts through March 31, 2012 and read aloud the beginning and ending balances of the Total Town Money Market Fund, the Total Road District Checking and the Total Road and Bridge Money Market Fund. Through intergovernmental agreements with the other townships, Robinson Township has received a total income of \$1680.00 by doing the paperwork for twenty eight cases for fiscal year April 1, 2011 through March 31, 2012. For the same fiscal year, Robinson Township itself has disbursed \$17,032.11 in General Assistance and \$23,204.77 in Emergency Assistance. Mr. McCoy asked if there were any questions. There were none.

Item 5B: Chairman McCoy called for the Highway Commissioner's report. Mr. Lachenmayr told the Board that, because the weather has been so good, the crew has been busy trimming trees and getting the tractors ready for mowing. Also, the plan for this year is to chip and seal nine miles of roads. One mile will require 3600 gallons of oil to chip and seal. He noted that he had received the bid letting for the oil. The price, \$3.00 per gallon, has more than quadrupled

since he has been in office. Also needed are 120 tons of CA16 - white rock. Estimated cost for the nine miles is a little over \$100,000. He stated that he was looking into a Total Patcher which would save the Township money in the long run.

Item 5C: the Assessor's Report: Mr. Manning noted that he took another required continuing education class and passed it. The next class has already been scheduled in Fairview Heights, IL, in October. He also noted that all assessments that were completed January 1, 2012 would previously been filed on April 15, 2012, but the date has been changed to June 15, 2012. Assessments include fourteen new homes, fifteen demolitions, and some pole barns. The 2012 Schedule has been issued which includes an assisted living schedule and a pole barn house schedule to facilitate assessing these structures.

Item 6A, New Business, Trimble Farm Lease Renewal: Chairman McCoy said the lease is to farm the 12 plus acres due East of the Robinson New Cemetery and is with Trimble Farms who has agreed to a one year lease of \$150.00 per acre, totaling \$1902.00. Crop will be solely hay. Mr. McCoy read the lease to the trustees. He said the fee is about twice what was paid the previous lease. Trustee Roberts asked if Trimble Farms were insured. After discussion, Mr. McCoy said he would put the insurance stipulation on the contract, and the contract was tabled until the May meeting.

Item 6B, New Business, Approval to obtain bids for Auditors for the Fiscal Year April 1, 2011 through March 31, 2012. Pat Richards made the motion, seconded by Larry McCoy to obtain the bids. Motion carried with vote as follows: Larry McCoy-yes, Glenda Fulling-yes, Pat Richards-yes, Sue Roberts-yes, Shirley Berry-absent.

Item 6C, New Business: Pat Richards made the motion, seconded by Sue Roberts, to approve designating First Financial Bank as depositories and First National Bank of Olney, First Robinson Savings Bank, and Regions Bank for investments. Motion carried with vote as follows: Larry McCoy-yes, Glenda Fulling-yes, Pat Richards-yes, Sue Roberts-yes, Shirley Berry-absent.

Item 6D, New Business: Pat Richards moved to approve retaining Heath Uppencamp of Heller, Holmes & Associates, Mattoon IL, as attorney for fiscal year 2012-2013. Larry McCoy seconded. Motion carried with vote as follows: Larry McCoy-yes, Glenda Fulling-yes, Pat Richards-yes, Sue Roberts-yes, Shirley Berry-absent.

Item 6E, New Business: Chairman McCoy requested approval to use the EA and GA Manuals as the Township Guidelines for fiscal year April 1, 2012 through March 31, 2013. Larry McCoy moved to use said Handbooks and Glenda Fulling seconded. Motion carried with vote as follows: Larry McCoy-yes, Glenda Fulling-yes, Pat Richards-yes, Sue Roberts-yes, Shirley Berry-absent.

Item 6F, New Business: Glenda Fulling made the motion seconded by Larry McCoy to pass the current charges for grave opening fees for fiscal year 2012-2013. Motion carried with vote as follows: Larry McCoy-yes, Glenda Fulling-yes, Pat Richards-yes, Sue Roberts-yes, Shirley Berry-absent.

Item 6G, New Business: Pat Richards moved to pay bills due prior to the board meeting. Glenda Fulling seconded. Motion carried with vote as follows: Larry McCoy-yes, Glenda Fulling-yes, Pat Richards-yes, Sue Roberts-yes, Shirley Berry-absent.

Item 6H, New Business: Larry McCoy made the motion, seconded by Glenda Fulling, to approve the State Gift Ban Act. Motion carried with vote as follows: Larry McCoy-yes, Glenda Fulling-yes, Pat Richards-yes, Sue Roberts-yes, Shirley Berry-absent.

Item 6I, New Business: Chairman McCoy requested a motion to pass the Investment Policy. Glenda Fulling made the motion which was seconded by Larry McCoy. Motion carried with vote as follows: Larry McCoy-yes, Glenda Fulling-yes, Pat Richards-yes, Sue Roberts-yes, Shirley Berry-absent.

Item 6J, New Business: Glenda Fulling made a motion to pass the Loss Control Policy. Larry McCoy seconded. Motion carried with vote as follows: Larry McCoy-yes, Glenda Fulling-yes, Pat Richards-yes, Sue Roberts-yes, Shirley Berry-absent.

Item 6K, New Business: Larry McCoy made the motion, seconded by Glenda Fulling, to pass the current Motor Vehicle Policy for cemetery fiscal year 2012-2013. Motion carried with vote as follows: Larry McCoy-yes, Glenda Fulling-yes, Pat Richards-yes, Sue Roberts-yes, Shirley Berry-absent.

Item 6L, New Business: Pat Richards made the motion, seconded by Larry McCoy, to pass the Model Ethics Ordinance. Motion carried with vote as follows: Larry McCoy-yes, Glenda Fulling-yes, Pat Richards-yes, Sue Roberts-yes, Shirley Berry-absent.

Item 6M, New Business: Glenda Fulling made the motion, seconded by Sue Roberts, to pass the Work Harassment/Sexual Harassment Policy for fiscal year 2012-2013. Motion carried with vote as follows: Larry McCoy-yes, Glenda Fulling-yes, Pat Richards-yes, Sue Roberts-yes, Shirley Berry-absent.

Item 6N, New Business: Glenda Fulling made the motion seconded by Larry McCoy, to readopt the policy that anyone taping the Township meeting be required to give the Board prior notice before the meeting starts. Motion carried with vote as follows: Larry McCoy-yes, Glenda Fulling-yes, Pat Richards-yes, Sue Roberts-yes, Shirley Berry-absent.

Item 6O, New Business: Chairman McCoy made the motion to approve the Rules for Public Comments on Agenda Items. Glenda Fulling seconded. Motion carried with vote as follows: Larry McCoy-yes, Glenda Fulling-yes, Pat Richards-yes, Sue Roberts-yes, Shirley Berry-absent.

Item 6P, New Business: Approval for bids for a street patcher for the Road District. Chairman McCoy asked Highway Commissioner to describe what the Total Patcher does. The machine repairs cracks and potholes in the roads. With a tank, the Street Patcher costs about \$70,000.00. It can be used year round to patch or repair roads, and is made in Indiana so it would be close if repairs were needed.

At this point, 6:30 P.M., Chairman McCoy said to let the record show that Shirley Berry came into the meeting.

Glenda Fulling made the motion, seconded by Pat Richards, to approve advertising for bids for a street patcher for the Road District. Motion carried with vote as follows: Larry McCoy-yes, Glenda Fulling-yes, Pat Richards-yes, Sue Roberts-yes, Shirley Berry-yes.

Item 6Q, New Business: Chairman McCoy announced that the Tentative Budgets for the Town and Road funds will be distributed during the May monthly meeting. Final approval will take place at the June meeting.

Item 6R, New Business: Chairman McCoy announced there would be a review of the rules and regulations of the cemeteries with approval to take place in the May meeting.

Under Other Business, item 7A: Sue Roberts made the motion, seconded by Shirley Berry, to approve payment of the Town, G.A., and Payroll bills. Motion carried with vote as follows: Larry McCoy-yes, Glenda Fulling-yes, Pat Richards-yes, Sue Roberts-yes, Shirley Berry-yes.

Under Other Business, Item 7B: Pat Richards made a motion to pay the Road District bills. Glenda Fulling seconded. Motion carried with vote as follows: Larry McCoy-yes, Glenda Fulling-yes, Pat Richards-yes, Sue Roberts-yes, Shirley Berry-yes.

Under Other Business, Item 7C: Glenda Fulling made a motion, seconded by Shirley Berry, to pre-approve payment of elected officials for the time period of April 20, 2012 through May 17, 2012. Motion carried with vote as follows: Larry McCoy-yes, Glenda Fulling-yes, Pat Richards-yes, Sue Roberts-yes, Shirley Berry-yes.

Chairman McCoy noted the Highway Commissioner's Annual Report was given to each trustee.

Under Item 8, Per Diem, Larry McCoy made a motion, seconded by Shirley Berry, to pay Per Diem. Motion carried with vote as follows: Larry McCoy-yes, Glenda Fulling-yes, Pat Richards-yes, Sue Roberts-yes, Shirley Berry-yes.

Glenda Fulling agreed to continue serving as Ethics Officer for the fiscal year April 1, 2012 to March 31, 2013.

Pat Richards made a motion seconded by Shirley Berry to adjourn the meeting. Motion carried with all in favor voting aye.

Meeting adjourned at 6:35 P.M.

Respectfully submitted,

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Vickie Gribben  
Township Clerk

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Larry McCoy  
Township Supervisor