

Meeting:	Coe Township Town Board Meeting	Date:	October 16, 2017
Members Present:	Steve Simpson, Rick Mitton, Tim Baldwin, Paul Riewerts, Mike Skelton, Betsey Morthland, Ann Tague.	Time Called to Order:	6:30 p.m.
Visitors:	Ken Reveal, Jim Hecker	Time Adjourned:	7:30 p.m.
		Location:	Township Administration Building, 9327 239 th St N. Port Byron, IL 61275
		Recording Clerk:	Betsey Morthland

	Topic/Discussion	Motion	Action/Outcome
Call to Order/Roll Call			
Greeting to Visitors	Public Comments: None		
Approval of Minutes	The minutes from the September meeting were read. Two corrections were noted. First, Mike Skelton was not listed as being present, but was. Second, under the Assessor's report, last year's factor was 1.07.	Motion to approve with corrections by Mike Skelton. Seconded by Paul Riewerts.	Minutes were approved unanimously. Motion passed.
Supervisor's Report	Steve has TOI membership cards and vehicle decals for township officials. We have received the township's tentative assessed valuation. This year the tentative equalized assessed valuation is \$56,001,232. The net valuation minus exemption and TIF deduction is \$44,089,296. Steve has been looking into check pay through the bank. He is set up to do e statements. We now have the ability to pay bills with Quick Books through the bank.		
Highway Commissioner's Report	The Road and Bridge Fund is getting low on money, which has resulted in us laying off two people. Kenny and Rick are only working 2 days per week with minimal hours. We did two community service projects. We graded a parking lot at Riverdale and helped install a sign at the elementary school. We decided that we would take the cost of salt from the motor fuel tax. We did come in under the estimated cost of sealing the roads. The price of oil was lower than estimated.		

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	<p>Rick sent out an intergovernmental agreement to Canoe Creek as recommended by the lawyer. The agreement relates to 298th Ave, which is one mile long and is shared by the two townships. The road has houses on the front half and is dirt on the back half. Coe has maintained the north end, which is the worse end. The south end was handled by Canoe Creek. We have helped gravel the south end in the past. From time to time, it might become necessary for Coe to help Canoe Creek with their end of the road. We would bill them for help given. Steve's thought is that we might post road closed signs on the dirt road end. We normally don't close it because the farmers use it. We also sent Canoe Creek a bill for grading the roads, including the labor. That goes into the grader fund. Perhaps the two commissioners need to get in a room and discuss. Maybe we need to look into posting some of the poorer/shared roads to inform residents/drivers that they are not maintained. The trustees agree that we should take care of our portion of the roads, but not more than our half.</p> <p>We did do a ditch bank by 108th by Bethel Church to avoid snow drifts. Took it down quite a ways.</p> <p>V blade is now on.</p> <p>We will purchase beet juice preapplication for snow and ice from SNI in Kewanee. We are going in with Zuma. They have a sprayer. We spray intersections and hills when inclement weather is forecast.</p> <p>Rick received a letter from the Governor's Office regarding emergency harvesting (the Governor would have to declare an emergency) that would change the weight (greater than 80,000 lbs) that can be carried on roads. Rick was told to contact Senator Neil Anderson who said the bill had been in the works for 3 years. We would have to issue permits. Neil said they could apply for it on line. Money would go to the IL Department of Agriculture. Then Rick called TOI who said the money would go to IDOT for the permit. Rick called the County (John Massa) who didn't know anything about it.</p>		
<p>Assessor's Report</p>	<p>Starting in 2018, the senior property tax freeze is changing from \$55,000 to 65,000. Individuals are considered senior citizens at age 65.</p> <p>Rick asked about the Werner Angus property sale and what changes we might see in zoning/taxation</p>		

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	rates. Annie said that it depends on what the new owners intend to do with the parcels. Annie cannot answer the question until the property is split on January 1 st .		
Clerk's Report	None.		
Cemetery Board's Report	The Cemetery Board did purchase a used metal detector for \$149. It was tested at Pleasant Point and it worked just fine. We will be adding rebar beside placement stones. There were two new burials.		
Unfinished Business	Township Audit Report (Simpson)—Steve asked for comments. The summary letter included concerns about the cash basis we use for our accounting. The Treasurer is the sole person who deposits money, pays bills, etc..Cash basis is not a generally accepted accounting principle. Paul mentioned that we don't have any safeguard on the money coming in. That's how Dixon got in trouble because money was being pilfered off before it was deposited. In general, however, the township's books are in great order.		
New Business	Letter from Comptroller (Simpson)—We do our accounting as cash basis books. We received a letter from Comptroller stating that we are supposed to be using an accrual system. The letter stated that as long as we switch within the next two years, we won't be charged a penalty. Steve called TOI Director, Brian Smith, and discussed the audit finding and the letter from the Comptroller. Four years ago, our audit was done by a different firm. We had a Treasurer at that time and the supervisor was cross checking her. There was a finding in that audit that we had an extra person in the process. Smith said that the letter we received only applies to townships with revenues in excess of \$800,000. Any township below that is not required to change processes. A letter from the Comptroller should be forthcoming that will explain that. Brian said that the Treasurer is bonded for the amount of revenue that the Township is due every year. Thus, the Township itself is protected. We are waiting for the follow up letter from the Comptroller. Steve will wait a month or so then call TOI again. Paul mentioned a concern that the Treasurer/Board		

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	<p>needs to know what revenues are coming in and when. Steve explained that revenue comes in when the tax monies are paid. Other money we get comes from the Comptroller in the form of the personal property replacement tax. We get statements from both the County and the Comptroller. Tim suggested that if we don't get the letter from the Comptroller that we respond to her with a copy of the statute as a rebuttal.</p> <p>Other: If anyone is interested in attending the annual training meeting in Springfield, let Steve know.</p>		
Approval of Bills/ Expenditures	<p>Tim asked if we should be paying another \$75 in addition to the two checks written to Millenium? Steve said "no." Millenium knows that they can expect \$150.</p>	<p>Motion to pay the bills by Mike Skelton. Seconded by Tim Baldwin.</p>	<p>Unanimous vote. Motion passed.</p>
Adjournment	<p>Tim mentioned that he will be unable to attend the November meeting.</p>	<p>Motion by Paul Riewerts. Seconded by Tim Baldwin.</p>	<p>Motion passed. Adjournment at 7:30 pm.</p>
	<p>Next Meeting: November 20, 2017</p>		

Note: Old/ New business are voted affairs only. Discussion items are presented under Reports and such, if warranted, may become business items at a following meeting.