

**Minutes – Board of Town Trustees**  
**STATE OF ILLINOIS**  
January 18, 2018

Crawford County  
Town of Robinson

THE BOARD OF TRUSTEES met at the Robinson Township Office at 6:00 p.m. January 18, 2018.  
The following official business was transacted.

1. The meeting was called to order by Supervisor Larry Corder.
2. Clerk Vickie Gribben then called the roll.

PRESENT:	Larry Corder	Township Supervisor
	Vickie Gribben	Township Clerk
	Monty Murray	Township Highway Commissioner
	Tom Hose	Township Trustee
	Mary Jane Parker	Township Trustee
	Pat Richards	Township Trustee
	Kevin Steele	Township Trustee
	Sue Roberts	Township Assessor

Item 3, Pledge of Allegiance.

Item 4, Approval of the Minutes of December 21, 2017.

Supervisor Corder asked for a motion to approve the minutes from the previous meeting. Pat made the motion to accept the minutes and Tom seconded with vote as follows: Tom-yes; Mary Jane-yes; Pat-yes; Kevin-yes; Larry-yes.

Item 5A, Supervisor’s Report.

Supervisor Corder told the trustees the township had received a check for \$2998.55 as reimbursement for the amount disbursed during the time the applicant had applied for disability. He then told the board that each trustee needed to sign the Sexual Harassment Policy that was presented and approved at the December meeting.

Larry said Monty had contacted Mike Beard who came to look at the front offices where they want special windows and doors put in for safety purposes. The board came up with a few more names to get more bids such as Alan Sexton and James Munson, the Village Carpenter, and Superior Welding, and Tri State Machining.

Supervisor Corder read the ending balances of the financial reports. The town CDs stayed at 0.50% interest. Since December 1 to December 31 there has been 3 approved, 2 of which were terminated this month, and 2 pending general assistance cases, and 1 emergency assistance case. A total of 7 applications were denied. Funds disbursed for general assistance for fiscal year April 1, 2017 to December 31, 2017 through Robinson Township were \$9,888.47 and for emergency assistance were \$2,628.22. There have been 16 cases from other Townships.

He concluded by saying the safety meeting for the month concerned the snow and ice.

Item 5B, the Highway Commissioner's report.

Monty Murray reported that he had the crew out plowing the roads, spreading salt and sand mix and brine. They had issues with drifting snow. He said with warm weather coming, the gravel roads would get muddy and may require gravel.

Item 5C, Assessor Report.

Sue Roberts told us that she had nothing to report other than her budget which will be acted upon later in the meeting.

Item 5D Cemetery Report.

Stan Mullins, said he and his crew have been working on equipment and making ramps for the big trailer. His crew were getting snow plow training. He mentioned information about getting a columbarium for cremated remains. He would bring in pictures for the board to see at the next meeting.

### **Regular Business**

- A. Motion to authorize payment of town, general assistance, and payroll bills.  
Motion was made by Tom and seconded by Kevin.  
Mary Jane---yes Pat---no Kevin---yes Larry---yes; Tom—yes.
- B. Motion to authorize payment of road district bills. Motion & Vote.  
Motion was made by Mary Jane and seconded by Pat.  
Pat—yes; Kevin---yes; Larry---yes; Tom—yes; Mary Jane—yes.
- C. Motion to authorize pre-approval of payment of elected officials from January 19, 2018 through February 15, 2018.  
Motion was made by Kevin and seconded by Pat.  
Kevin —yes; Larry—yes; Tom—yes; Mary Jane—yes; Pat—yes.
- D. Motion to authorize payment of per diem expenses.  
Motion was made by Pat and seconded by Mary Jane.  
Larry—yes; Tom—yes; Mary Jane—yes; Pat—yes; Kevin—yes.

### **7. New Business**

- A. Approval to allow Robinson Township cemetery crew to mow all outlying cemeteries.  
Motion was made by Larry and seconded by Kevin.  
Tom—yes; Mary Jane—yes; Pat—yes; Kevin—yes; Larry—yes.
- B. Approval to go out for bids for 2 or 3 new mowers for cemetery. Replace 2 mowers and purchase an additional one if the cemetery department will be mowing the outlying cemeteries. This motion was combined with Item A in new business and was approved in that motion.
- C. Approval of Assessor's Budget for Fiscal Year 2018-2019.  
Motion was made by Mary Jane and seconded by Tom.  
Pat—yes; Kevin---yes; Larry---yes; Tom—yes; Mary Jane—yes.

Mr. Corder announced that the board would now be going into closed session and the public were free to leave.

- D. Motion to go into closed session for semi-annual review of executive session minutes, lawyer, and personnel. Ref. S ILCS 120/2 © (21)  
Motion was made by Tom and seconded by Pat.  
Kevin —yes; Larry—yes; Tom—yes; Mary Jane—yes; Pat—yes.  
Closed Session started at 6:29 p.m.
- E. Motion to go into open session.  
Motion was made by Mary Jane and seconded by Tom.  
Larry—yes; Tom—yes; Mary Jane—yes; Pat—yes; Kevin—yes.  
Open Session resumed at 7:13 p.m.

**8. Public Comments.**

There were none.

**9. Adjourn meeting.**

Matthew Wilson stated that after the trees were trimmed the road looks a lot better.

**10. Adjourn Meeting**

Time: Meeting adjourned at 7:14 pm

Motion was made by Mary Jane and seconded by Pat.

Tom yes---; Mary Jane--- yes; Pat---yes; Kevin---yes; and Larry---yes.

Respectfully Submitted,

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Vickie Gribben  
Township Clerk

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Larry Corder  
Township Supervisor