

MINUTES - BOARD of TOWN TRUSTEES

STATE of ILLINOIS

TYPE OF MEETING HELD: Regular

LASALLE COUNTY,

SS.

TIME MEETING BEGAN: 5:00pm

TOWN of BRUCE

TIME MEETING ENDED: 5:25pm

COPY

The February 12, 2020 meeting of the Bruce Township Board of Trustees opened with the Pledge of Allegiance to the Flag. Highway Commissioner John M. Barton and Assessor Mary Sullivan were not in attendance. The meeting was conducted by Mr. Henry Araujo as chairman and recorded by Clerk Marsha Johnston.

APPROVAL OF PRIOR MEETING'S MINUTES:

The first order of business was to read and approve the minutes from the January 8, 2020 Regular Meeting.

MOTION MADE BY: Trustee Orban

2nd BY: Trustee Christensen

That the minutes of the January 8, 2020 Regular Meeting be approved. No further discussion was required.

Aye's: 5

Nay's: 0

Motion: Carried

PUBLIC COMMENTS:

None

TREASURER'S REPORT/APPROVAL OF BILLS

A summary of the bills was distributed for review.

MOTION MADE BY: Trustee Baumrucker

2nd BY: Trustee Harrison

That the bills be allowed and paid for TOWNSHIP

No further discussion was required. Clerk Johnston took the roll call vote:

Trustee Randy Baumrucker: aye

Trustee Jerry Christensen: aye

Trustee Bob Harrison: aye

Trustee Scott Orban: aye

Supervisor Henry Araujo: aye

Aye's: 5

Nay's: 0

Motion: Carried

MOTION MADE BY: Trustee Christensen

2nd BY: Trustee Baumrucker

That the bills be allowed and paid for GENERAL ASSISTANCE

No further discussion was required. Clerk Johnston took the roll call vote:

Trustee Randy Baumrucker: aye

Trustee Jerry Christensen: aye

Trustee Bob Harrison: aye

Trustee Scott Orban: aye

Supervisor Henry Araujo: aye

Aye's: 5

Nay's: 0

Motion: Carried

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MOTION MADE BY: Trustee Christensen

2nd BY: Trustee Orban

That the bills be allowed and paid for ROAD and BRIDGE

No further discussion was required. Clerk Johnston took the roll call vote:

Trustee Randy Baumrucker: aye

Trustee Jerry Christensen: aye

Trustee Bob Harrison: aye

Trustee Scott Orban: aye

Supervisor Henry Araujo: aye

Aye's: 5

Nay's: 0

Motion: Carried

COMMITTEE REPORTS:

SUPERVISOR'S:

Supervisor Araujo discussed that the TOI office sent an email survey to the township clerks for them to complete. The survey consisted of questions pertaining to the salaries of the elected officials in each township, the amount of parcels in the township, the amount of parcels the assessor must complete with measurements and photos each year in the four year span, the road miles that are covered by the township road department and the EAV for the township. Information was collected by Clerk Johnston and the survey was completed and sent.

Mr. Araujo brought up that the Masons next door would like Bruce Township to be included in their program for special Bicycles for Special Needs children. He would have liked for them to be here to present the program but was not able to reach them. Idea was tabled so more information and liability can be checked.

HIGHWAY COMMISSIONER'S:

No report since Commissioner Barton was out on the roads plowing the snow.

ASSESSOR'S:

Assessor Sullivan was absent due to the weather but left a report which Clerk Johnston read to the board. She met with Assistant States Attorney, Mark Anderson and Stephanie Kennedy from CCAO for LaSalle County on February 10, 2020 to discuss why the quad was not completed. One of the reasons for not completing the required amount is having a budget not large enough for hiring the extra employees needed to get the job done. Stephanie spoke highly of our office and the job that we do with the limited staff we have. The purpose of the meeting was for him to get the facts from all the townships who were unable to meet the requirements and assemble the data to see what he believes the solution could be.

The senior homestead exempts forms (1096 this year) have been mailed out. In three days, they have waited on 117 seniors and received 18 by mail. They have turned away seniors from other townships but gave them information on who they should contact as their township assessor.

TRUSTEE'S:

Trustee Christensen said that we need to hire part time employees for the assessor's office maybe from March thru October. Trustees would like Mary to start this process in motion. Mr. Araujo said he will go over to LaSalle Township to see how many employees they have, the hours worked and the completion rate. The other trustees all agreed that hiring more employees needs to be done as soon as possible so we can meet our requirement by the county which is 1399 out of 5594 parcels. The township could be assessed \$180 per parcel by the county for the amount that were not completed by the assessor's office.

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OTHER:

There were no other reports presented.

REPORTS BY SPECIAL COMMITTEES:

HEALTH BOARD:

None

OLD BUSINESS:

The annual Sexual Harassment training was completed for employees this morning by Clerk Johnston. The second training will be conducted by Clerk Johnston after tonight's board meeting with the trustees.

NEW BUSINESS:

Trustee Baumrucker asked if the township is going to be doing something to help with the census. Supervisor Araujo said just try to inform as many people as you can as why it is so important to get the correct data on the population. Trustee Baumrucker also was concerned about the consolidation of townships. The engineers from the different counties are against any consolidation.

MOTION MADE BY: Trustee Baumrucker
That the meeting be adjourned.

2nd BY: Trustee Christensen

Aye's: 5

Nay's: 0

Motion: Carried

