

# CITY OF BLOOMINGTON TOWNSHIP

## NOTICE

MEETING: Board of Trustees, City of Bloomington Township  
DATE: Tuesday, May 26, 2020  
PLACE: Bloomington City Hall (*In light of COVID – 19, the meeting will be live streamed: <https://cityblm.org/live>*)  
TIME: 5:00 p.m.

- I. Call to Order: Tari Renner, Trustee
- II. Pledge of Allegiance
- III. Roll Call of Attendance: Leslie Yocum, Town Clerk
- IV. “Consent Agenda”

*(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.)*

- A. Action by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Fund Audits of April 2020. (Recommend that the Audits be approved as presented.)
- B. Approval of General Town Fund anticipated expenditures as presented and certified. (Recommend that the Anticipated Expenditures be approved as presented.)
- V. Draft Budget Amendment – Town Fund for Fiscal Year (FY) 2021. (Recommend that the draft Budget Amendment be accepted and placed on file for thirty, (30), day review period. *(voice vote)*)
- VI. Reports by Elected Officials
  - A. Deborah Skillrud, Township Supervisor
  - B. Steve Scudder, Township Assessor
- VIII. Public Comment (*Can be emailed to [townshipoffice@cityblm.org](mailto:townshipoffice@cityblm.org) by 3:45 p.m. on May 26, 2020. Comments will be read into the record by the Supervisor during the meeting subject to existing Public Comment rules.*)
- IX. Adjournment

**STATEMENT OF FUNDS--SUPERVISOR**

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

**OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND**

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of April 2020**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **26th day of May 2020**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County,  
Illinois.

\_\_\_\_\_  
Notary Public

This **26th day of May 2020**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$850,494.58** in ILLINOIS FUNDS in SPRINGFIELD, ILLINOIS, **\$33,928.38** in PRAIRIE STATE BANK & TRUST (53) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of **\$984,247.79** in PRAIRIE STATE BANK & TRUST (64) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$5,000.02** in BLOOMINGTON MUNICIPAL CREDIT UNION (48) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Jamie Mathy  
\_\_\_\_\_

WARD 6: Jenn Carrillo  
\_\_\_\_\_

WARD 2: Donna Boelen  
\_\_\_\_\_

WARD 7: Scott Black  
\_\_\_\_\_

WARD 3: Mboka Mwilambwe  
\_\_\_\_\_

WARD 8: Jeff Crabill  
\_\_\_\_\_

WARD 4: Julie Emig  
\_\_\_\_\_

WARD 9: Kimberly Bray  
\_\_\_\_\_

WARD 5: Joni Painter  
\_\_\_\_\_

Trustee Tari Renner  
Board of Trustees of the Town of the City of Bloomington, McLean  
County, Illinois  
\_\_\_\_\_

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

\_\_\_\_\_  
Town Clerk

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**Town of the City of Bloomington--General Town Administration Fund**

Month of: **APRIL 2020**

**Public Funds at Commencement**

Cash: Prairie State Bank & Trust (53) Checking Balance	\$	61,970	
Cash: Bloomington Municipal Credit Union (48) Checking Balance	\$	5,000	
Investments: Illinois Fund	\$	806,215	
Investments: Prairie State Bank & Trust (64)	\$	<u>1,059,042</u>	
Public Funds at Commencement			\$ 1,932,227

**Public Funds Received This Month**

Interest: Prairie State Bank (53)	\$	23	
Interest: Prairie State Bank (64)	\$	206	
Interest: Illinois Funds (1085)	\$	693	
Other Income - Retiree Insurance	\$	1,442	
Other Income - Workfare	\$	1,237	
Personal Property Replacement Tax	\$	<u>30,489</u>	
Public Funds Received This Month			\$ 34,090
Public Funds Available			<u>\$ 1,966,317</u>

**Public Funds Expended This Month**

**TOTAL Public Funds at Month End** \$ 1,873,671

**Public Funds at Month End**

Cash: Prairie State Bank & Trust (53) Checking Balance	\$	33,928	
Cash: Bloomington Municipal Credit Union (48) Checking Balance	\$	5,000	
Investments: Illinois Fund	\$	850,495	
Investments: Prairie State Bank & Trust (64)	\$	<u>984,248</u>	
<b>TOTAL Public Funds at Month End</b>			<u><u>\$ 1,873,671</u></u>

**Checking Account Activity**

Prairie State Bank & Trust (53) Balance at Commencement	\$	61,970	
Deposits			
Interest: Prairie State Bank & Trust (53)	\$	23	
Other Income - Retiree Insurance	\$	1,442	
Other Income - Workfare	\$	1,237	
Transfer from Prairie State Bank & Trust Reserve (64)	\$	<u>75,000</u>	
Total Deposits for Month	\$	<u>77,702</u>	
Total Funds Available			\$ 139,671
Checks Written			
Assessor's Office Expenses	\$	717	
Compensation & Benefits	\$	90,107	
Services & Expenses	\$	628	
Supervisor's Office Expenses	\$	1,194	
PPRT Transfer to Cemetery Fund	\$	9,390	
PPRT Transfer to General Assistance Fund	\$	<u>3,707</u>	
Total Checks Written	\$	<u>105,743</u>	
Total Checks Written			\$ 105,743
<b>Prairie State Bank &amp; Trust (53) Balance at Month End</b>			<u><u>\$ 33,928</u></u>

**Prairie State Bank & Trust (53) Reconciliation at Month End**

Balance per Bank Statement	\$	74,595	
Plus Outstanding Deposits	\$	8,266	
Less Outstanding Checks	\$	<u>(48,933)</u>	
<b>Checkbook Balance per Reconciliation</b>			<u><u>\$ 33,928</u></u>

**Town of the City of Bloomington--General Town Administration Fund**

Statement of Receipts and Disbursements

Apr-20

Revenue			
7000 Interest		\$	922
7400 Other Income		\$	2,679
7600 Personal Property Replacement Tax		\$	30,489
	Total Revenue		<u>\$ 34,090</u>
	Total Income		<u>\$ 34,090</u>
Expense			
Assessor's Office			
9161 Telephone		\$	282
9171 Utilities		\$	143
9291 Janitorial		\$	150
9301 Computer Services		\$	142
	Total Assessor's Office		<u>\$ 717</u>
Compensation (Salaries) & Benefits			
7011 TWP Supervisor		\$	7,833
7021 TWP Assessor		\$	8,000
7031 Town Clerk		\$	200
7051 General Assistance Staff		\$	27,095
7061 Deputy Assessors		\$	24,698
7081 IMRF/Employer (2020 = 11.62%)		\$	7,200
7091 FICA (SS/MC)/Employer		\$	4,818
7101 Group Medical/Employer		\$	10,262
	Total Compensation (Salaries) & Benefits		<u>\$ 90,107</u>
Services & Expenses			
1028 Membership Dues		\$	30
1035 Publishing		\$	164
1038 Other Expenditures		\$	53
1040 Building Maintenance		\$	37
1042 Janitorial Services & Supplies		\$	259
1045 Special Projects		\$	85
	Total Services & Expenses		<u>\$ 628</u>
Supervisor's Office			
8121 Janitorial		\$	188
8131 Utilities		\$	215
8141 Telephones		\$	373
8181 Equipment Repair/Rental		\$	275
8211 Publications		\$	25
8221 Computer/Contract Services		\$	119
	Total Supervisor's Office		<u>\$ 1,194</u>
	Total Expense		<u>\$ 92,647</u>
Net Income			<u><u>\$ (58,556)</u></u>

**Town of the City of Bloomington--General Town Administration Fund**

Year to Date Budget Comparison

Income	<u>Apr-20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Revenue</b>				
7000 Interest	\$ 922	\$ 15,000	\$ (14,078)	6.1%
7400 Other Income	\$ 2,679	\$ 35,000	\$ (32,321)	7.7%
Other Income: Grant #1	\$ -	\$ 35,000	\$ (35,000)	0.0%
Other Income: Grant #2	\$ -	\$ 50,000	\$ (50,000)	0.0%
7450 Township Litigation Income	\$ -	\$ 25	\$ (25)	0.0%
7600 Personal Property Replacement Tax	\$ 30,489	\$ 125,000	\$ (94,511)	24.4%
7800 Tax Levy	\$ -	\$ 1,645,000	\$ (1,645,000)	0.0%
Total Revenue	\$ 34,090	\$ 1,905,025	\$ (1,870,935)	1.8%
Total Income	\$ 34,090	\$ 1,905,025	\$ (1,870,935)	1.8%
<b>Expense</b>				
<b>Assessor's Office</b>				
9141 Rent/Debt Service	\$ -	\$ 21,544	\$ (21,544)	0.0%
9151 Auto Expense	\$ -	\$ 3,000	\$ (3,000)	0.0%
9161 Telephone	\$ 282	\$ 4,000	\$ (3,718)	7.0%
9171 Utilities	\$ 143	\$ 5,800	\$ (5,657)	2.5%
9191 Postage	\$ -	\$ 300	\$ (300)	0.0%
9201 Office Supplies	\$ -	\$ 2,000	\$ (2,000)	0.0%
9211 Publications & Printing	\$ -	\$ 500	\$ (500)	0.0%
9231 Equipment	\$ -	\$ 6,000	\$ (6,000)	0.0%
9241 Equipment Repair/Rental	\$ -	\$ 1,500	\$ (1,500)	0.0%
9251 Education/Meetings/Conferences	\$ -	\$ 9,000	\$ (9,000)	0.0%
9261 Replatting & Remapping	\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services	\$ -	\$ 34,000	\$ (34,000)	0.0%
9291 Janitorial	\$ 150	\$ 2,000	\$ (1,850)	7.5%
9301 Computer Services	\$ 142	\$ 20,000	\$ (19,858)	0.7%
9311 Mapping/GIS Services	\$ -	\$ 30,000	\$ (30,000)	0.0%
9312 Membership Dues/Assessor's Staff	\$ -	\$ 2,500	\$ (2,500)	0.0%
Total Assessor's Office	\$ 717	\$ 151,144	\$ (150,427)	0.5%
<b>Community Agency Funding</b>				
1021 Grant #1	\$ -	\$ 35,000	\$ (35,000)	0.0%
1022 Grant #2	\$ -	\$ 50,000	\$ (50,000)	0.0%
1023 Community Medical	\$ -	\$ 18,500	\$ (18,500)	0.0%
1025 GA Workfare Development/Client Services	\$ -	\$ 55,400	\$ (55,400)	0.0%
1026 Youth Services	\$ -	\$ 35,000	\$ (35,000)	0.0%
1027 Senior Services	\$ -	\$ 68,500	\$ (68,500)	0.0%
Total Community Agency Funding	\$ -	\$ 262,400	\$ (262,400)	0.0%
<b>Compensation &amp; Benefits</b>				
7011 TWP Supervisor	\$ 7,833	\$ 94,000	\$ (86,167)	8.3%
7021 TWP Assessor	\$ 8,000	\$ 96,000	\$ (88,000)	8.3%
7031 Town Clerk	\$ 200	\$ 2,500	\$ (2,300)	8.0%
7041 Town Trustees	\$ -	\$ 2,800	\$ (2,800)	0.0%
7051 General Assistance Staff	\$ 27,095	\$ 384,297	\$ (357,202)	7.1%
7061 Deputy Assessors	\$ 24,698	\$ 404,000	\$ (379,302)	6.1%
7081 IMRF/Employer (2020 = 11.62%)	\$ 7,200	\$ 123,755	\$ (116,555)	5.8%
7091 FICA (SS/MC)/Employer	\$ 4,818	\$ 75,000	\$ (70,182)	6.4%
7101 Group Medical/Employer	\$ 10,262	\$ 175,000	\$ (164,738)	5.9%
7111 State Unemployment/Employer	\$ -	\$ 1,600	\$ (1,600)	0.0%
Total Compensation & Benefits	\$ 90,107	\$ 1,358,952	\$ (1,268,845)	6.6%

**Town of the City of Bloomington--General Town Administration Fund**

Year to Date Budget Comparison (cont.)

Services & Expenses	<u>Apr-20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1028 Membership Dues	\$ 30	\$ 2,000	\$ (1,970)	1.5%
1029 Auditing Expense	\$ -	\$ 8,000	\$ (8,000)	0.0%
1030 Legal Expense	\$ -	\$ 10,000	\$ (10,000)	0.0%
1034 Insurance	\$ -	\$ 14,000	\$ (14,000)	0.0%
1035 Publishing	\$ 164	\$ 1,500	\$ (1,336)	11.0%
1038 Other Expenditures	\$ 53	\$ 4,000	\$ (3,947)	1.3%
1040 Building Maintenance	\$ 37	\$ 6,000	\$ (5,963)	0.6%
1042 Janitorial Services & Supplies	\$ 259	\$ 6,000	\$ (5,741)	4.3%
1043 Building Security	\$ -	\$ 1,000	\$ (1,000)	0.0%
1044 Building Repairs	\$ -	\$ 200,000	\$ (200,000)	0.0%
1045 Special Projects	\$ 85	\$ 50,000	\$ (49,915)	0.2%
Total Services & Expenses	\$ 628	\$ 302,500	\$ (301,872)	0.2%
Supervisor's Office				
8091 Postage	\$ -	\$ 1,500	\$ (1,500)	0.0%
8101 Rent/Debt Service	\$ -	\$ 40,000	\$ (40,000)	0.0%
8121 Janitorial	\$ 188	\$ 2,500	\$ (2,313)	7.5%
8131 Utilities	\$ 215	\$ 7,000	\$ (6,785)	3.1%
8141 Telephones	\$ 373	\$ 5,000	\$ (4,627)	7.5%
8151 Car Expense	\$ -	\$ 4,000	\$ (4,000)	0.0%
8161 Education/Conference/Meetings	\$ -	\$ 3,000	\$ (3,000)	0.0%
8171 Equipment	\$ -	\$ 5,000	\$ (5,000)	0.0%
8181 Equipment Repair/Rental	\$ 275	\$ 8,000	\$ (7,725)	3.4%
8191 Office Supplies	\$ -	\$ 4,000	\$ (4,000)	0.0%
8201 Printing	\$ -	\$ 3,000	\$ (3,000)	0.0%
8211 Publications	\$ 25	\$ 1,000	\$ (975)	2.5%
8221 Computer/Contract Services	\$ 119	\$ 16,900	\$ (16,781)	0.7%
8241 Membership Dues	\$ -	\$ 450	\$ (450)	0.0%
Total Supervisor's Office	\$ 1,194	\$ 101,350	\$ (100,156)	1.2%
Total Expense	\$ 92,647	\$ 2,176,346	\$ (2,083,699)	4.3%
Net Income	\$ (58,556)	\$ (271,321)	\$ 212,765	

**Town of the City of Bloomington--General Town Administration Fund**

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0502 - Prairie State Bank & Trust (53)			
04/01/2020	8732	Soaring Eagle Cleaning Services LLC	-600.00
04/03/2020	EFT	EFT-Valutec Card Solutions	-119.15
04/07/2020	8733	Pantagraph; Lee Enterprises - Central Ill	-164.32
04/07/2020	8734	NICOR Gas	-201.66
04/07/2020	8735	CDS Office Technologies	-80.00
04/07/2020	8736	Verizon Wireless	-51.62
04/07/2020	Transfer	Prairie State Bank & Trust	75,000.00
04/14/2020	174218	East Jordan Plastics Inc	1,237.06
04/14/2020	2393371	Quill Corporation	34.26
04/15/2020	20200415	EFT-Payroll	-22,495.79
04/15/2020	24634014	EFT-Federal Tax Deposit	-8,294.80
04/15/2020	0886092000	EFT-IL Tax Deposit	-1,422.15
04/28/2020	8745	American Pest Control Inc	-37.00
04/28/2020	8746	City of Bloomington Health Insurance	-15,447.25
04/30/2020	09983204837	IMRF - Illinois Municipal Retirement Fund	1,441.60
04/30/2020	8748	Curtiss., Jennifer M	-1,000.00
04/30/2020	20200430	EFT-Payroll	-20,949.58
04/30/2020	23242842	EFT-Federal Tax Deposit	-7,469.34
04/30/2020	0453810400	EFT-IL Tax Deposit	-1,317.46
04/30/2020	93937	EFT-IMRF	-16,192.71
04/30/2020	EFT	TASC (Total Administrative Services Corp)	-777.04
04/30/2020	EFT	Prairie State Bank & Trust	-365.00
04/30/2020	41820	Town of the City of Bloomington - CEM	6,824.61
04/30/2020	8749	Town of the City of Bloomington - CEM	-9,389.63
04/30/2020	8750	Town of the City of Bloomington - GA	-3,706.92
04/30/2020	Credit	Interest	23.00
Total			<u><u>-28,041.44</u></u>



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**Town of the City of Bloomington--General Assistance Fund**

Month of: **APRIL 2020**

**Public Funds at Commencement**

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	34,022	
Investments: Prairie State Bank & Trust (19)	\$	<u>479,324</u>	
Public Funds at Commencement			\$ 513,346

**Public Funds Received This Month**

Interest: Prairie State Bank (00)	\$	10	
Interest: Prairie State Bank (19)	\$	95	
Personal Property Replacement Tax	\$	3,707	
Refunds & Recoveries	\$	<u>3,595</u>	
Public Funds Received This Month			\$ 7,407
Public Funds Available			\$ 520,753

**Public Funds Expended This Month**

<b>TOTAL Public Funds at Month End</b>			<u>\$ 22,086</u>
			<u><b>\$ 498,667</b></u>

**Public Funds at Month End**

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	39,247	
Investments: Prairie State Bank & Trust (19)	\$	<u>459,419</u>	
<b>TOTAL Public Funds at Month End</b>			<u><b>\$ 498,667</b></u>

**Checking Account Activity**

Checkbook Balance at Commencement	\$	34,022	
Deposits:			
Interest: Prairie State Bank & Trust (00)	\$	10	
Personal Property Replacement Tax	\$	3,707	
Refunds & Recoveries	\$	3,595	
Transfer from Prairie State Bank & Trust Reserve (19)	\$	<u>20,000</u>	
Total Deposits for Month			\$ 27,312
Total Funds Available			\$ 61,333
Checks Written: General Assistance			\$ 22,086
<b>Checkbook Balance at Month End</b>			<u><b>\$ 39,247</b></u>

**Prairie State Bank & Trust (00) Reconciliation at Month End**

Balance per Bank Statement	\$	39,776	
Plus Outstanding Deposits	\$	3,707	
Less Outstanding Checks	\$	<u>(4,236)</u>	
<b>Checkbook Balance per Reconciliation</b>			<u><b>\$ 39,247</b></u>

**Town of the City of Bloomington--General Assistance Fund**

Statement of Receipts and Disbursements

**Apr-20**

Revenue			
7000 Interest		\$	105
7600 Personal Property Replacement Tax		\$	3,707
7700 Refunds & Recoveries		\$	3,595
	Total Revenue		\$ 7,407
Expense: CW			
6011 Groceries/Personal Essentials		\$	8,709
6021 Rent		\$	9,492
6051 Utilities		\$	2,072
6071 Emergency Assistance		\$	624
6101 Transportation		\$	167
6121 Allowances		\$	1,021
	Total CW		\$ 22,086
	Total Income		\$ 7,407
	Total Expense		\$ 22,086
	Net Income		\$ (14,679)

**Town of the City of Bloomington--General Assistance Fund**

Year to Date Budget Comparison

Income		<u>Apr-20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
7000 Interest	\$	105	\$ 1,500	\$ (1,395)	7.0%
7400 Other Income	\$	-	\$ 150	\$ (150)	0.0%
7600 Personal Property Replacement Tax	\$	3,707	\$ 20,000	\$ (16,293)	18.5%
7700 Refunds & Recoveries	\$	3,595	\$ 30,000	\$ (26,405)	12.0%
7800 Tax Levy	\$	-	\$ 200,000	\$ (200,000)	0.0%
	Total Revenue	\$ 7,407	\$ 251,650	\$ (244,243)	2.9%
	Total Income	\$ 7,407	\$ 251,650	\$ (244,243)	2.9%
Expense					
CW					
6011 Groceries/Personal Essentials	\$	8,709	\$ 90,000	\$ (81,291)	9.7%
6021 Rent	\$	9,492	\$ 200,000	\$ (190,508)	4.7%
6051 Utilities	\$	2,072	\$ 30,000	\$ (27,928)	6.9%
6061 Medical	\$	-	\$ 20,000	\$ (20,000)	0.0%
6071 Emergency Assistance	\$	624	\$ 85,000	\$ (84,376)	0.7%
6081 Hospital	\$	-	\$ 10,000	\$ (10,000)	0.0%
6091 Burial	\$	-	\$ 3,000	\$ (3,000)	0.0%
6101 Transportation	\$	167	\$ 60,000	\$ (59,833)	0.3%
6121 Allowances	\$	1,021	\$ 10,000	\$ (8,979)	10.2%
	Total CW Expense	\$ 22,086	\$ 508,000	\$ (485,914)	4.3%
	Total Expense	\$ 22,086	\$ 508,000	\$ (485,914)	4.3%
	Net Income	\$ (14,679)	\$ (256,350)	\$ 241,671	

**Town of the City of Bloomington--General Assistance Fund**

Checking Account Activity

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0501 - Prairie State Bank & Trust (00)			
04/01/2020	AC0112928	Treasurer, State of IL, SSI Reimbursement	569.00
04/01/2020	AC0112927	Treasurer, State of IL, SSI Reimbursement	1,248.00
04/05/2020	EFT	EFT-Kroger via Valutec	-8,708.86
04/07/2020	35431	Consalvo, Daniel J & Susan	-300.00
04/07/2020	35432	Fairmont LLC	-312.00
04/07/2020	35433	Pedcor Investments-2002 dba Danbury Ct	-312.00
04/07/2020	35434	Ameren Illinois	-150.00
04/07/2020	35435	City of Bloomington Water Department	-101.54
04/07/2020	35436	NICOR Gas	-14.38
04/07/2020	35437	Apartment Investors XVIII-2 LP %RCS	-50.00
04/07/2020	35438	Butler, Carolyn J	-102.00
04/07/2020	35439	Jim Spachman State Farm Agency	-53.30
04/07/2020	35440	M&M Real Estate Partnership LLC %Class Ac	-312.00
04/07/2020	35441	McLean Co Treasurer.	-312.00
04/07/2020	35442	Phoenix Towers Preservation LP	-73.00
04/07/2020	35443	SRIM LLC %Redbird Property Mgmt Inc	-312.00
04/07/2020	35444	Hafner, Fred & Paula dba Hafner Rev Trust	-200.00
04/07/2020	Transfer	Prairie State Bank & Trust	20,000.00
04/14/2020	35445	Salvation Army	-400.00
04/14/2020	35446	BHA; Blmgtm Housing Authority (laundry)	-85.00
04/14/2020	35447	BHA; Blmgtm Housing Authority (rent)	-214.00
04/14/2020	35448	Mayor's Manor LTD Partnership (laundry)	-8.00
04/14/2020	35449	GMTK Management LLC	-312.00
04/14/2020	AC0127852	Treasurer, State of IL, SSI Reimbursement	1,778.00
04/14/2020	35450	Mission Mart	-89.33
04/14/2020	35451	Econ-O-Wash Cleaners/Wilson & Wilson Ent	-150.00
04/14/2020	35452	Ameren Illinois	-39.00
04/14/2020	35453	Bloomington Leased Housing Associates VI	-261.00
04/14/2020	35454	Forrest, Margaret Tiana	-200.00
04/14/2020	35455	Gruber, Ronald C dba Gruber Rentals	-312.00
04/14/2020	35456	Jessen, Chad & Micha dba Red Rock Prop	-312.00
04/14/2020	35457	Montgomery, Justin M	-300.00
04/14/2020	35458	No Limits Real Estate LLC	-312.00
04/14/2020	35459	Nurceski, Memed dba MRP Inc	-312.00
04/14/2020	35460	Sinclair, Aries	-312.00
04/14/2020	35461	Smith, Sandra Denise	-200.00
04/14/2020	35462	Weaver Trust, Ivey L & Edward A %Apt Mart	-312.00
04/14/2020	35281STOP	Secretary of State of Illinois	20.00
04/21/2020	35463	Bloomington GW MHP LLC	-312.00
04/21/2020	35464	Lincoln Towers %Mid-Northern Group	-110.00
04/21/2020	35465	Joyner, Roderick L	-312.00
04/21/2020	35466	Miller Trust, Annetta O dba Miller Prop	-250.00
04/21/2020	35467	Trujillo, Ledy	-265.00
04/21/2020	35468	Secretary of State of Illinois	-171.00
04/21/2020	35469	City of Bloomington Water Department	-37.63
04/21/2020	35470	Corn Belt Energy Corporation	-34.98
04/21/2020	35471	M&M Real Estate Partnership LLC %Class Ac	-92.70
04/21/2020	35472	Petsas, Michael C	-312.00
04/21/2020	35473	Huck's/WEX Bank	-167.10
04/21/2020	35474	NICOR Gas	-312.00
04/21/2020	35475	Ameren Illinois	-253.05
04/21/2020	35476	AMT Properties %Anthony & Melissa Todaro	-268.95
04/21/2020	35477	Biesiada, Estate of Walter E %AB Rentals	-237.50
04/21/2020	35478	Cardinal Ridge (was Southgate)	-312.00
04/21/2020	35479	Clothier Land Trust H-187 %Willow Creek	-159.00
04/21/2020	35480	Cortez, Kyle Thomas	-300.00
04/21/2020	35481	Dotson, Bernard & Rearn M	-250.00
04/21/2020	35482	Powell, M & Kudrys, M dba RTPF Investment	-9.00

**Town of the City of Bloomington--General Assistance Fund**

Checking Account Activity (continued)

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
04/28/2020	35483	Home Sweet Home Ministries, Inc	-200.00
04/28/2020	35484	BHA; Blmgtm Housing Authority (rent)	-618.00
04/28/2020	35485	BHA; Blmgtm Housing Authority (laundry)	-125.00
04/28/2020	35486	Madison Mutual Insurance Company	-39.84
04/28/2020	35487	Mayor's Manor LTD Partnership (laundry)	-8.00
04/28/2020	35488	Mayor's Manor LTD Partnership (rent)	-91.00
04/28/2020	35489	Ameren Illinois	-874.26
04/28/2020	35490	NICOR Gas	-156.00
04/28/2020	35491	Shepard, Cynthia M dba Shakman Ent	-250.00
04/28/2020	35492	City of Bloomington Water Department	-99.37
04/28/2020	35493	Downtowner Apts, The	-35.00
04/30/2020	8750	EFT-Personal Property Replacement Tax	3,706.92
04/30/2020	Credit	Interest	9.76
			<u>5,225.89</u>

**STATEMENT OF FUNDS--SUPERVISOR**

ALL ACCOUNTS  
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)  
  )SS  
COUNTY OF McLEAN)

Town of the City of Bloomington

**OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND**

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of April 2020**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **11th day of May 2020**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County,  
Illinois.

\_\_\_\_\_  
Notary Public

This **11th day of May 2020**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance **\$55,022.77** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$210,654.41** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$185,927.84** at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Joseph B Gibson

Cemetery Board Vice President:

Garrett Thalgot

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

This **26th day of May 2020**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy

WARD 6: Jenn Carrillo

WARD 2: Donna Boelen

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been (or will be) made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

\_\_\_\_\_  
Town Clerk



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**Town of the City of Bloomington--Cemetery Fund**

Month of: **APRIL 2020**

**Funds at Commencement**

Cash: Heartland Bank 7774 (Checking)	\$	18,701	
Cash: Heartland Bank 7782 (Reserve)	\$	285,605	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	185,888	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 12/31/2019	\$	218,162	
			<u>\$ 708,356</u>

**Other Funds Received This Month**

Opening/Closing Fees	\$	3,770	
Sale of Lots	\$	2,448	
Sale of Crypts	\$	1,570	
Sale of Niches	\$	2,800	
Interest: Checking/Reserve	\$	53	
Income from Trusts	\$	39	
Other Income	\$	250	
Heartland Bank Trust 3189 Activity	\$	(34,913)	\$ (23,983)
			<u>\$ (23,983)</u>
			\$ 684,373
			\$ 49,519

**Funds Expended This Month**

**TOTAL Funds at Month End**

**Funds at Month End**

Cash: Heartland Bank 7774 (Checking)	\$	55,023	
Cash: Heartland Bank 7782 (Reserve)	\$	210,654	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	185,928	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 03/31/2020	\$	183,249	
			<u>\$ 634,854</u>

**Checking Account Activity**

Checkbook Balance at Commencement			\$	18,701
Deposits				
Opening/Closing Fees	\$	3,770		
Sale of Lots	\$	2,448		
Sale of Crypts	\$	1,570		
Sale of Niches	\$	2,800		
Other Income	\$	250		
Interest: Checking	\$	3		
Transfer (to)/from Reserve Acct 7782	\$	75,000		
Total Deposits for Month			\$	85,841
				\$ 104,542
Checks Written				
Compensation & Benefits	\$	26,530		
Administrative Expenses	\$	5,570		
Cemetery Improvements, Maintenance & Repair	\$	16,964		
Cemetery Operations	\$	455		
Total Checks Written			\$	49,519
				\$ 49,519
				<u>\$ 55,023</u>

**Bank Reconciliation at Month End**

Balance per Bank Statement	\$	66,043	
Plus Outstanding Deposits	\$	193	
Less Outstanding Checks	\$	(11,213)	
			<u>\$ 55,023</u>

**Town of the City of Bloomington--Cemetery Fund**

Statement of Receipts and Disbursements

Apr-20

Revenue			
42000	Opening/Closing Fee	\$	3,770
42500	Sale of Lots	\$	2,448
43000	Sale of Crypts	\$	1,570
43100	Sale of Niches	\$	2,800
44700	Other Income	\$	250
43500	Interest: Checking/Reserve	\$	53
49000	Income from Trusts	\$	39
			<hr/>
	Total Revenue		\$ 10,930
		Total Income	<hr/>
			\$ 10,930
Expense			
Compensation & Benefits			
50101	Wages: Administrative Staff	\$	4,617
50102	Wages: Cemetery Staff	\$	15,681
50201	Payroll Taxes	\$	1,460
50202	IMRF (2020 = 11.62%)	\$	2,259
50204	Employee Health Insurance	\$	2,482
50205	Direct Deposit Transmittal Fees	\$	30
			<hr/>
	Total Compensation & Benefits		\$ 26,530
Administrative Expenses			
51500	Contractual Services	\$	3,341
52000	Office Supplies	\$	669
52500	Utilities	\$	1,419
55450	Other Admin Expenses	\$	141
			<hr/>
	Total Administrative Expenses		\$ 5,570
Cemetery Improvements, Maintenance & Repair			
57601	Flags & Flag Poles	\$	2,900
57800	Operating Equipment	\$	8,998
58000	Mausoleum (including debt service)	\$	5,066
			<hr/>
	Total Cemetery Improvements, Maintenance & Repair		\$ 16,964
Cemetery Operations			
55500	Fuel, Oil and Equipment	\$	137
56600	Cemetery Supplies & Maintenance	\$	110
56800	Disposal of Leaves/Branches	\$	100
57603	Road, Fence, Lot, Drains	\$	18
58100	Grave Markers	\$	90
			<hr/>
	Total Cemetery Operations		\$ 455
		Total Expense	<hr/>
			\$ 49,519
Net Income			<hr/> <hr/>
			\$ (38,589)

**Town of the City of Bloomington--Cemetery Fund**

Year to Date Budget Comparison

Income		<u>Apr-20</u>	<u>Revised Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Revenue</b>					
40100 Real Estate Tax Levy	\$	-	\$ 506,600	\$ (506,600)	0.0%
41000 Personal Property Replacement Tax	\$	-	\$ 35,000	\$ (35,000)	0.0%
42000 Opening/Closing Fee	\$	3,770	\$ 90,000	\$ (86,230)	4.2%
42100 Marker Commission	\$	-	\$ 9,000	\$ (9,000)	0.0%
42500 Sale of Lots	\$	2,448	\$ 58,000	\$ (55,552)	4.2%
43000 Sale of Crypts	\$	1,570	\$ 25,000	\$ (23,430)	6.3%
43100 Sale of Niches	\$	2,800	\$ 40,000	\$ (37,200)	7.0%
44700 Sale of Burial Supplies	\$	-	\$ 500	\$ (500)	0.0%
42400 Sales - Other	\$	-	\$ 2,400	\$ (2,400)	0.0%
43500 Interest	\$	53	\$ 3,000	\$ (2,947)	1.8%
49000 Income from Trusts	\$	39	\$ 4,000	\$ (3,961)	1.0%
49020 Other Income & Special Events	\$	250	\$ 3,500	\$ (3,250)	7.1%
49021 Inspection Fees	\$	-	\$ 3,000	\$ (3,000)	0.0%
<b>Total Revenue</b>	\$	<b>10,930</b>	<b>\$ 780,000</b>	<b>\$ (769,070)</b>	<b>1.4%</b>
<b>Total Income</b>	\$	<b>10,930</b>	<b>\$ 780,000</b>	<b>\$ (769,070)</b>	<b>1.4%</b>
<b>Expense</b>					
<b>Compensation &amp; Benefits</b>					
50101 Wages: Administrative Staff	\$	4,617	\$ 80,000	\$ (75,383)	5.8%
50102 Wages: Cemetery Staff	\$	15,681	\$ 225,000	\$ (209,319)	7.0%
50201 Payroll Taxes	\$	1,460	\$ 23,333	\$ (21,873)	6.3%
50202 IMRF (2020 = 11.62%)	\$	2,259	\$ 36,600	\$ (34,341)	6.2%
50203 IDES - Unemployment Insurance	\$	-	\$ 13,500	\$ (13,500)	0.0%
50204 Employee Health Insurance	\$	2,482	\$ 60,000	\$ (57,518)	4.1%
50205/50206 Other Payroll Expenses	\$	30	\$ 975	\$ (945)	3.1%
<b>Total Compensation &amp; Benefits</b>	\$	<b>26,530</b>	<b>\$ 439,408</b>	<b>\$ (412,878)</b>	<b>6.0%</b>
<b>Administrative Expenses</b>					
51100 Casualty Insurance	\$	-	\$ 21,000	\$ (21,000)	0.0%
51500 Contractual Services	\$	3,341	\$ 10,000	\$ (6,659)	33.4%
52000 Office Supplies	\$	669	\$ 4,000	\$ (3,331)	16.7%
52500 Utilities	\$	1,419	\$ 18,500	\$ (17,081)	7.7%
54000 Advertising	\$	-	\$ 2,000	\$ (2,000)	0.0%
54500 Dues/Seminars	\$	-	\$ 600	\$ (600)	0.0%
55500 Legal Expense	\$	-	\$ 3,000	\$ (3,000)	0.0%
55100 Audit Expense	\$	-	\$ 7,500	\$ (7,500)	0.0%
55200 Financial Administration	\$	-	\$ 12,200	\$ (12,200)	0.0%
55400 Special Event Expenses	\$	-	\$ 10,000	\$ (10,000)	0.0%
55450 Other Admin Expenses	\$	141	\$ 5,000	\$ (4,859)	2.8%
57900 Office Equipment	\$	-	\$ 3,000	\$ (3,000)	0.0%
<b>Total Administrative Expenses</b>	\$	<b>5,570</b>	<b>\$ 96,800</b>	<b>\$ (91,230)</b>	<b>5.8%</b>
<b>Cemetery Improvements, Maintenance &amp; Repairs</b>					
57601 Flags & Flag Poles	\$	2,900	\$ 10,000	\$ (7,100)	29.0%
57800 Operating Equipment	\$	8,998	\$ 15,000	\$ (6,003)	60.0%
58000 Mausoleum (including debt service)	\$	5,066	\$ 60,792	\$ (55,726)	8.3%
58400 Scattering Grounds/Ossuary	\$	-	\$ 10,000	\$ (10,000)	0.0%
<b>Total Cemetery Improvements, Maintenance &amp; Repairs</b>	\$	<b>16,964</b>	<b>\$ 95,792</b>	<b>\$ (78,829)</b>	<b>17.7%</b>

**Town of the City of Bloomington--Cemetery Fund**

Year to Date Budget Comparison (cont.)

	<u>Apr-20</u>	<u>Revised Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 137	\$ 11,000	\$ (10,863)	1.2%
56000 Tree Removal/Monument Repair	\$ -	\$ 19,000	\$ (19,000)	0.0%
56500 Equipment Repairs	\$ -	\$ 5,000	\$ (5,000)	0.0%
56600 Cemetery Supplies & Maintenance	\$ 110	\$ 5,000	\$ (4,890)	2.2%
56700 Rental Equipment & Leasing	\$ -	\$ 1,000	\$ (1,000)	0.0%
56800 Removal of Leaves/Branches	\$ 100	\$ 5,000	\$ (4,900)	2.0%
57000 Office Repairs & Maintenance	\$ -	\$ 5,000	\$ (5,000)	0.0%
57602 Grounds Maintenance/Repairs	\$ -	\$ 10,000	\$ (10,000)	0.0%
57603 Road, Fence, Lot, Drains	\$ 18	\$ 50,000	\$ (49,982)	0.0%
57700 Equipment Building	\$ -	\$ 1,000	\$ (1,000)	0.0%
58100 Grave Markers	\$ 90	\$ 20,000	\$ (19,910)	0.5%
59900 Other Cemetery Expenses	\$ -	\$ 16,000	\$ (16,000)	0.0%
Total Cemetery Operations	\$ 455	\$ 148,000	\$ (147,545)	0.3%
 Total Expense	 \$ 49,519	 \$ 780,000	 \$ (730,481)	 6.3%
 Net Income	 \$ (38,589)	 \$ -	 \$ (38,589)	

**Town of the City of Bloomington--Cemetery Fund**

Checking Account Activity			
Date	Number	Name	Amount
10500 Heartland (7774)			
04/01/2020	Deposit	HBT - Heartland Bank & Trust	933.52
04/02/2020	Deposit	HBT - Heartland Bank & Trust	9.50
04/03/2020	Deposit	HBT - Heartland Bank & Trust	519.74
04/03/2020	Deposit	HBT - Heartland Bank & Trust	1,510.00
04/06/2020	Deposit	HBT - Heartland Bank & Trust	9.50
04/08/2020	Deposit	HBT - Heartland Bank & Trust	289.35
04/09/2020	Deposit	HBT - Heartland Bank & Trust	194.70
04/13/2020	Deposit	HBT - Heartland Bank & Trust	1,157.85
04/14/2020	41805	Heartland Bank & Trust - mausoleum	-5,066.00
04/14/2020	41806	ADT Security Services	-1,316.40
04/14/2020	41807	American Cemetery Supplies Inc	-93.60
04/14/2020	41808	Cybernautic, Inc	-1,705.00
04/14/2020	41809	Midwest Equipment II	-8,997.90
04/14/2020	41810	RP Lumber Company Inc	-34.46
04/14/2020	41811	Ameren Illinois	-280.93
04/14/2020	41812	Dave Capodice Excavating Inc	-100.00
04/14/2020	41813	COMCAST Business	-227.05
04/14/2020	41814	Evergreen FS Inc	-136.92
04/14/2020	41815	Pontiac Granite Co Inc	-90.00
04/14/2020	41816	Kaeb Sanitary Supply Inc	-241.58
04/14/2020	41817	McLean County Glass & Mirror	-320.00
04/14/2020	0414200681	Transfer	75,000.00
04/15/2020	20200415	Payroll Direct Deposit	-7,396.55
04/15/2020	71634583	EFTPS - IRS	-2,070.10
04/15/2020	1563914464	IL Dept of Revenue	-438.81
04/15/2020	Deposit	HBT - Heartland Bank & Trust	200.00
04/17/2020	Deposit	HBT - Heartland Bank & Trust	2,300.00
04/24/2020	Deposit	HBT - Heartland Bank & Trust	2,820.00
04/28/2020	41818	VISA BMCU...1484	-447.49
04/28/2020	41819	City of Bloomington Water Dept	-474.28
04/28/2020	41820	City of Bloomington TWP - Reimburse	-6,824.61
04/28/2020	41821	Peoria Flag & Decorating Company	-2,900.00
04/28/2020	41822	NICOR Gas	-210.04
04/28/2020	41823	COMCAST Business	-226.69
04/30/2020	20043001	Payroll Direct Deposit	-7,304.87
04/30/2020	04040019	EFTPS - IRS	-2,060.68
04/30/2020	0430659808	IL Dept of Revenue	-434.04
04/30/2020	Deposit	HBT - Heartland Bank & Trust	192.85
04/30/2020	Deposit	HBT - Heartland Bank & Trust	580.00
04/30/2020	Credit	Interest	2.80
Total			36,321.81

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**CERTIFICATE FOR PAYMENT OF ACCOUNTS**

CEMETERY FUND ACCOUNTS  
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

**OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS**

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

\_\_\_\_\_  
Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **April 14, 2020 through May 11, 2020**.

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **11th day of May 2020**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

\_\_\_\_\_  
Notary Public

This **11th day of May 2020**.

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:

Joseph B Gibson  
\_\_\_\_\_

Secretary/Treasurer for Cemetery Board:

Brad A Williams  
\_\_\_\_\_

Cemetery Board Vice President:

Garrett Thalgot  
\_\_\_\_\_

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois



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**CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT: May 11, 2020 Meeting**

ACCT	COMPENSATION & BENEFITS	DESCRIPTION	Date Due	Amount
50101	Wages: Administrative			
50101	Wages: Administrative BONUS	M Porter (Net Check Amount, Paper Check, Hand Deliver)	5/20/20	\$250.00
50101	Wages: Administrative BONUS	D O'Reilly (Net Check Amount, Paper Check, Hand Deliver)	5/20/20	\$250.00
50102	Wages: Cemetery			
50102	Wages: Cemetery BONUS	A Anderson (Net Check Amount, Paper Check, Hand Deliver)	5/20/20	\$250.00
50102	Wages: Cemetery BONUS	C Anderson (Net Check Amount, Paper Check, Hand Deliver)	5/20/20	\$250.00
50102	Wages: Cemetery BONUS	K Durflinger (Net Check Amount, Paper Check, Hand Deliver)	5/20/20	\$250.00
50102	Wages: Cemetery BONUS	W Novy (Net Check Amount, Paper Check, Hand Deliver)	5/20/20	\$250.00
<b>SubTotal: Compensation &amp; Benefits</b>				<b>\$1,500.00</b>
ACCT	VENDORS	DESCRIPTION	Date Due	Amount
52000	Amazon/VISA	Ink Cartridge, Receipt Books	5/31/20	\$90.62
58100	Cold Spring Memorial Group	Grave Markers	5/31/20	\$540.90
56500	Don Owen Tire Service/VISA	Tire Repairs	5/31/20	\$49.91
56000	Embark Tree Removal	Remove hazardous tree (emergency)	5/31/20	\$480.00
55400	Illinois Route 66 Scenic Byway	Annual Membership Dues	5/31/20	\$100.00
56600	Lowe's/VISA	Fuses	5/31/20	\$9.52
57800	Lowe's/VISA	window washer, squeegee, extension pole	5/31/20	\$51.44
55400	McLean County Historical Society	Special Event: Cemetery Walk Sponsorship/Advertising	5/31/20	\$5,000.00
56600	Midwest Equipment/VISA	weed-eater string	5/31/20	\$125.98
56500	Midwest Equipment/VISA	mower part	5/31/20	\$6.90
51500	Newspapers.com/VISA	Subscription Renewal	5/31/20	\$74.90
<b>SubTotal: VENDOR Payments</b>				<b>\$6,530.17</b>
<b>TOTAL: Requests for Payments</b>				<b>\$8,030.17</b>

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**CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR**

ALL ACCOUNTS  
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)  
  )SS  
COUNTY OF McLEAN)

Town of the City of Bloomington

**OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS**

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from **April 28, 2020, to May 26, 2020.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this **26th day of May 2020.**

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County,  
Illinois.

\_\_\_\_\_  
Notary Public

This **26th day of May 2020.**

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Jamie Mathy

WARD 6: Jenn Carrillo

WARD 2: Donna Boelen

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Kimberly Bray

WARD 5: Joni Painter

\_\_\_\_\_  
Trustee Tari Renner  
Board of Trustees of the Town of the City of Bloomington, McLean  
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR will be made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

\_\_\_\_\_  
Town Clerk

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**GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"**

REQUEST FOR PAYMENT: **May 26, 2020** Meeting

Compensation (Salaries)			Due	Amount
7011	TWP Supervisor	D Skillrud	05/31/20	\$ 3,916.67
7011	TWP Supervisor	D Skillrud	06/15/20	\$ 3,916.67
7021	TWP Assessor	S Scudder	05/31/20	\$ 4,000.00
7021	TWP Assessor	S Scudder	06/15/20	\$ 4,000.00
7041	Town Trustee <b>04/27/2020</b>	Ward 1: J Mathy	06/30/20	\$ 20.00
7041	Town Trustee <b>04/27/2020</b>	Ward 2: D Boelen	06/30/20	\$ 20.00
7041	Town Trustee <b>04/27/2020</b>	Ward 3: M Mwilambwe	06/30/20	\$ 20.00
7041	Town Trustee <b>04/27/2020</b>	Ward 4: J Emig	06/30/20	\$ 20.00
7041	Town Trustee <b>04/27/2020</b>	Ward 5: J Painter	06/30/20	\$ 20.00
7041	Town Trustee <b>04/27/2020</b>	Ward 6: J Carrillo	06/30/20	\$ 20.00
7041	Town Trustee <b>04/27/2020</b>	Ward 7: S Black	06/30/20	\$ 20.00
7041	Town Trustee <b>04/27/2020</b>	Ward 8: J Crabill	06/30/20	\$ 20.00
7041	Town Trustee <b>04/27/2020</b>	Ward 9: K Bray	06/30/20	\$ 20.00
7041	Town Trustee <b>04/27/2020</b>	Mayor: T Renner	06/30/20	\$ 20.00
<b>Compensation (Salaries) TOTAL</b>				<b>\$ 16,033.34</b>
<b>Assessor's Claims</b>				
9151	Auto Expense	BMCU Visa/COB/WEX/Parkway/Walden/Leman/Others (Est)	05/31/20	\$ 700.00
9161	Telephone	City of Bloomington/Frontier/Others (Estimated)	05/31/20	\$ 300.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	05/31/20	\$ 150.00
9171	Utilities	Ameren/Direct Energy Business (Estimated)	05/31/20	\$ 400.00
9171	Utilities	NICOR Gas/Direct Energy Business (Estimated)	05/31/20	\$ 250.00
9201	Office Supplies	BMCU Visa/Quill/Others (Estimated)	05/31/20	\$ 500.00
9231	Equipment	BMCU Visa/COB/Others (Estimated)	05/31/20	\$ 1,000.00
9251	Education/Meetings/Conferences	BMCU Visa/IAAO/Scudder/Others (Estimated)	05/31/20	\$ 500.00
9291	Janitorial	Soaring Eagle Cleaning Services LLC	05/31/20	\$ 150.00
9301	Computer Services	BMCU Visa/BNAR/Coldwell Banker (Estimated)	05/31/20	\$ 180.00
9301	Computer Services	BMCU Visa/Craftsman	05/31/20	\$ 231.88
9301	Computer Services	BMCU Visa/COB/C-Tech/Others (Estimated)	05/31/20	\$ 2,000.00
9301	Computer Services	BMCU Visa/COB/Verizon Wireless (Estimated)	05/31/20	\$ 100.00
<b>Assessor's Claims TOTAL</b>				<b>\$ 6,461.88</b>
<b>Community Agency Funding</b>				
1023	Community Medical/Mental Health	VISA/Others (estimated)	05/31/20	\$ 5,000.00
1025	GA Workfare Development/Client Services	BMCU VISA/Menard's/Lowe's/Walmart/Others	05/31/20	\$ 262.48
1025	GA Workfare Development/Client Services	C Burns	05/31/20	\$ 600.00
1025	GA Workfare Development/Client Services	C Jackson	05/31/20	\$ 600.00
1025	GA Workfare Development/Client Services	L Skillrud	05/31/20	\$ 600.00
<b>Community Agency Funding TOTAL</b>				<b>\$ 7,062.48</b>
<b>Services &amp; Expenses</b>				
1028	Membership Dues	TOI, Clerks & Trustees Divisions	05/31/20	\$ 30.00
1030	Legal Expense	Mescher Rinehart & Redlingshafer PC (Estimated)	05/31/20	\$ 1,342.00
1040	Building Maintenance	American Pest Control	05/31/20	\$ 37.00
1042	Janitorial Services & Supplies	BMCU Visa/Kaeb Sanitary Supply/Quill/Sam's Club/Amazon/Other	05/31/20	\$ 1,464.47
1042	Janitorial Services & Supplies	Soaring Eagle Cleaning Services LLC	05/31/20	\$ 262.50
1045	Special Projects	BMCU Visa/Others	05/31/20	\$ 84.99
1045	Special Projects	BMCU Visa/Cardio Partner Resources	05/31/20	\$ 542.50
<b>Services &amp; Expenses TOTAL</b>				<b>\$ 3,763.46</b>
<b>Supervisor's Claims</b>				
8121	Janitorial	Soaring Eagle Cleaning Services	05/31/20	\$ 187.50
8131	Utilities	City of Bloomington Water Dept (Estimated)	05/31/20	\$ 254.25
8131	Utilities	Ameren/Direct Energy Business	05/31/20	\$ 263.64
8131	Utilities	NICOR Gas/Direct Energy Business	05/31/20	\$ 104.44
8141	Telephones	Frontier/Verizon North/City of Bloomington/Others (Estimated)	05/31/20	\$ 372.79
8171	Equipment	BMCU Visa/Quill/Dell/City of Bloomington/Others (Estimated)	05/31/20	\$ 659.66
8181	Equipment Repair/Rental	BMCU VISA/Xerox/CDS/Others	05/31/20	\$ 155.00
8191	Office Supplies	BMCU VISA/B&B Awards/Copy Shop/Kinkos/Others (Estimated)	05/31/20	\$ 36.85
8221	Computer/Contract Services	EFT-Valutec (Estimated)	05/31/20	\$ 333.40
8241	Membership Dues	Township Officials of Illinois (TOI); Supervisor's Division	05/31/20	\$ 35.00
<b>Supervisor's Claims TOTAL</b>				<b>\$ 2,402.53</b>
<b>TOTAL Request for Payment</b>				<b>\$ 35,723.69</b>

# Town of the City of Bloomington

## STATEMENT OF FUNDS

Month of: **APRIL 2020**

		Cemetery Fund	General Town Fund	General Assistance	COMBINED FUNDS
<b>Fund Balances at Beginning of Month</b>		\$ 708,356	\$ 1,932,227	\$ 513,346	\$ 3,153,929
<b>Revenues</b>	Interest	\$ 53	\$ 922	\$ 105	\$ 1,080
	Income from Trusts	\$ 39			\$ 39
	Other Income	\$ 250	\$ 2,679	\$ -	\$ 2,929
	Personal Property Replacement Tax	\$ -	\$ 30,489	\$ 3,707	\$ 34,196
	Opening/Closing Fees	\$ 3,770			\$ 3,770
	Sales	\$ 6,818			\$ 6,818
	Refunds and Recoveries			\$ 3,595	\$ 3,595
	Trust Activity	\$ (34,913)			\$ (34,913)
	Total Revenues	\$ (23,983)	\$ 34,090	\$ 7,407	\$ 17,515
<b>Expenditures</b>	Administrative Expenses	\$ 5,570			\$ 5,570
	Assessor's Office		\$ 717		\$ 717
	Capital Improvements	\$ 16,964			\$ 16,964
	Casework/General Assistance			\$ 22,086	\$ 22,086
	Cemetery Operations	\$ 455			\$ 455
	Compensation & Benefits	\$ 26,530	\$ 90,107		\$ 116,637
	Services & Expenses		\$ 628		\$ 628
	Supervisor's Office		\$ 1,194		\$ 1,194
	Total Expenditures	\$ 49,519	\$ 92,647	\$ 22,086	\$ 164,251
<b>Fund Balances at Month End</b>		<b>\$ 634,854</b>	<b>\$ 1,873,671</b>	<b>\$ 498,667</b>	<b>\$ 3,007,192</b>

### Revenue Distribution Report Fiscal Year To Date ~ FY2020

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy for Tax Year 2019	\$ 506,600	\$ 1,645,000	\$ 200,000	\$ 2,351,600
	Percentage	21.5428%	69.9524%	8.5048%	100.0000%
<b>Personal Property Replacement Tax</b>					
	04/07/2019 03-2020	\$ 9,390	\$ 30,489	\$ 3,707	\$ 43,586
	TOTAL	\$ 9,390	\$ 30,489	\$ 3,707	\$ 43,586



**FOR:** Honorable Township Trustees

**SUBJECT:** Draft Budget Amendment – Town Fund Fiscal Year (FY) 2021

**RECOMMENDATION/MOTION:** Recommend that the draft Budget Amendment be accepted and placed on file for thirty, (30), day review period.

**BACKGROUND:** Township statutes allow budgets to be amended by the same procedure as adoption of the budget and appropriation ordinance. Acceptance of this draft Budget Amendment is the first step in the process. The draft Budget Amendment must be available for public inspection for at least thirty, (30), days. In addition, a Public Hearing Notice must be published in the Pantagraph at least thirty, (30), days prior to the hearing. The draft budget amendment will be available for public inspection at the Township Building, City Hall, and Evergreen Memorial Cemetery. In addition, it will be placed on the Township’s website.

Township statutes also allow transfers between various line items in any fund in such budget and appropriation ordinance not exceeding ten percent, (10%), in aggregate of the total amount appropriated in such fund. Township staff has prepared a list of line item transfers for the Town Fund in light of the COVID – 19 pandemic and the creation of a new line item within the Town Fund.

These line item transfers represent adjustments and Township staff made the decision to present them at this time based upon a belief they are needed. The expense amendments reflect the creation of a Community Emergency Response Program and increased costs to various line items related to the COVID – 19 pandemic. Some line items were decreased in order to increase others.

The revenue amendment reflects a decrease to the Personal Property Replacement Tax, (PPRT). The Illinois Municipal League has estimated a thirty percent, (30%), decrease from the actual FY 2020 amounts. This reduction is the result of the combination of one-time revenues and declining corporate taxes.

The time line for the budget amendment is as follows:

May 26, 2020	Accept draft budget amendments, draft Ordinance placed on file
June 22, 2020	Feedback from Township Board, the public, etc.
June 25, 2020	Notice is published in the Pantagraph
July 27, 2020	Public Hearing on Budget Amendment and Ordinance adopted

Again, the line item transfers addressed unforeseen circumstances, expenditures that were not budgeted, (i.e. COVID - 19). On the revenue side, the Illinois Municipal League has provided FY



2021 revenue forecasts for the State of Illinois and has projected a thirty percent, (30%), decrease to PPRT.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** Township attorney, Township Board, Township Officials of Illinois, Mid Central Community Action, City of Bloomington staff, United Way of McLean County, Normal Township, Town of Normal staff, PATH, Salvation Army, and Prairie State Legal.

**ADMINISTRATOR RESPONSE:** Respectfully requests the draft Budget Amendment be accepted and placed on file for thirty, (30), day review period.

Respectfully submitted for Board consideration.

Recommended by:

Deborah L. Skillrud  
Township Supervisor

**ORDINANCE NO. 2020 – \_\_\_\_**

**AN ORDINANCE FOR BUDGET AMENDMENT TO THE TOWN FUND  
FOR THE 2020 – 2021 FISCAL YEAR**

**WHEREAS**, on March 26, 2020, by Ordinance Number 2020 – 02, the Town of the City of Bloomington also known as City of Bloomington Township, (“Township”), passed a Budget and Appropriation Ordinance for the Fiscal Year ending March 31, 2021, which Ordinance was approved and signed on March 26, 2020;

**WHEREAS**, the “Township” has prepared line item transfers for the 2020 – 2021 fiscal year as provided by the Municipal Budget Law (50 ILCS 330/3) approved July 12, 1937, as amended, which authorizes transfers between line items within any fund in such Appropriation Ordinance not exceeding ten percent, (10%), of the total amount appropriated in such fund by such ordinance;

**WHEREAS**, the “Township” created a Pandemic Emergency Response Program line item to address needs in the community due to COVID – 19;

**WHEREAS**, adjustments between appropriated line items in the Town Fund are desirable and necessary; and

**WHEREAS**, line item transfers are needed as detailed below.

**NOW THEREFORE BE IT ORDAINED** by the Township Board of the Town of the City of Bloomington as follows:

Section 1. Ordinance Number 2020 – 02, An Ordinance Adopting Budget for the 2020 – 2021 Fiscal Year is hereby amended. The “Township” has prepared line item transfers for the fiscal year 2020 - 2021 attached hereto is hereby approved and the amounts shown therein are hereby appropriated for the uses and purposes set forth therein, see EXHIBIT A.

Section 2. Except as provided for herein, Ordinance Number 2020 – 02 shall remain in full force and effect, provided, that any budgeted or appropriated amounts which are changed by reason of the line item transfers made in Section One of this Ordinance shall be amended in Ordinance Number 2020 – 02.

Section 3. This ordinance shall take effect immediately upon passage and approval.

PASSED this \_\_\_\_<sup>th</sup> day of July, 2020.

APPROVED this \_\_\_\_<sup>th</sup> day of July, 2020.

APPROVED: \_\_\_\_\_  
Deborah L. Skillrud  
Township Supervisor

ATTEST: \_\_\_\_\_  
Leslie Yocum  
Township Clerk

DRAFT

**GENERAL ASSISTANCE FUND**  
FY 2021 PROPOSED BUDGET AMENDMENT

<b>REVENUE ITEM</b>	<b>FROM</b>	<b>TO</b>
Interest	\$1,500	\$750
PPRT	\$20,000	\$14,000
GT Funds Transferred to GA Fund	\$0	\$200,000
<b>EXPENDITURE ITEM</b>		
Groceries/Personal Essentials	\$90,000	\$112,500
Rent	\$200,000	\$250,000
Utilities	\$30,000	\$52,500
Emergency Assistance	\$85,000	\$170,000
Burial	\$3,000	\$6,000
Transportation	\$60,000	\$40,000
Allowances	\$10,000	\$15,000

**GENERAL TOWN FUND**  
FY 2021 PROPOSED BUDGET AMENDMENT

<b>REVENUE ITEM</b>	<b>FROM</b>	<b>TO</b>
Interest	\$15,000	\$3,750
Other Income: Grant #1 (JMS Medical)	\$35,000	\$5,000
PPRT	\$125,000	\$87,500
Proceeds from Loan	\$0	\$20,000
<b>EXPENDITURE ITEM</b>		
Community Agency Funding		
GA Client Service Funding	\$55,400	\$71,200
Community Emergency Response Program	\$0	\$100,000
Grant #1 (JMS Medical)	\$35,000	\$5,000
Services & Expenses		
Legal Expense	\$10,000	\$12,000
Publishing	\$1,500	\$2,000
Debt Service: Principle & Interest	\$0	\$20,000
Building Maintenance	\$6,000	\$10,000
Janitorial Services & Supplies	\$6,000	\$12,000
Building Security	\$1,000	\$3,500
Building Repairs	\$200,000	\$25,000
Special Projects	\$50,000	\$40,000
Supervisor's Office		
Postage	\$1,500	\$4,500
Janitorial	\$2,500	\$5,000
Office Supplies	\$4,000	\$6,000
Emergency Transfer of Funds		
GT Funds Transferred to GA Fund	\$0	\$200,000

**CEMETERY FUND**  
FY 2021 PROPOSED BUDGET AMENDMENT

<b>REVENUE ITEM</b>	<b>FROM</b>	<b>TO</b>
PPRT	\$35,000	\$24,500

# Town of the City of Bloomington

FY2021 Budget

**PROPOSED AMENDED BUDGET**

For Tax Year 2019

04/01/2020 - 03/31/2021

LEVY COMPARISONS	<i>Tax Year:</i>	2016	2017	2018	2019
Evergreen Memorial Cemetery Fund		506,600	506,600	506,600	506,600
General Town Fund		1,495,000	1,645,000	1,645,000	1,645,000
General Assistance Fund		250,000	200,000	200,000	200,000
<b>Total LEVY</b>		<b>2,251,600</b>	<b>2,351,600</b>	<b>2,351,600</b>	<b>2,351,600</b>

		Evergreen Memorial Cemetery Fund	General Town Fund	General Assistance Fund	COMBINED FUNDS
<b>Projected Beginning Balance</b>		446,270	1,932,227	513,346	2,891,843
<b>Projected Revenues</b>	Interest	3,000	3,750	750	7,500
	Income from Trusts	4,000			4,000
	Other Income & Special Events	3,500	90,000	150	93,650
	Township Litigation Income		25		25
	Personal Property Replacement Tax	24,500	87,500	14,000	126,000
	Opening/Closing Fee	90,000			90,000
	Marker Commission	9,000			9,000
	Sales	125,900			125,900
	Inspection Fee	3,000			3,000
	Refunds and Recoveries			30,000	30,000
	Tax Levy	506,600	1,645,000	200,000	2,351,600
	General Town Funds Transferred			200,000	200,000
	Proceeds from Loan		20,000		
	<b>Total Projected Revenues</b>	<b>769,500</b>	<b>1,846,275</b>	<b>444,900</b>	<b>3,040,675</b>
<b>Projected Expenditures</b>	Administrative Expenses	96,800			96,800
	Assessor's Office		151,144		151,144
	Cemetery Improvements, Maintenance & Repairs	95,792			95,792
	Casework/General Assistance			676,000	676,000
	Cemetery Operations	148,000			148,000
	Community Agency Funding		348,200		348,200
	Compensation & Benefits	439,408	1,358,952		1,798,359
	Services & Expenses		152,500		152,500
	Supervisor's Office		108,850		108,850
	General Town Funds Transferred		200,000		108,850
	<b>Total Projected Expenditures</b>	<b>780,000</b>	<b>2,319,646</b>	<b>676,000</b>	<b>3,684,495</b>
<b>Projected Ending Balance</b>		<b>435,770</b>	<b>1,458,856</b>	<b>282,246</b>	<b>2,176,873</b>

Average Monthly Expenditures	65,000	193,304	56,333	307,041
Number of Months in Reserve at end of FY	6.70	7.55	5.01	7.09
Tax Levy Split Percentages	0.2154	0.6995	0.0850	1.0000

5/20/2020

# Town of the City of Bloomington

## General Assistance Fund FY2021 Budget

### PROPOSED AMENDED BUDGET

For Tax Year 2019

04/01/2020 - 03/31/2021

General Assistance Fund		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY2021 APPROVED BUDGET	FY2021 AMENDED BUDGET
<b>Beginning Fund Balance</b>		700,416	624,219	638,968	513,346	513,346
<b>Revenues</b>	Interest	1,772	1,777	1,592	1,500	<b>750</b>
	Other Income	-	-	32	150	150
	Personal Property Replacement Tax	19,839	21,455	19,167	20,000	<b>14,000</b>
	Refunds and Recoveries	65,364	51,322	43,750	30,000	30,000
	Tax Levy	249,831	299,856	199,696	200,000	200,000
	General Town Funds Transferred to GA Fund	-	-	-	-	<b>200,000</b>
	Total Revenues	336,806	374,410	264,237	251,650	444,900
<b>Expenditures</b>	Groceries/Personal Essentials	89,937	76,715	92,513	90,000	<b>112,500</b>
	Rent	197,570	168,693	177,233	200,000	<b>250,000</b>
	Utilities	28,712	19,708	24,883	30,000	<b>52,500</b>
	Medical	117	-	-	20,000	20,000
	Emergency Assistance	42,663	43,461	57,392	85,000	<b>170,000</b>
	Hospital	-	-	-	10,000	10,000
	Burial	-	1,500	-	3,000	<b>6,000</b>
	Transportation	43,540	40,459	29,061	60,000	<b>40,000</b>
	Allowances	10,465	9,125	8,777	10,000	<b>15,000</b>
Total Expenditures	413,003	359,661	389,859	508,000	676,000	
<b>Ending Fund Balance</b>		624,219	638,968	513,346	256,996	282,246

Average Monthly Expenditures	34,417	29,972	32,488	42,333	56,333
Number of Months in Reserve at end of FY	18.14	21.32	15.80	6.07	5.01

5/20/2020

# Town of the City of Bloomington

## General Town Fund FY2021 Budget

**PROPOSED AMENDED BUDGET**

For Tax Year 2019

04/01/2020 - 03/31/2021

General Town Fund						FY2021 APPROVED BUDGET		FY2021 AMENDED BUDGET	
		FY 2018 Actual		FY 2019 Actual		FY2020 Actual			
<b>Beginning Fund Balance</b>			1,168,787		1,356,419		1,509,688		1,932,227
<b>Revenues</b>	Interest		8,434		12,587		17,745		15,000
	Other Income		73,480		42,848		36,211		35,000
	Other Income: Grant #1 (JMS Medical)								35,000
	Other Income: Grant #2								50,000
	Township Litigation Income		0		0		0		25
	Personal Property Replacement Tax		131,443		110,640		157,666		125,000
	Tax Levy		1,493,813		1,544,401		1,642,699		1,645,000
	Proceeds from Loan								20,000
Total Revenues			1,707,170		1,710,476		1,854,320		1,905,025
<b>Expenditures</b>	Assessor's Office		72,649		72,415		60,651		151,144
	Rent/Debt Service	21,544		21,544		0	21,544		21,544
	Auto Expense	761		1,178		751	3,000		3,000
	Telephone	3,164		3,251		2,896	4,000		4,000
	Utilities	5,390		5,144		4,824	5,800		5,800
	Postage	245		0		0	300		300
	Office Supplies	1,925		608		3,286	2,000		2,000
	Publications & Printing	232		0		227	500		500
	Equipment	0		4,776		2,546	6,000		6,000
	Equipment Repair/Rental	0		0		0	1,500		1,500
	Education/Meetings/Conferences	9,605		5,835		7,751	9,000		9,000
	Replatting & Remapping	0		0		0	9,000		9,000
	Appraisal Services	20,703		14,533		11,101	34,000		34,000
	Janitorial	1,650		1,800		1,800	2,000		2,000
	Computer Services	5,055		11,767		23,993	20,000		20,000
	Mapping/GIS Services	0		0		0	30,000		30,000
	Membership Dues	2,375		1,979		1,475	2,500		2,500
	Community Agency Funding		137,000		148,290		141,799		262,400
	Community Medical	18,500		18,500		18,500	18,500		18,500
	GA Client Service Funding	12,500		23,790		19,799	55,400		71,200
	Youth Services	37,500		37,500		35,000	35,000		35,000
	Senior Services	68,500		68,500		68,500	68,500		68,500
	Community Emergency Response	0		0		0	0		100,000
	Grant #1 (JMS Medical)						35,000		5,000
	Grant #2						50,000		50,000
	Compensation & Benefits		1,190,273		1,187,804		1,141,892		1,358,952
	TWP Supervisor	92,667		94,000		94,000	94,000		94,000
	TWP Assessor	96,000		96,000		96,000	96,000		96,000
	Town Clerk	2,400		2,400		2,400	2,500		2,500
	Town Trustees	2,320		2,220		2,320	2,800		2,800
	GA Staff	338,944		338,283		332,702	384,297		384,297
	Deputy Assessors	339,799		346,410		334,415	404,000		404,000
	IMRF	104,334		98,980		83,572	123,755		123,755
	FICA	60,960		61,737		61,045	75,000		75,000
	Group Medical	151,922		146,946		134,543	175,000		175,000
	State Unemployment	928		827		896	1,600		1,600

# Town of the City of Bloomington

## General Town Fund FY2021 Budget

**PROPOSED AMENDED BUDGET**

For Tax Year 2019

04/01/2020 - 03/31/2021

General Town Fund								FY2021 APPROVED BUDGET		FY2021 AMENDED BUDGET	
		FY 2018 Actual		FY 2019 Actual		FY2020 Actual					
Services & Expenses			42,455		69,392		51,325		302,500		152,500
Membership Dues		1,442		1,760		1,765		2,000		2,000	
Auditing Expense		6,850		6,900		6,950		8,000		8,000	
Legal Expense		5,482		12,784		11,174		10,000		<b>12,000</b>	
Insurance		12,288		12,611		13,242		14,000		14,000	
Publishing		498		654		262		1,500		<b>2,000</b>	
Other Expenditures		2,617		2,537		2,759		4,000		4,000	
Debt Service: Principle & Interest		2,606		254		0		0		<b>20,000</b>	
Building Maintenance		7,004		8,657		10,032		6,000		<b>10,000</b>	
Janitorial Services & Supplies		3,667		4,665		4,269		6,000		<b>12,000</b>	
Building Security		0		0		0		1,000		<b>3,500</b>	
Building Repairs		0		0		0		200,000		<b>25,000</b>	
Special Projects		0		18,570		871		50,000		<b>40,000</b>	
Supervisor's Office			77,162		79,305		36,113		101,350		108,850
Postage		46		1,538		1,427		1,500		<b>4,500</b>	
Rent/Debt Service		40,000		40,000		0		40,000		40,000	
Janitorial		2,063		2,250		2,250		2,500		<b>5,000</b>	
Utilities		8,085		7,723		7,229		7,000		7,000	
Telephones		3,957		4,085		3,635		5,000		5,000	
Car Expense		825		1,180		1,884		4,000		4,000	
Education/Conference/Meetings		3,319		2,587		2,481		3,000		3,000	
Equipment		1,066		1,640		323		5,000		5,000	
Equipment Repair/Rental		3,862		2,910		2,934		8,000		8,000	
Office Supplies		2,090		3,125		2,489		4,000		<b>6,000</b>	
Printing		0		975		39		3,000		3,000	
Publications		871		50		108		1,000		1,000	
Computer/Contract Services		10,849		11,106		11,179		16,900		16,900	
Membership Dues		130		135		135		450		450	
Emergency Transfer of Funds			0		0		0		0		<b>200,000</b>
GT Funds Transferred to GA Fund		0		0		0		0		<b>200,000</b>	
Total Expenditures			1,519,539		1,557,206		1,431,781		2,176,346		2,319,646
<b>Ending Fund Balance</b>			<b>1,356,419</b>		<b>1,509,688</b>		<b>1,932,227</b>		<b>1,660,906</b>		<b>1,458,856</b>

Average Monthly Expenditures	126,628	129,767	119,315	181,362	193,304
Number of Months in Reserve at end of FY	10.71	11.63	16.19	9.16	7.55
					5/20/2020



# Town of the City of Bloomington

## Cemetery Fund FY2021 Budget

**PROPOSED AMENDED BUDGET**

For Tax Year 2019

04/01/2020 - 03/31/2021

Cemetery Fund		FY2018 Actual		FY2019 Actual		FY2020 Actual		FY2021 APPROVED Budget		FY2021 AMENDED BUDGET	
<b>Beginning Public Fund Balance</b>			584,421		533,246		460,302		446,270		446,270
<b>Revenues</b>	Interest		3,628		3,578		1,904		3,000		3,000
	Income from Trusts		2,522		157		5,091		4,000		4,000
	Personal Property Replacement Tax		40,192		36,283		48,552		35,000		24,500
	Opening/Closing Fee		72,775		62,472		81,150		90,000		90,000
	Marker Commission		8,542		9,827		12,295		9,000		9,000
	Sales		97,834		84,250		97,803		125,900		125,900
	Sale of Lots	84,009		55,932		46,827		58,000		58,000	
	Sale of Crypts	8,865		13,580		13,730		25,000		25,000	
	Sale of Niches	4,010		11,302		31,729		40,000		40,000	
	Sale of Burial Supplies	850		2,450		500		500		500	
	Chapel Fee	100		-100		0		0		0	
	Sale of Pet Cemetery Spaces		1,500		375		200		0		0
	Other Sales		0		711		4,816		2,400		2,400
	Inspection Fee		4,225		2,025		2,025		3,000		3,000
	Other Income & Special Events		13,124		59,037		9,111		3,500		3,500
	Tax Levy		506,135		506,322		505,861		506,600		506,600
	Total Revenues		750,476		763,952		763,792		780,000		769,500
<b>Expenditures</b>	Administrative Expenses		88,261		96,003		82,318		96,800		96,800
	Casualty Insurance	20,048		19,725		20,711		21,000		21,000	
	Contractual Services	10,742		12,825		6,301		10,000		10,000	
	Office Supplies	3,802		4,048		2,353		4,000		4,000	
	Utilities	16,073		16,199		16,526		18,500		18,500	
	Advertising	1,716		4,118		144		2,000		2,000	
	Dues/Seminars	1,044		350		350		600		600	
	Legal Expense	90		342		285		3,000		3,000	
	Audit Expense	6,850		6,900		6,950		7,500		7,500	
	COBT for Financial Administration	12,200		12,200		12,200		12,200		12,200	
	Special Event Expenses	9,003		10,962		9,720		10,000		10,000	
	Other Admin Expenses	6,693		5,384		5,103		5,000		5,000	
	Office Equipment	0		2,951		1,674		3,000		3,000	
	Cemetery Improvements, Maintenance & Repairs		152,320		223,157		156,304		95,792		95,792
	Flags & Poles	9,114		5,889		4,393		10,000		10,000	
	Operating Equipment	19,506		68,513		46,769		15,000		15,000	
	Mausoleum (including debt service)	110,792		142,038		62,292		60,792		60,792	
	Veterans Memorial	11,994		0		42,850		0		0	
	Scattering Grounds/Ossuary	914		6,717		0		10,000		10,000	
	Cemetery Operations		141,866		79,728		150,713		148,000		148,000
	Fuel, Oil & Equipment	7,719		7,506		7,860		11,000		11,000	
	Tree Removal/Monument Repair	19,100		29,900		36,300		19,000		19,000	
	Equipment Repairs	7,250		3,608		4,266		5,000		5,000	
	CEM Supplies & Maintenance	10,102		4,654		3,483		5,000		5,000	
	Rental Equipment & Leasing	198		137		132		1,000		1,000	
	Leaves/Branches	5,000		6,000		1,600		5,000		5,000	
	Abandoned Lot Reclamation	5,431		2,029		0		0		0	
	Office Repairs & Maintenance	0		0		24,356		5,000		5,000	
	Grounds Maintenance/Repair	38,025		9,479		12,816		10,000		10,000	
	Road, Fence, Lot, Drains	33,350		2,232		38,379		50,000		50,000	
	Equipment Building	0		177		0		1,000		1,000	
	Other CEM Expenses	0		3,270		7,572		16,000		16,000	
	Grave Markers	15,691		10,737		13,949		20,000		20,000	
	Compensation & Benefits		421,516		437,525		388,490		439,408		439,408
	Wages: Administrative Staff	98,111		104,273		73,867		80,000		80,000	
	Wages: Cemetery Staff	197,496		205,714		205,315		225,000		225,000	
	Trustee Compensation	3,000		2,917		917		0		0	
	Payroll Taxes	21,025		21,768		19,747		23,333		23,333	
	IMRF	37,370		37,327		27,043		36,600		36,600	
	IDES - Unemployment	9,945		8,494		8,566		13,500		13,500	
	Employee Health Insurance, Etc.	53,808		56,243		52,325		60,000		60,000	
	Other Payroll Expenses	760		791		711		975		975	
	Total Expenditures		803,963		836,413		777,825		780,000		780,000
<b>Other Financing Sources In/(Out)</b>											
<b>Ending Public Fund Balance</b>			530,934		460,785		446,270		446,270		435,770
Average Monthly Expenditures			66997		69,701		64,819		65,000		65,000
Number of Months in Reserve at end of FY			7.92		6.61		6.88		6.87		6.70

**CITY of BLOOMINGTON TOWNSHIP  
EVERGREEN MEMORIAL CEMETERY**

TO: Township Trustees  
FROM: Deborah L Skillrud, TWP Supervisor  
DATE: May 26, 2020  
RE: Township Supervisor's Report

**Work Program:** The Work Program operated as usual for the first two, (2), weeks of March. Governor Pritzker issued an Executive Order in Response to COVID - 19, (Executive Order 2020 - 07), on March 16, 2020. Workfare and Job Training requirements were suspended from March 16<sup>th</sup> until March 31<sup>st</sup>. On March 20, 2020, Governor Pritzker issued Executive Order in Response to COVID - 19, (Executive Order 2020 - 10). The Workfare and Job Training requirement suspension was extended until April 30, 2020. On April 30, 2020, Governor Pritzker issued Executive Order in Response to COVID - 19, (Executive Order 2020 - 31). The Workfare and Job Training requirement suspension was extended until May 31, 2020.

**POTS Recycling Program:** Collection bins are open. Pots are being collected twice per week with contracted labor until the General Assistance client workforce returns. The Home Sweet Home Mission's warehouse has closed. Township has begun to search for a new location to house the POTS recycling program. The deadline is September 21, 2021.

**General Assistance (GA):** Total April cases for GA listed on attached System Statistics Report. Of the twenty-three, (23), shelter assistance cases served by Township: four, (4), were homeless: an increase of three, (3), from previous month; three, (3), own their own house; one, (1), resides in a treatment center; and fifteen, (15), were renters.

New clients by age: one client, (4.2%), age 18 - 25; three clients, (12.5%), age 26 - 40; five clients, (20.8%), age 41 - 50; thirteen clients, (54.2%), age 51 - 62; and two, (8.3%), over 62.

Sixty-six, (66), individuals, (35 GA, 21 Emergency Assistance/EA, and 10 other), completed orientation via telephone. All GA/EA applicants received the application packet via US mail. All others were referred to local agencies and/or area churches.

**COVID - 19 Update:** Township staff has attended various webinars regarding COVID - 19. The Township has continued to fulfill its statutory duties to provide General and Emergency Assistance to those in need under the Illinois Public Aid Code. The Township must comply with these guidelines.

The Township has altered service delivery in light of COVID - 19. Township staff has taken direction from Governor Pritzker's Executive Orders. It continues to follow recommendations from the McLean County Health Department, the state's Department of Public Health and the Center for Disease Control & Prevention.

The Township has provided information regarding service delivery changes via its website, its Facebook page, message board in the Township Building's entryway and telephone.

The Governor released Restore Illinois. Currently, the entire state is in Phase 2. Flattening. McLean County is part of the North - Central Region. Phase 3. Recovery would include the following: 1.) required face coverings in public; 2.) gatherings up to 10 people or fewer with social distancing; and 3.) return to workplace with social distancing and sanitization practices in place. Updates were made to Phase 3 on May 20, 2020. It had been reported that the state would be moving to Phase 3. on May 29<sup>th</sup>. The Restore Metrics report was not available when this report was written.

**Cemetery:** Heavy rains caused a tree to uproot. Fortunately, there was no damage to surrounding tombstones and landscape. The tree was promptly removed. Emergency cost: \$480.

# System Activity Report

4/1/2019 - 4/30/2019

4/1/2020 - 4/30/2020

## General Assistance

Grants (New Clients) :	14	\$4,256.00
Grants (Previous Clients) :	73	\$21,741.81
In-Process :	0	
Denials :	26	
Sanctions :	17	
Terminations :	26	
	<b>156</b>	<b>\$25,997.81</b>

Grants (New Clients) :	16	\$4,662.70
Grants (Previous Clients) :	67	\$20,702.30
In-Process :	3	
Denials :	8	
Sanctions :	1	
Terminations :	10	
	<b>105</b>	<b>\$25,365.00</b>

## General Assistance - Medical

Referrals :	8	
Disbursements :	0	
	<b>8</b>	<b>\$0.00</b>

Referrals :	1	
Disbursements :	0	
	<b>1</b>	<b>\$0.00</b>

## General Assistance - Work Program Assignments

Job Training :	20	
Workfare :	37	
	<b>57</b>	

Job Training :	0	
Workfare :	0	
	<b>0</b>	

## General Assistance - Work Program Expenses

Haircut :	2	\$10.00
Certifications/Testing :	1	\$160.00
WF 30 Day :	59	\$1,888.00
WF 7 Day Bus :	11	\$110.00
WF Gasoline :	8	\$256.00
	<b>81</b>	<b>\$2,424.00</b>

Haircut :	0	
Certifications/Testing :	0	
WF 30 Day :	0	
WF 7 Day Bus :	2	\$64.00
WF Gasoline :	4	\$128.00
	<b>6</b>	<b>\$192.00</b>

## Emergency Assistance

Grants :	14	\$6,002.54
In-Process :	0	
Denials :	4	
	<b>18</b>	<b>\$6,002.54</b>

Grants :	2	\$624.00
In-Process :	0	
Denials :	0	
	<b>2</b>	<b>\$624.00</b>

## Additional Activity

A Call (phone/fax/email) :	319	
A Face-to-Face :	492	
Call/Walk-in AFTER 4:30 pm :	1	
General - Intake :	104	
General - Orientation :	133	
General - Other :	19	
General - Reschedule :	1	
R - BHA :	4	
R - COB :	1	
R - DHS :	1	
R - IDES :	2	
R - MCCA / LIHEAP :	13	
R - Other :	17	
R - Parole / Probation :	1	
R - PATH :	2	
R - Salvation Army :	2	
R - SSI :	1	
WF - Appointment :	43	
WF - Sanction :	10	
WF - Work Sponsor Site :	117	
WF Training/Education :	110	
	<b>1,393</b>	
Grand Totals:	<b>1,713</b>	<b>\$34,424.35</b>

A Call (phone/fax/email) :	233	
A Face-to-Face :	53	
General - Intake :	46	
General - Orientation :	54	
General - Other :	20	
General - Reschedule :	1	
R - BHA :	2	
R - Chestnut :	1	
R - COB :	1	
R - MCCA / LIHEAP :	4	
R - PATH :	1	
R - Salvation Army :	1	
	<b>418</b>	
Grand Totals:	<b>532</b>	<b>\$26,181.00</b>



**Steven R. Scudder, Assessor**  
607 S. Gridley St. Suite A, Bloomington, IL 61701  
Tel: (309) 828-6016 Fax: (309) 829-0663  
stevenr@assessor-blm.com www.assessor-blm.com

From: Steve Scudder  
Date: May 20, 2020  
Subject: Assessor Report

- Assessment office availability
- County offices availability
- Assessments for 2020 field data collection

Township Assessor office is available to the public via email at [www.assessor1@assessor-blm.com](mailto:www.assessor1@assessor-blm.com). We are also available for phone contact at 309-828-6016. Voice message is available; we will respond by the next business day. We currently have some of the staff working from home.

The County has a window set up entering on the Front Street entrance of the Government Center. The hours are 10am to 2pm Monday to Friday. One window is to make a property tax payment the other is for exemption forms that need turned in.

I do have appraisers gathering data on properties around the city. This is the same as years past. If someone has recently taken out a permit or have a sales transaction this may cause a review of the property.

FYI

Assessment notices are typically sent in the fall. If someone does not agree with the value of their property when they receive their notice. That is the time to appeal an assessment. When tax bills are received it is past the time to appeal the assessment of the property.

Comments or questions