

Minutes – Board of Town Trustees
August 21, 2014

STATE OF ILLINOIS
Crawford County
Town of Robinson

THE BOARD OF TRUSTEES met at the Robinson Township Office at 6:00 p.m. August 21, 2014.

The following official business was transacted. The meeting was called to order by Chairman Larry McCoy. Clerk Vickie Gribben then called the roll.

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| PRESENT: | Larry McCoy | Township Supervisor |
| | Vickie Gribben | Township Clerk |
| | David Lachenmayr | Township Highway Commissioner |
| | Shirley Berry | Township Trustee |
| | Lori Hodge | Township Trustee |
| | Greg Wolfe | Township Trustee |
| ABSENT: | Sue Roberts | Township Assessor |
| | Pat Richards | Township Trustee |

The Pledge of Allegiance was then recited.

Persons from the public attending the meeting were as follows: Brian Bradbury, Becky Taylor, Janie Thackrey, Tom Titsworth, Paul Titsworth, Gary Wilson, and Lacey Whipkey.

Item 4, Mr. McCoy asked for public comments. Shirley Berry commented on how nice the awnings looked and the entrance lights.

Item 5, Approval of minutes of previous meeting. He asked if the trustees had any questions or changes concerning the minutes of the July 17, 2014 regular monthly board meeting. There being none, Shirley Berry made the motion, seconded by Greg Wolfe, to approve the minutes for the meeting as written. Motion carried with vote as follows: Shirley Berry-yes; Lori Hodge-yes; Greg Wolfe-yes; Larry McCoy-yes.

Under Item 6A, the Supervisor's report, Mr. McCoy told the board members the Township had received the first tax distribution with the Town receiving \$261,107.47 and Road and Bridge receiving 281,647.60. He referred the board to their copies of the intergovernmental GA lists, the investment lists, and noted that the interest rate had remained the same. He read the beginning and ending account balances for the Total Town Money Market balance and the Total Road and Bridge Money Market balance. Mr. McCoy read the memo from TOI about the Trustees' Division Award for Excellence in Public Service which provides all officials in each township to consider and nominate a Trustee for the award.

He told the trustees that he still had not received all the information he needed from the two bidders for building the concrete porch on the sexton's house. He concluded by stating that the Township's health insurance policy renewal had increased by approximately 5%-6% on the monthly premium which the insurance agent said was considerably less than the other policies that his office has processed. He asked if there were any questions. There being none, he moved to the next report.

Under Item 6B, the Highway Commissioner's report, Mr. Lachenmayr said that the road crew is on their second mowing. He said the crew is patching the roads they are planning to chip and seal the second week of September, and that it has been very busy but the department is getting a lot done even with one man on medical leave.

Under Item 6C, there was no Assessor's report.

Item 7A, Mr. McCoy informed the trustees that he would have to go to Item 7B—Approval of the annexed plat at Deer Field Estates. Brian Bradbury would be coming to the Township Office at 6:30p.m.

Item 7B, Approval of the annexed plat at Deer Field Estates. Mr. McCoy introduced Tom and Paul Titsworth to the trustees. He told the board that a new subdivision is being proposed and invited the Titsworths to speak. Tom Titsworth said the land was considered a minor subdivision. The plat concerns four acres on North 1200th Street directly across from the Deer Run subdivision. No new roads were being created. Culverts would have to be approved by the highway department. They have been given approval from the various boards and councils. Chairman McCoy recommended approval of the new subdivision as it would be a source of additional tax revenue and a sign that the town is going to continue to grow. Greg Wolfe moved to approve the new subdivision. Shirley Berry seconded. Motion carried with vote as follows: Lori Hodge-yes; Greg Wolfe-yes; Larry McCoy-yes; and Shirley Berry-yes.

Item 7C, Executive Session to discuss appeal in the ongoing eminent domain legal issue. Mr. McCoy asked everyone but the board members to leave the room at 6:13p.m.

Mr. McCoy asked that the record show the meeting was back in open session at 6:22p.m. He introduced Brian Bradbury of Kemper CPA. Mr. Bradbury distributed the Auditor's Report for 2014. Mr. Bradbury apologized for being late but noted that "youngest one only starts preschool once."

He referred the trustees to the "Independent Auditor's Report" opinion in the bound report, in which he read, "In our opinion, the financial statements referred to above present fairly, in all material respects....so on." He said, "That's a clean audit opinion which is what you're after—there's no exceptions or findings or things being done wrong—anything like that." He said that the books are kept on a modified cash basis which 95% of the governments in the State of Illinois do. It's very costly to do it otherwise.

He next referred the board to page 3 which gives a balance sheet of the whole township at a glance. He pointed out the "Capital Assets" and the amounts listed under "Net Position" on the report which concern funds restricted to specific purposes, something special such as social security tax or workman's comp and not available for general purposes.

He also referred to page 17 and the Note 11 which listed a Subsequent Event which occurred on May 15, 2014 in which "the Board of Trustees approved a loan of \$160,000 from the General fund to the Road District to be repaid over a period of five years with annual payments of \$32,000 at 0.0% interest. On July 12, 2014, the Robinson Township Road & Bridge District used these proceeds to purchase 17 acres of land on which it intends to construct a building for its machinery and equipment." It makes the readers aware that a significant transaction happened.

He read a statement from the letter entitled “Independent Auditor’s Report On Internal Control Over Financial Reporting And On Compliance And Other Matters...” It is as follows: “The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.”

He discussed two findings on internal controls which are a lack of segregation of duties and the ability to prepare financial statements. The lack of segregation of duties is mitigated by the reviewing by the Board of Trustees of bank statements and checks. The ability to prepare financial statements and footnotes is mitigated by hiring an independent contractor, Kemper CPA, for that purpose. He ended by saying, “Overall a very nice clean little audit for us and Lacey does a very good job.”

Item 8A, Lori Hodge moved to approve payment of Town, G.A., and Payroll bills. Shirley Berry seconded the motion. Motion carried with vote as follows: Greg Wolfe-yes; Larry McCoy-yes; Shirley Berry-yes; Lori Hodge-yes.

Item 8B, Shirley Berry made a motion to pay the Road District bills. Lori Hodge seconded the motion. Motion carried with vote as follows: Larry McCoy-yes; Shirley Berry-yes; Lori Hodge-yes; Greg Wolfe-yes.

Item 8C: Greg Wolfe made a motion, seconded by Lori Hodge, to pre-approve payment of elected officials for the time period of August 22, 2014 through September 18, 2014. Motion carried with vote as follows: Shirley Berry-yes; Lori Hodge-yes; Greg Wolfe-yes; and Larry McCoy-yes.

Item 9: Shirley Berry made a motion, seconded by Lori Hodge, to pay per diem. Motion carried with vote as follows: Lori Hodge-yes; Greg Wolfe-yes; Larry McCoy-yes; and Shirley Berry.

Item 10: Adjourn Meeting: Motion was made by Lori Hodge and seconded by Shirley Berry to adjourn the meeting. Motion carried with all in favor voting aye. Meeting adjourned at 6:34 p.m.

Respectfully submitted,

Vickie Gribben
Township Clerk

Larry McCoy
Township Supervisor