

MINUTES - BOARD of TOWN TRUSTEES

STATE of ILLINOIS

TYPE OF MEETING HELD: Regular

LASALLE COUNTY, SS.

TIME MEETING BEGAN: 5:00pm

TOWN of BRUCE

TIME MEETING ENDED: 5:35pm

COPY

The December 08, 2021 meeting of the Bruce Township Board of Trustees opened with the Pledge of Allegiance to the Flag. Highway Commissioner John M. Barton and Assessor Mary Sullivan were in attendance. The meeting was conducted by Supervisor Lucas as chairman and recorded by Clerk Marsha Johnston.

APPROVAL OF PRIOR MEETING'S MINUTES:

The first order of business was to read and approve the minutes from the November 10, 2021 Regular Meeting. Correction was made in the minutes from Commissioner Barton that tube type furnaces will be installed.

MOTION MADE BY: Trustee Araujo

2nd BY: Trustee Baumrucker

That the minutes of the November 10, 2021 Regular Meeting be approved. No further discussion was required.

Aye's: 5 Nay's: 0

Motion: Carried

PUBLIC COMMENTS:

None

TREASURER'S REPORT/APPROVAL OF BILLS

A summary of the bills was distributed for review.

MOTION MADE BY: Trustee Araujo

2nd BY: Trustee Winterrowd

That the bills be allowed and paid for TOWNSHIP

No further discussion was required. Clerk Johnston took the roll call vote:

Trustee Henry Araujo: aye

Trustee Randy Baumrucker: aye

Trustee Margie Kreier: aye

Trustee Chad Winterrowd: aye

Supervisor Scott Lucas: aye

Aye's: 5

Nay's: 0

Motion: Carried

MOTION MADE BY: Trustee Araujo

2nd BY: Trustee Kreier

That the bills be allowed and paid for GENERAL ASSISTANCE

No further discussion was required. Clerk Johnston took the roll call vote:

Trustee Henry Araujo: aye

Trustee Randy Baumrucker: aye

Trustee Margie Kreier: aye

Trustee Chad Winterrowd: aye

Supervisor Scott Lucas: aye

Aye's: 5

Nay's: 0

Motion: Carried

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MOTION MADE BY: Trustee Baumrucker

2nd BY: Trustee Araujo

That the bills be allowed and paid for ROAD and BRIDGE

No further discussion was required. Clerk Johnston took the roll call vote:

Trustee Henry Araujo: aye

Trustee Randy Baumrucker: aye

Trustee Margie Kreier: aye

Trustee Chad Winterrowd: aye

Supervisor Scott Lucas: aye

Aye's: 5

Nay's: 0

Motion: Carried

COMMITTEE REPORTS:

SUPERVISOR'S:

Supervisor Lucas stated this is the last meeting with Assessor Sullivan. Trustee Araujo said that they had been together working for the township 24 years and she will be deeply missed.

The office manager, Spring has come down with Covid. She has been set up at home so she can still continue to do her job. We are grateful she is able to do that.

Sexual Harassment training requirements are now available online and need to be completed annually. The supervisor met with the auditors to go over the audit and recommendations.

Employee handbook needs to be updated by department heads. Trustees can look at the revised copy and may give suggestions.

Supervisor Lucas had the township hall walls painted for \$1400. He is hoping to get the halls in the township offices, kitchen and bathroom painted early next year.

Mr. Lucas also checked into having the hall floor stripped and five coats of wax put on for \$300. The vendor suggested that no one use and walk on floors for three days.

A new Sharp copier was purchased for the Assessor's office by Marco. It will take the place of three machines.

HIGHWAY COMMISSIONER'S:

Commissioner Barton reported the furnaces installed and also the garage doors with openers.

The plows have been put on the trucks and ready for winter.

Storage unit is working out well for his crew. It gives extra room in the shop for them.

Guard rails that were replaces recently were hit again. Mr. Barton has contacted TOIRMA. No idea who did the damage. The County is suppose to send someone to check bridge to make sure it is structurally safe.

A new part time employee was hired for about 20 hours per week.

Supervisor Lucas asked Mr. Barton if anymore has been done about the internet hookup for the shop. A business line for \$250-\$300 per month is not what is needed. Mr. Barton will keep in touch with Mediacom to get a compromise.

ASSESSOR'S

Assessor Sullivan wanted to thank everyone for the past 25 years. Many changes have taken place in the office and she is confident that Andrea alone with Anne and Talitha will continue to provide great service to the residents of Bruce Township. They will continue to do the best job and keep our reputation in the assessment field as one of the best townships in LaSalle County.

Again, this year, we teamed up with LaSalle County Christmas 4Kids program as a drop off point for toys and gifts. These toys stay local and go to DCFS, YSB, ADV/SAS shelter, homeless shelter and the Center for Youth and Family Solutions for all intake kids. The response has been amazing. Our community has such a big heart, especially when it comes to children. The items will be picked up December 10 and will be taken for distribution to the case workers.

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The office currently is doing Board of Review work and returning them to the county office with our opinion for them to review. Next on our agenda is working on the Senior Homestead letters. Finally, the transition should go smoothly with myself having 16 working days left. I will enjoy my retirement but will miss my township family.

TRUSTEE'S:

Trustee Araujo will attend the trustee meeting on Thursday, January 13, 2022 at the Doubletree in Bloomington, IL.

OTHER:

None

REPORTS BY SPECIAL COMMITTEES:

HEALTH BOARD:

None

OLD BUSINESS:

None

NEW BUSINESS:

Supervisor Lucas said the auditors are very thorough and asked the trustees to look over the recommendations even though some have already been completed.

Trustee Kreier asked about the township role on social media and having a website. Bruce Township has both and will share the locations of both. TOI would like all townships in Illinois to have a website.

Messages from Facebook are usually answered by someone in the office and shared to the heads of the department.

MOTION MADE BY: Trustee Araujo
That the meeting be adjourned.

2nd BY: Trustee Baumrucker

Aye's: 5

Nay's: 0

Motion: Carried

