

MINUTES
BERWYN PUBLIC HEALTH DISTRICT
JANUARY 16, 2018

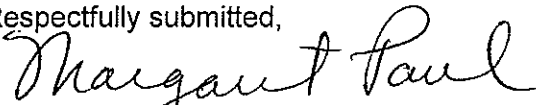
1. President Pechous called the meeting to order at 4:10 pm. Pechous, Avila and Paul answered present on the Call of the Roll.
2. The Pledge of Allegiance was recited.
3. **Open Forum** portion of the meeting was announced. Paul announced that 2018 was the Illinois Bi-centennial year. Health District Nurse Tina Kloss refuted statements attributed to her appearing in the Howard Brown Clinic letter received last year. No other speakers approached and the open forum was declared closed.
4. **Approval of Minutes:** Pechous made an omnibus motion, seconded by Paul, to approve the Minutes of the Regular Meeting of December 11, 2017, the Public Hearing Minutes of December 11, 2017, the Joint Committee Meeting of December 11, 2017 and the Ad Hoc Farmers Market Committee Minutes of December 27, 2017. The motion passed by a voice vote.
5. **Medical, Dental, Nursing & Sanitation Reports:** President Pechous recognized staff nurse Tina Kloss who reported on the upcoming Healthy Heart event and the current number of remaining doses of Flu shots. The reports were marked Informational by Order of the Chair.
6. **Correspondence:** No correspondence was received.
7. **Bills Payable & Payroll:** Pechous made the motion, seconded by Avila, to accept and approve the bills and payroll in the amount of \$58,907.98 as presented. The motion passed unanimously on the call of the roll.
8. **Statement of Receipts and Disbursements – December, 2017:** District accountant Brian Egan gave his report. The communication was marked as informational by Order of the Chair.
9. **Vital Statistics Report – December, 2017:** Pechous made the motion, seconded by Paul, to accept the report as submitted and place the money in the proper funds. The motion passed unanimously on the call of the roll.
10. **Old business:**
 - a. **The 2017 Tax Levy Filing:** Secretary Paul presented the Cook County receipt of filing completed on 12/20/2017. The report was marked informational by Order of the Chair.
 - b. **Budget Workshop Schedule:** President Pechous provided a listing of the dates and times of the previously agreed upon dates for budget discussion. The schedule was marked Informational by Order of the Chair.
 - c. **Farmers Market Update:** An initial plan by City Barbeque for a Chili Cook Off and BBQ Sauce Competition was reviewed. Brief discussion ensued. The event plan should also be directed to the Township for permission to use Lesak Park. The matter was marked as Informational by Order of the Chair.
 - d. **Eyes for Education:** Attorney Zdarsky presented the Eyes for Education Vision Provider Agreement Addendum which adds School District 98 to the program. Pechous made the motion, seconded by Paul, to accept the agreement as submitted and file. The motion passed unanimously on the call of the roll.
 - e. **Children and Family Wellness Program:** Treasurer Avila reported that he was still waiting for contact with a nutritionist. Pechous made the motion, seconded by Paul, to defer the item generally. The motion passed on a voice vote.
 - f. **Health District Building Availability Act:** Paul made the motion, seconded by Avila, to defer the matter to the February meeting. The motion passed on a voice vote.

11. **New Business:**

- a. **Ethics Statements:** President Pechous reminded members to complete the Statement of Economic Interest as soon as requested. The matter was marked Informational by Order of the Chair.
- b. **Sexual Harassment Policy:** Pechous made the motion, seconded by Paul, to adopt the Resolution entitled A Resolution Amending and Enacting the Berwyn Township and Berwyn Public Health District Policy Against Discrimination, Harassment, and Sexual Misconduct and authorizing the corporate authorities to affix the proper signatures and send it on its way to passage. The motion passed by a unanimous call of the roll.
- c. **Appointment of a Sexual Harassment Officer:** Pechous made the motion, seconded by Avila, to amend the communication to state the appointment of an Ethics Officer and to appoint Secretary Paul to that position. The motion passed by a unanimous voice vote.
- d. **Staff Laptop Computer Use Policy:** Pechous made the motion, seconded by Paul, to refer the proposed policy to legal and defer to the next meeting. The motion passed by a unanimous voice vote.
- e. **API Architects Report:** The report by the architects concerning the roof was reviewed and discussed. The matter was deferred to the February meeting by Order of the Chair.
- f. **Full Family Medical for Full-Time Employees:** Paul made the motion, seconded by Pechous, to refer the matter to the Budget Committee for review and discussion. Pechous and Paul voted AYE and Avila voted NAY; the motion passed.

12. **Adjournment:** Upon motion by Pechous, seconded by Paul, the meeting was adjourned at 5:40 p.m. by unanimous voice vote.

Respectfully submitted,


Margaret Paul, Secretary,
Berwyn Township Health District