

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP
March 27, 2023
7:00 P.M.**

CALL TO ORDER

Supervisor Kalkounos called the meeting to order at 7:06 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Clerk Moran called the roll and the following members were present:

PRESENT IN THE ROOM:

Voting Members- Supervisor Kalkounos, Trustees Svenson, Bolanos, Freese, and Smolka

Non-Voting Members- Clerk Moran

Other Invited Participants- Administrator Chychula and Attorney Kimzey

IN REMOTE ATTENDANCE:

Voting Members- None

Non-Voting Members- None

Other Invited Participants- Multiple Department Coordinators

VOTING MEMBERS ABSENT:

None

PLEDGE OF ALLEGIANCE

The Supervisor led all in the Pledge of Allegiance.

PUBLIC COMMENT

None

PRESENTATION

A. Dr. Tristana Harvey, Evanston Vet Center

Supervisor Kalkounos informed the Board that Dr. Tristana Harvey fell ill and was unable to attend tonight's meeting. She will be asked to attend a future meeting when she is feeling better.

B. Larry Schroth, Village of Palatine Fiber Optic Project

Supervisor Kalkounos introduced Larry Schroth, Director of Information Technology for the Village of Palatine, who reviewed the Board Packet Insert, *Village of Palatine Fiber Project March 1, 2023*. He reported that Fiber Optic is better than wireless in weather disturbances, is more secure, provides faster connectivity, and should last 50-100 years. He reported that existing Fiber Optic provides connectivity to many municipal government locations throughout the Village. They are looking to extend both North and South, with

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the South Extension including Palatine Township on the list of connections. There will be a cost to lease or share the fiber, with no cost estimates provided for the Township, as it is currently still in design phase.

C. Karie Nordin, Township Bus Fare Reduction

Director of Transportation Nordin reviewed the Board Packet Insert, *Palatine Township Transportation Department Bus Fare Reduction Proposal*, a proposal to reduce one-way bus fares from \$2.50 to \$2 a ride. The report provided the benefits and comparison with other Townships. Thirty days' notice to *PACE* is required prior to implementing the rate change. Supervisor Kalkounos and the attorney briefly discussed the possibility of having a Resolution drawn up for its implementation.

AUDIT OF PAYROLL & BILLS

A. Approval of Payroll & Bills for Road District (presented by Administrator Chychula)

MOTION by Trustee Svenson, seconded by Trustee Freese to approve the payroll and bills for March, presented for *Road District*- \$68,983.29

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

B. Approval of Payroll & Bills for General Assistance (presented by Administrator Chychula)

MOTION by Trustee Freese, seconded by Trustee Svenson to approve the payroll and bills for March, presented for *General Assistance*- \$5498.77

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

C. Approval of Payroll & Bills for Town Fund (presented by Administrator Chychula)

MOTION by Trustee Bolanos, seconded by Trustee Svenson to approve the payroll and bills for March, presented for *Town Fund*- \$79,361.38

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

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MOTION CARRIED 5-0

CONSENT AGENDA

- A. Discussion & Potential Action on Approval of Minutes:
 - i. February 27, 2023 Regular Board Minutes Public Hearing Minutes
 - ii. February 27, 2023 Public Hearing Minutes
 - iii. March 13, 2023 COW Minutes
- B. Acceptance of Township Elected Officials' Reports:
 - i. March 2023 Clerk's Report
 - ii. March 2023 Assessor's Report
 - ii. March 2023 Hwy Commissioner's Report
- C. Acceptance of Prior Approved Committee Minutes: None

MOTION by Trustee Svenson, seconded by Trustee Bolanos to approve the Consent Agenda, as presented

MOTION CARRIED by voice vote

SUPERVISOR'S REPORT

Supervisor Kalkounos gave a brief report.

ADMINISTRATOR & DEPARTMENT REPORTS

Brief reports were given by Administrator Chychula, Outreach Director Lama, Food Pantry Director Westlund-Deenihan, and Transportation Director Nordin.

OLD BUSINESS

None

NEW BUSINESS

- A. Approval of Ordinance #02-23 Town Fund and General Assistance Budget & Appropriation

MOTION by Trustee Svenson, seconded by Trustee Smolka to defray expenditures for Palatine Township for the Fiscal Year beginning April 1, 2023 and ending March 31, 2024, in *Ordinance #02-23 Budget & Appropriation Ordinance for the Fiscal Year Beginning April 1, 2023 and ending March 31, 2024, as follows (noted below):*

Building & Grounds Administration-	\$126,741.00
Administration Payroll-	\$482,702.00
Board Payroll-	\$97,200.00
Town Fund Administration-	\$186,900.00

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Contractual-	\$150,348.00
Social Service Agency-	\$635,770.00
Assessor's Office-	\$182,902.00
Cemetery-	\$70,660.00
Community Affairs-	\$88,052.00
Quentin Road Facilities-	\$57,417.00
Transportation-	\$476,828.00
Total Town Fund Expenditures-	\$2,555,520.00
Transfer to Capital Fund-	\$750,000.00
Total Town Fund Appropriations-	\$3,305,520.00
General Assistance- Administration-	\$357,764
General Assistance- Home Relief-	\$107,200
Institutional Care-	\$0.00
Total General Assistance Expenditures	\$464,964.00
Total Capital Improvement-	\$113,300.00
Total Capital Improvement	\$113,300.00
Total Appropriations:	\$3,883,784.00

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

B. Approval of Transfer of Appropriations Town Fund FY23

MOTION by Trustee Svenson, seconded by Trustee Freese approving *Resolution 07-23 Palatine Township Town Fund Transfer of Appropriation March 27, 2023*, in the amount of \$40,000 as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

C. Approval of Transfer of Appropriations Road District FY23

MOTION by Trustee Svenson, seconded by Trustee Bolanos approving *Resolution 08-23RD Transfer of Appropriation Palatine Township Road District for Ordinance No. 01-22RD*, in the amount of \$87,000 as presented

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Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

D. PACE FTA Fiscal Year 2023 Certifications and Assurances

MOTION by Trustee Svenson, seconded by Trustee Freese approving the *Federal Fiscal Year 2023 Certifications and Assurances for FTA Assistance Programs*, as presented

Attorney Kimzey briefly reviewed this agenda item at the request of Supervisor Kalkounos.

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

E. Approval of Annual Town Meeting Agenda

MOTION by Trustee Freese, seconded by Trustee Bolanos approving the *173rd Annual Town Meeting Agenda*, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

EXECUTIVE SESSION

None

ACTION ON MATTERS FROM EXECUTIVE SESSION

None

OTHER BUSINESS

Policy Chairman Smolka asked for all Board input on the Draft Policy Manual to be forwarded to him.

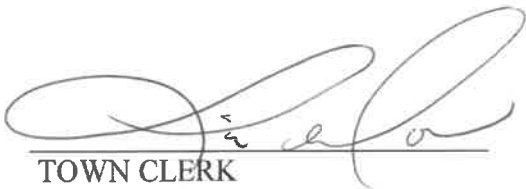
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ADJOURN

MOTION by Trustee Bolanos, seconded by Trustee Smolka to adjourn at 8:13 p.m.

MOTION CARRIED by voice vote

Respectfully submitted,



TOWN CLERK