

May 17, 2021 – May 19, 2025 TERM

Jay Kohlmiller - Supervisor
Robert Helms - Highway Commissioner
Kathy Long - Clerk

Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee
Micah McKinney – Trustee

October 20, 2022 - MINUTES – 6:30 p.m. - Regular Meeting of the Township Board
3700 Tosovsky Lane, Edwardsville, IL 62025

1. The monthly meeting was called to order at 6:30 p.m. by the Supervisor.
2. The Pledge of Allegiance was recited.
3. Roll call showed Jay, Kathy, Jack, Dennis, and Micah in attendance. Seth called in for discussion and participation on business items. Robert stopped by to review, approve, and sign the Ordinance paperwork from City of Troy.
4. No guests were in attendance.
5. Minutes from September 15, 2022 were read by the Clerk. *Dennis made a motion to approve the September minutes as read. Micah seconded the motion. The minutes were unanimously approved by the board.*
6. No public comments were heard.
7. Treasurer’s Report ending September 30th was read by the Supervisor. *Jack made a motion to approve the September Treasurer Reports. Dennis seconded the motion. The September Report was approved as read and presented to the Board.*
8. Township and Road District bills were reviewed by the trustees and approved for payment.

9. REPORTS

A. Supervisor’s Report – Jay Kohlmiller

- 1) Bookkeeping Update – nothing new.
- 2) Audit Report – Jay had a meeting with CJ Schloesser from Professional Parkway in Edwardsville. Materials were dropped off with them about 12 days ago and the process has begun. Hopefully the state reports will be completed soon.
- 3) State of IL Comptrollers Internet Reports for 2020, 2021 and Audit 2022 need to be completed online to avoid an audit by the State of IL.

B. Highway Commissioner’s Report – Robert Helms

- 1) Roads – no update
- 2) Maintenance Shed – no update
- 3) Road District Workers – no update
- 4) Oakland Hills – no update
- 5) Stone Cliff – no update.

C. No Legal Report was given.

- D. Clerk's Report – Notary renewal is running behind at the state level. I am out of commission until renewal is completed.
- E. No Trustee's Report was given.
- F. Cemetery Trustee's Report – (Randy Long) Bartlett Cemetery was not in acceptable condition. The grass had not been cut in a while, trimming was not being done and weeds around the edge of the property were out of control. We asked Jay to have the grass service tend to it within a week because of a burial scheduled. When they didn't show, we spent an entire day cleaning up the cemetery and returned the next week to finish the older side. Burial was held on October 1st. Also, two graves have been sold and paperwork is completed.
- G. Rental Manager's Report was given on potential rentals. Oct. 23rd – baby shower. Saturday, Nov. 26th – baby shower, and Sunday, Nov. 27th, baby shower.

10. **OLD BUSINESS**

- A. Property Maintenance / Building Use – nothing new.
- B. Pin Oak Township Webpage (Jack & Seth)
www.toi.org/township/madison-county-pin-oak
- C. Township Property Signage – Seth is working to get another bid on signage.

11. **NEW BUSINESS**

- A. Bouse Road/Whitworth Road (Troy Ordinance No. 2022-47) and Formosa Road (Troy Ordinance No. 2022-46) were approved for transfer by the Board. Robert signed all copies of the ordinances. Kathy will deliver the approved paperwork to Jay Keeven, City of Troy. Copies attached to minutes and on file.
- B. New Requirement for Local Government (Township Government) nothing new.
- C. Township Tax Levy – Board discussed. Dennis made a motion to keep the Town Tax Levy at the current rate. Micah seconded the motion. All board members were in favor and the motion passed.
- D. Road District Tax Levy- Robert recommended a 3% Tax Levy for the Road District. Dennis made a motion to raise the Road Tax Levy by 3% per Robert's recommendation. Jack seconded the motion. All board members were in favor and the motion passed.
- E. Next meeting is November 17, 2022 at 6:30 p.m.

12. Executive Session was not needed.

13. *Jack made a motion to adjourn the meeting. Micah seconded. The meeting was approved for adjournment at 7:20 p.m.*

Respectfully submitted by Kathy L. Long, Clerk