

May 17, 2021 – May 19, 2025 TERM

Jay Kohlmiller - Supervisor
Robert Helms - Highway Commissioner
Kathy Long - Clerk

Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee
Micah McKinney – Trustee

September 15, 2022 - MINUTES – 6:30 p.m. - Regular Meeting of the Township Board
3700 Tosovsky Lane, Edwardsville, IL 62025

1. The monthly meeting was called to order at 6:30 p.m. by the Supervisor.
2. The Pledge of Allegiance was recited.
3. Roll call showed Jay, Robert, Kathy, Seth, Jack, Dennis, and Micah in attendance.
4. Rob Hancock, City of Troy, was here as our guest.
5. Minutes, from August 18, 2022, were read by the Clerk. *Seth made a motion to approve the July minutes as read. Jack seconded the motion. The minutes were unanimously approved by the board.*
6. Public comments were heard from Rob Hancock. 260 ft +/- of Bouse Road and Whitworth Drive. There is an Ordinance from 2003 transferring Whitworth Drive from Pin Oak to Troy. The Ordinance paperwork was not processed by the City of Troy. Mr. Hancock is trying to get everything cleared up to allow for improvements and applying for grant funds. There was some discussion by the board members and Mr. Hancock. All board members agreed to proceed with the transfer of the section of Bouse Road to Troy. The City of Troy will have new paperwork prepared for this legal transfer. There are other sections of Bouse Road which may come up for discussion in the future.
7. Treasurer's Report ending August 31st was read by the Supervisor. Discussion followed on population in the Township and potential income. *Jack made a motion to approve the August Treasurer Reports. Dennis seconded the motion. The August Report was approved as read and presented to the Board.*
8. Township and Road District bills were reviewed by the trustees and approved for payment.
9. **REPORTS**
 - A. Supervisor's Report – Jay Kohlmiller
 - 1) Bookkeeping Update – nothing new.
 - 2) Audit Report – Jay has a meeting with CJ Schloesser from Professional Parkway in Edwardsville. Sounds promising for audits.
 - 3) State of IL Comptrollers Internet Reports for 2020, 2021 and 2022 need to be completed online to avoid an audit by the State of IL.

- B. Highway Commissioner's Report – Robert Helms
 - 1) Roads – We are done oiling and chipping for the year.
 - 2) Maintenance Shed – no update
 - 3) Road District Workers – no update
 - 4) Oakland Hills – Acceptance Bid has been signed and returned. Scheduling has not been set at this time.
 - 5) West of Staunton Road, there is a bridge on Maple Grove Road that will need replaced in the future.
 - 6) Stone Cliff – no update.
- C. No Legal Report was given.
- D. Clerk's Report – Randy and I made it through a bout of Covid. Seth, thank you for acting as clerk and taking minutes at the August meeting.
- E. No Trustee's Report was given.
- F. Cemetery Trustee's Report – a cremation burial is scheduled for October 1st.
- G. Rental Manager's Report was given on potential rentals.

10. **OLD BUSINESS**

- A. Property Maintenance / Building Use – nothing new.
- B. Pin Oak Township Webpage (Jack & Seth)
www.toi.org/township/madison-county-pin-oak
- C. Township Property Signage – Seth is working with the Sign Shop in Edwardsville. A presentation by Seth with pictures was provided at the last meeting. He was not able to get pricing in time for meeting. Seth may check with another sign company.

11. **NEW BUSINESS**

- A. New Requirement for Local Government (Township Government) was presented to board members at the July meeting. An updated letter was discussed at our September meeting. TOI is seeking additional information for Township use and suggested we hold off on proceedings until later. Discussion followed.
- B. Township and Road District Tax Levy worksheets were distributed for review by the board and will be discussed further at our October meeting.
- C. Next meeting is October 20, 2022 at 6:30 p.m.

12. Executive Session was not needed.

13. *Seth made a motion to adjourn the meeting. Jack seconded. The meeting was approved for adjournment at 7:34 p.m.*

Respectfully submitted by Kathy L. Long, Clerk