

PROCEEDINGS OF A TOWN MEETING

Hebron Township 10206 Seaman Hebron, Illinois 60034

February 14, 2018

CALL TO ORDER - At the Regular Town Meeting, held in the town of Hebron, County of McHenry, and State of Illinois, at 7:00p.m. on the 14th day of February, 2018, the meeting was called to order by Jim Nichols, Township Supervisor. The Pledge of Allegiance was recited.

Present – Supervisor Jim Nichols, Trustee Susan Reed, Trustee Nancy Lech, Trustee Paul Musgrave, Trustee Brandon Berg, Clerk Patricia Elswick, Assessor Tracie Von Bergen & Road Commissioner Zeke Nickels.

APPROVAL OF PRIOR MINUTES - Regular January 10, 2018 Minutes - Trustee Lech motion to approve the minutes. Second Trustee Berg. Roll call vote Ayes – 5: Supervisor Nichols, Trustees Reed, Lech, Musgrave & Berg. Nays – 0 Motion Passed.

Special January 30, 2018 Minutes - Trustee Musgrave motion to approve the minutes. Second Trustee Lech. Roll call vote Ayes – 5: Supervisor Nichols, Trustees Reed, Lech, Musgrave & Berg. Nays – 0 Motion Passed.

APPROVAL OF EXPENDITURES/BILLS - Town Fund Bills – Assessor Von Bergen questioned the clerk’s mileage being taken out of the wrong line item. Trustee Musgrave motion to approve town bills with changing the line item from 210b to 210c for the clerk mileage. Second Trustee Reed. Roll call vote Ayes – 4: Trustees Reed, Lech, Musgrave & Berg. Nays – 0 Abstain – Supervisor Nichols. Motion Passed.

General Assistance Fund Bills - Trustee Lech motion to approve. Second Trustee Reed. Roll call vote Ayes – 5: Supervisor Nichols, Trustees Reed, Lech, Musgrave & Berg. Nays – 0 Motion Passed.

Cemetery Fund Bills - Trustee Reed motion to approve. Second Trustee Lech. Roll call vote Ayes – 4: Supervisor Nichols, Trustees Reed, Lech & Musgrave. Nays – 0 Absent – Trustee Berg. Motion Passed.

Building Completion Fund Bills – No bills were presented for consideration of the Building Fund. Road District Bills – Trustee Lech motion to approve with the correction of the Cintas amount to \$230.89. Second Trustee Reed. Roll call vote Ayes – 5: Supervisor Nichols, Trustees Reed, Lech, Musgrave & Berg. Nays – 0 Motion Passed.

CLERKS REPORT – The clerk reminded the officials to watch their email for statement of economic interest. March 1 is the last day for any 15 or more registered voters in the township to request an agenda item for consideration by the electors at the annual meeting giving written notice of a specific request to the township.

PLANNING COMMISSION REPORT – January 23, 2018 planning commission meeting the proposed zoning change for PIN#03-33-300-005 and PIN#03-33-300-004 was reviewed. The planning commission voted unanimously to recommend this to the Township Board. There were no representatives present from HAG Fire or Hebron Township Board. The plan commission is taking comments on the conditional use for Thelen Sand & Gravel that is due June 1st. These comments will be reviewed at the next quarterly meeting April 24 at 7pm. Attending plan commission members will be paid per \$25 meeting per diem from approve minutes.

ASSESSOR REPORT – Assessor Von Bergen received notice that an appeal was filed, the decision was no change so they filed and appeal with the Board of Review in Springfield. All new research has to be done. A commercial property contacted during the process had some questions answered and may now have an appeal.

ROAD COMMISSIONER REPORT - Commissioner Nickels reported plowing, working on equipment, picking up garbage, patching, **set up times to receive then deliver the election supplies**, working with the lawyer on the Pease letter which was declined, the amount of 2% retro to 2004 is due owing \$16,000.

CEMETERY REPORT – Supervisor Nichols reported 1 burial & 1 staking fee.

HEADQUARTERS – Review TOIRMA Renewal Packet – Supervisor Nichols sent in changes and was called back asking about the corrections we made. Have not received the corrections back to review again yet.

Website/Facebook Page – A township Facebook page was not desired by the board at this time.

Adopt Township FOIA Officer – Trustee Musgrave nominated Clerk Elswick & Supervisor Nichols to share the FOIA Officer duties. Second Trustee Reed. Both Clerk Elswick & Supervisor Nichols accepted. Roll call vote Ayes – 5: Supervisor Nichols, Trustees Reed, Lech, Musgrave & Berg. Nays – 0 Motion Passed.

Green Street/Randy Martin – Randy Martin discussed the changes being made to the insurance policy, he has maintained the roof and gutters. There was a discussion on annexing to the Village of Hebron & Zoning changes requested by Martin. Hebron Village President Martinez said Martin had the paperwork in regards to the annexation. Martin could not find and went back to the Village to request it again. Martinez will have the lawyer send a copy. There were questions on what is needed in the needs of a fence for his business. Trustee Berg said the purchase would need to be a requirement, until the purchase he cannot support the rezoning. Commissioner Nickels attended the Village meeting in which he recalled that a fence across from building to building was part of the Village stipulation for annexation. Mike Von Bergen explained to the current board that there was no one interested in the purchase. The board at the time did what they could to fill the vacant building and this is now a viable business for the community. Martin is paying the bills and the current board should move forward. The strips of land were also split to give at no cost to the land owners on Green Street and could not get them to complete the transfer. Trustee Reed would like to table the vote so they may see the requirements set by Village Board & receive updated insurance documents by the next meeting.

Discussion on the need for adopting Township Policy Prohibiting Sexual Harassment – There was a discussion for the need of an acknowledgement letter for hired, elected and appointed individuals to sign on hire & annually that they received this policy.

OLD BUSINESS – The special holding tank meeting at the McHenry Co DoH will be February 26 7pm, Trustee Musgrave advised he will attend.

NEW BUSINESS – There was no new business discussed at this time.

SET NEXT MEETING AGENDA – Agenda Items- Call to Order; Pledge of Allegiance; Approve Prior Meeting Minutes; Current Bills; Reports – Clerk: Set Annual Meeting Agenda, Planning Commission, Assessor, Road Commissioner: Thelen Agreement, Cemetery, Headquarters: Budget Line Item Transfer Resolution, TOIRMA, Green St vote on zoning changes; Old Business Special Holding Tank Permit ; New Business; Set Next Meeting Agenda; Electors Comments; Adjournment.

ELECTORS COMMENTS – There were no elector comments at this time.

ADJOURNMENT - Trustee Reed moved to adjourn the meeting. Second Trustee Berg. Motion passed unanimously by voice vote. The meeting adjourned 8:07pm. Respectfully Submitted,

X

Patricia A. Elswick
Hebron Township Clerk